

# Research and Development Centre Research and Entrepreneurship Hub

## Anti-Plagiarism Policy

Version: 02

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## Chaitanya Bharathi Institute of Technology

(Autonomous under UGC)

Affiliated to Osmania University

Accredited by NAAC-UGC and NBA

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# Anti-Plagiarism Policy

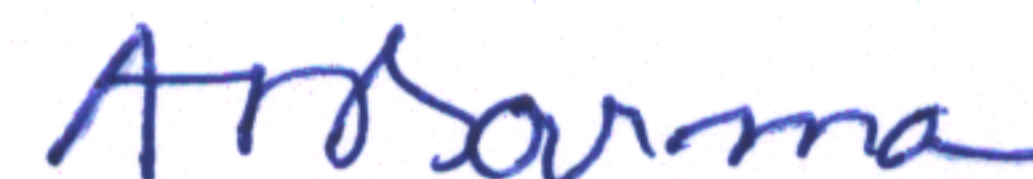
Version: 02

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**Chaitanya Bharathi Institute of Technology**  
**(Affiliated to Osmania University)**

**Anti-Plagiarism Policy**

*Plagiarism* is the 'Wrongful Appropriation' and 'copying/stealing' of another author's Language, Thoughts, Ideas or Expressions' and the representation of them as one's own original work. This is considered as academic dishonesty and breach of academic ethics (Wikipedia). Selected examples of plagiarism are given in Appendix A.

As huge amount of literature, information and data are made available through INTERNET, the occurrence of incidents of plagiarism have increased tremendously. Therefore, in the interest of students, academic staff and to maintain high standards, the institution will follow the policy on plagiarism as outlined below:

- a. The student's thesis should be verified for similarity index for plagiarism. The similarity index should be less than or equal to 30% for UG and 20% for PG thesis. This excludes self-plagiarism and the references of the thesis of research work. To this effect the plagiarism report should be signed by the student (s) and counter signed by the respective guide. This same can be attached at the end of the thesis.
- b. Actions for Students:
  - I. Level 1: Similarities above 30 % to 40% for UG and 20 % to 40% for PG - Such student is asked to revise the thesis and submit within one week.
  - II. Level 2: Similarities above 40% to 60% - such student is asked to resubmit the revised thesis within two weeks.
  - III. Level 3: Similarities above 60% - Such student thesis may not be allowed for submission.
- c. Actions for Faculty:
  - I. Level 1: Similarities above 20% to 30% - Such faculty may be asked to revise the research document and submit
  - II. Level 2: Similarities above 30% to 50% - Such faculty shall not be allowed to publish any work for a period of three months.
  - III. Level 3: Similarities above 50% to 70% - Such faculty shall not be allowed to publish any work for a minimum period of six months, and shall not be allowed to be a supervisor to any UG, PG, Ph.D student/scholar for a period of six months.
  - IV. Level 4: Similarities above 70% - Such faculty shall not be allowed to publish any work for a minimum period of one year, and shall not be allowed to be a supervisor to any UG and PG for a period of one year.

- d. Faculty submitting the project proposals, project reports, papers and any documents should strictly adhere the policies or guidelines of the concerned agencies.
- e. All guides and mentors should see that their students get the due credit as per their contributions.
- f. Any discrepancy in this regard will be viewed seriously by the administration.

Based on the above guidelines and the report submitted by the DRC of the respective department, Ethics Committee (EC) of the CBIT will decide action to be taken on the unethical methods followed by Author(s). These guidelines are subjected to change from time to time without prior notice in the interest of academic standards of the institution.

## Appendix A

### Selected Examples of Plagiarism

1. Reproducing, in whole or part, text / sentences from an open source (Internet), textbook database, etc., without citing the source.
2. Lifting whole sentences or parts of sentences from a book or thesis (including Internet)
3. Copying verbatim from one's own earlier published work (data, illustrations, figures, images) in a journal or conference proceedings (Self-plagiarism) without appropriate citations.
4. Submission of a purchased or downloaded term paper or other materials and claiming it as his own.
5. Coping / Using another student's / faculty's research work, idea, opinion, or theory without citing the source
6. Using any facts, statistics, graphs, drawings, pictures, sounds which are found from any source that is not common knowledge, without citing the source
7. Using quotations of another person's actual spoken or written word without citing the source
8. Paraphrasing (putting into your own words) another person's unique ideas, spoken or written, or changing an author's words or style without citing the source.
9. Using material from class-notes, downloaded material in reports, presentations, manuscripts and information generated through AI tools also contribute to plagiarism.

  
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