



CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY (A)

Kokapet (Village), Gandipet, Hyderabad, Telangana-500075. www.cbti.ac.in



COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

43
years

No.CBIT/008/MoM/2022

Dt.21.02.2022

Minutes of the Common Board of Studies Meeting with the Directors, Joint Directors, Heads of the Departments / In-charges of Sections held on 19th February, 2022 at 10:00 AM in the Conference Hall.

Members Present :

1. Prof. P. Ravinder Reddy, Principal
2. Prof. N. V. Koteswara Rao, Director-IQAC
3. Prof. Suresh Pabboju, Director-AEC & CoE
4. Prof. K. Krishnaveni, Director-Academics
5. Prof. P. Sreenivas Sarma, Director-Student Affairs & Progression
6. Prof. A.D. Sarma, Director-R&D
7. Dr. N. L. N. Reddy, Director-CDC
8. Prof. M. Swamy Das, Joint Director-Academics (Informatics)
9. Prof. Y. Rama Devi, Head, Dept. of CSE
10. Prof. K. Jagannadha Rao, Head, Dept. of Civil Engg.
11. Prof. D. Krishna Reddy, Head, Dept. of ECE
12. Prof. G. Suresh Babu, Head, Dept. of EEE
13. Prof. K. Radhika, Head, Dept. of IT
14. Prof. P. V. R. Ravindra Reddy, Head, Dept. of Mech. Engg.
15. Dr. Y. Rajasri, I/c-Head, Biotechnology
16. Sri I. Bala Krishna, Asst. Prof., Chemical Engg.
17. Prof. K. Laxmi, Head, Dept. of Chemistry
18. Prof. B. Sreenivas Reddy, Head, Dept. of Physics
19. Prof. P. Raj Reddy, Head, Dept. of Mathematics & English
20. Dr. B. Indira, Head, Dept. of MCA
21. Dr. E. Jalaja, I/c-Head, SMS

Prof. P. Ravinder Reddy, Principal chaired the Session and conducted the Proceedings.

Item No. 1	:	Stakeholders feedback on the R-20 Scheme - V to VIII Semesters"
Minutes	:	<p>Heads of all the Departments presented the feedback of Stakeholders on the R-20 Scheme for UG - B.E. / B. Tech. V to VIII Semesters.</p> <p>After discussions on the same Principal suggested the following.</p> <ol style="list-style-type: none"> a. The COs should be redrafted and the syllabus shall be updated. b. Make sure that the information related to changes in syllabus should be reached to the backlog students. c. Promotion rules to be verified accordingly. <p>Principal informed that a review meeting on the same shall be conducted on 23rd February, 2022. Principal informed that there is a need to include courses on Robotics, Drone Technology, Digital Manufacturing, 3D Printing and tinkering Lab etc.</p>

Item No. 2	:	Any other item with the permission of the Chair
Minutes	:	<p>A. Advanced Web Development Course by Pupilfirst under LITE, AICTE :</p> <p>The Joint Director-Academics (Informatics) informed all Directors, Joint Directors and Heads of the Departments that two faculty from the Institute have been qualified for teaching the Advanced Web Development Course offered by the Pupilfirst under LITE, AICTE. The fee is Rs.20,000/- per student. In this connection, he intimated that the Pupilfirst team advised the Institute to get approval from the affiliated University to provide Certificates to the students who have completed the Course. A letter in this regard has been sent to the OU authorities. The JD-Academics requested Principal for permission to conduct an awareness session to all the students.</p> <p>Principal advised the Heads of the Departments to conduct a meeting to exercise which courses can be offered under Additional Minor Engineering, Honors, the course that can be included in curriculum and as required by the Industry and submit their recommendations to the Director-Academics, Joint Director-Academics for further proceedings in this regard. After finalisation of the courses, the information shall be placed on the Institute's website for the information of the students and stakeholders.</p> <p>B. L&T Edutech proposal regarding Industry Academia Partnership :</p> <p>Principal advised Director-Academics, Joint Director-Academics (Informatics) and Heads of the Departments, to go through the courses that are being offered by the L&T Edutech, Coursera, L4G, and other agencies, who have submitted proposals for MoU and compare these syllabi with ours. The emerging courses that are required for getting placements, develop skills among students and expose them to industry oriented technology, can be included as a part of our curriculum for obtaining Additional Minor Engg., and/or Honours degree, after discussing in the relevant Board of Studies, the resolutions of which are to be put before the Academic Council for approval. Once, they are finalised, the same should be put on to the Institute's Website for the information of the stakeholders.</p> <p>Principal further advised Director-CDC and Heads of the Departments to make efforts and see that every student should get placement and for the passed out students, who didn't get placement, we should extend facility to get placement, even after he leaves the campus. They have to take steps to train those students, who didn't get placements. He further advised them to focus on the students of core engineering branches to get placements.</p> <p>Principal advised to conduct department level meetings to explore the possibilities of inclusion of industry oriented topics / subjects in our curriculum and how to get placements for all the students and then submit proposals to the undersigned for budget requirement if any.</p>

	<p>Principal informed to create a webpage for the Alumni to notify all the activities that are being extended by them to the Institute. At this juncture, he advised Heads of the Departments to conduct frequent meetings with the Alumni and if any of them wants to visit our institute and conduct meetings, the Institute would be ready to extend support to them by arranging lunch or dinner as per their option. Principal advised Directors to prepare an Institute level presentation which can be shown to the regulatory bodies and alumni.</p> <p>Principal further directed Heads of the Departments to conduct department level meetings and suggest all their faculty to update the relevant data in Publon regarding affiliations.</p> <p>Regarding publication of Patents, he clarified that it is mandatory for all faculty that the Institute is the applicant and under inventors column, the respective faculty name should be notified.</p> <p>C. Conduct of Sudhee & Shruthi-2022 :</p> <p>Principal informed that the Sudhee & Shruthi for this year are scheduled from 23rd March to 26th March, 2022.</p> <p>In this connection, he invited suggestions from the Directors, Joint Directors, Heads of the Departments and In-charges of Sections, on the mode of conduct of events, i.e., online / offline. Most of them opined that the Sudhee Inaugural session and 1st day will be conducted online and the second day, i.e., paper presentations and workshops will be conducted through offline mode. Regarding Shruthi, most of them opined to conduct offline. Principal informed that after discussion with the Management, final decision will be taken on the same on 21.02.2022.</p> <p>D. The Director-AEC&CoE informed all Heads of the Departments that they have to take an undertaking from the students, who are going to write examinations with regard to the detention, which may be circulated to all.</p> <p>It is also resolved to conduct the Mid examinations and Semester End Examinations to those students who couldn't attend the examinations due to Covid.</p> <p>Principal informed all Heads of the Departments to make arrangements to conduct classes online once in a week, if there are lack of class rooms.</p>
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That there being no other item, the meeting was concluded with thanks to the Chair.

Prof. P. Ravinder Reddy
PRINCIPAL