

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75

Dt.29.12.2018

Minutes of the Common Board of Studies meeting with all the Chair Persons of BoS & Director-Academics held on 28.12.2018 at 2.30PM in the Conference Hall.

Members Present:

1. Dr. N. V. Koteswara Rao, Director, Academics.
2. Dr. C.Obula Reddy, I/c-Head, Dept. of Biotechnology.
3. Dr. B. Sreedhar Rao, Head, Dept. of Chem. Engg.
4. Dr. K. Lakshmi, Prof. & Head, Dept. of Chemistry.
5. Dr. M. Koti Reddy, Prof. & Head, Dept. of Civil Engg.
6. Dr. M. Swamy Das, Prof. & Head, Dept. of CSE.
7. Dr. G. Suresh Babu, Prof. & Head, Dept. of EEE.
8. Dr. D. Krishna Reddy, Prof. & Head, Dept. of ECE.
9. Dr. Suresh Pabboju, Prof. & Head, Dept. of IT & Co-ordinator, IQAC.
10. Dr. D. L. Sreenivas Reddy, Head, MCA.
11. Dr. P. Raj Reddy, Head, Dept. of M&H.
12. Dr. P.V.R. Ravinder Reddy, Prof., Dept. of Mech. Engg.
13. Dr. K. Kishor, Assoc. Prof., Dept. of Mech. Engg.
14. Dr. B. Linga Reddy, Prof. & Head, Dept. of Physics.
15. Dr. A. Sandhya Reddy, Head, Dept. of English.
16. Sri V. Jaipal Reddy, Asst. Prof., Dept. of Mech. Engg. & Co-I/c-AEC.

Dr. P. Ravinder Reddy, Principal, CBIT, occupied the Chair and conducted the proceedings.

Item No.1 : To finalise Open Electives (subject names) which are to be offered to the respective branch students by the departments and also to identify the BoS for formulation of syllabus for open electives under CBCS Curriculum and for Model Curriculum.

Minutes : The Director-Academics has presented the consolidated proposals of the respective BoS and are approved with the following amendments :

- i. It is decided to include 'IoT' as an 'Open Elective' in every UG program
- ii. To change the title of "Engg. material Science" suitably.
- iii. To change the title " History of Architecture and Introduction to Architectural Practice" as "History of Architecture and Architectural Practice"
- iv. To rename the title "DSP" as "Principles of DSP"
- v. To rename the title " IPR &Cyber Laws " as "IPR"
- vi. To change the title of "VLSI" suitably.
- vii. " Technical Writing Skills", title is finalized and will be offered by BoS- English
- viii. To include "IoT" in place of " Pollution Research"
- ix. To include "DMM" in place of " Ecology, Environment and Conservation "
- x. To include "AI" in place of " Computer Aided Engineering "
- xi. To include "Research Methodologies " in place of "Design of Experiments"
- xii. To include the open elective on "Big Data" for CSE and IT programs
- xiii. To include "Biology" as one of the open elective courses under "AICTE-Model" curriculum
- xiv. To include "Optimisation Techniques " in place of "OR"

xv. The following is decided to prepare the syllabus for the following open electives:

Title of the open Elective	'BoS' responsible for preparing the syllabus
Python Programming	IT
Research Methodologies	Mechanical
Human Machine Interaction	CSE
Big Data	CSE
History of Sciences	Physics
Bio-Informatics	Bio-Tech
Robotics	Mechanical
IPR	Mechanical

xvi. It is decided to exclude the following electives

- a) e- Governance
- b) Economic Polices

xvii. "BoS-Chairperson" of Civil Engineering has requested for approval of the modified "electives list" and the same is approved.

Item No.2 : To reduce the no. of credits in VIII Semester of BE/ B. Tech. program, by keeping only two open electives and to shift the core courses into VII semester under CBCS Curriculum or to consider to offer the core courses through online NPTEL equivalent courses.

Minutes : It is decided to keep only the core/open elective(s) in the VIII semester of B.E/B.Tech program. Further, the following are approved :

- i. The respective BoS are requested to identify the equivalent on line NPTEL courses against these core/open elective(s) of the VIII semester of the B.E/B.Tech program and they are also informed to obtain the approvals for the same in their respective BoS meetings.
- ii. The students are permitted to undergo these approved on-line courses with prior permission of the respective department(s) in VII or VIII semesters. Further, these students are permitted waive the core/open elective(s) of the VIII semester of B.E/B.Tech program.
- iii. The students are permitted a maximum of two ONLINE-NPTEL equivalent core/open electives.

Item No.3 : The students who are transferred from other institutes and the students who are taking readmission from one regulation into another regulation, to satisfy the curriculum requirements, the student has to study and pass at least in the equivalent subject(s), if any, as recommended by the Institute. Such students may be given an option to pass the same through online NPTEL equivalent courses.

Minutes : This item is approved and in this regard the respective BoS are requested to identify the equivalent on line NPTEL courses against equivalent subject(s), and they are also informed to obtain the approvals for the same in their respective BoS meetings

Item No.4 : **Any other item with the permission of the Chair**

- Minutes** :
1. Principal advised all Heads of the Departments to submit the information related to the application for Deemed to be University status to AEC on or before 29.12.2018. Data for three academic years shall also be sent to the AEC for applying Deemed to be University Status.
 2. The departments, who have not submitted the write-up about their respective department (maximum of 500 words) are hereby informed to send the same to the Director-Academics immediately.
 3. All Heads of the Departments are requested to see that the disciplinary squads shall go round the assigned area to monitor the students' discipline in the campus. If any discrepancy is there, it shall be brought to the notice of the undersigned immediately. Also, Principal advised all Heads of the Departments to see that the class work shall go smoothly.
 4. Principal requested all Heads of the Departments to ensure the sms (short message service) related to students attendance may go to the parents as well as students every day by 4.30p.m. Principal advised to nominate a faculty to monitor the students' attendance of their departments. They may call the parents if the students attendance falls below 75% and counsel the students along with their parents and to take signature by the parent and students for future consequences.

Regarding attendance of the students, the responsibility vests with the Heads of the Departments only. Keep records pertaining to the students attendance well and updated to avoid discrepancies.

5. For final year students, we have allowed them to attend for internships and placements. Heads of the Departments shall ensure that the attendance from the internship offered companies may submit their attendance on day to day basis and submit the same to AEC for uploading & updating the students attendance on the portal.
6. All Heads of the Departments are advised to ensure that the time tables for the new semester should be submitted one week ahead of commencement of the class work.
7. Information pertaining to the departmental equipment shall be sent to the undersigned immediately.

There being no other items, the meeting terminated with a vote of thanks to the Chair.



PRINCIPAL

To
All Heads of the Departments / Sections, for information.
All Directors, AO, COE & AEC I/C, for information.