



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Responsibilities of Research Coordinators

Responsibilities:

1. To coordinate with the department faculty in the initiation of research-related activities.
2. To Coordinate with the department faculty in the establishment of R&D policies and procedure.
3. To monitor and update department research related information on the college website regularly.
4. To coordinate with faculty to apply for external /In-house funding.
5. To maintain records of the department related sanctioned projects patents, training programmers and mutually signed MoUs etc.
6. To coordinate department faculty with R&D centre in the successful conduction of technical events such as Research Day, Webinars and Quiz and National and International Conferences.