

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY, HYDERABAD

STUDENT REDRESSAL COMMITTEE

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विश्वविद्यालय अनुदान आयोग

अधिसूचना

नई दिल्ली, 6 मई, 2019

फा. सं. 14-4/2012 (सीपीपी-II).—विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (1956 का 3) की धारा 26 की उप-धारा (1) के खंड (छ) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और विश्वविद्यालय अनुदान आयोग (शिकायत निवारण) विनियम, 2012 का अधिक्रमण करते हुए विश्वविद्यालय अनुदान आयोग एतद्वारा निम्नलिखित विनियम बनाता है, नामतः—

1. संक्षिप्त नाम, विनियोग और प्रारंभ :

- (क) इन विनियमों को विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) विनियम, 2019 कहा जाएगा।
- (ख) वे ऐसे सभी उच्चतर शिक्षा संस्थानों पर लागू होंगे, जिन्हें किसी केन्द्रीय अधिनियम अथवा राज्य अधिनियम के तहत स्थापित अथवा निगमित किया गया हो, और विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 2 के खंड (च) के तहत मान्यता प्राप्त सभी संस्थानों तथा ऐसे सभी सम विश्वविद्यालय संस्थानों पर लागू होंगे जिन्हें तत्संबंध की धारा 3 के तहत विश्वविद्यालय घोषित किया गया हो।
- (ग) यह विनियम, भासकीय राजपत्र में प्रकाशित होने की तिथि से प्रभावी होंगे।

2. उद्देश्य:

किसी संस्थान में पहले से नामांकित छात्रों और साथ ही ऐसे संस्थानों में प्रवेश चाहने वाले छात्रों की कतिपय शिकायतों के निवारण के लिए अवसर प्रदान करना और इस संबंध में एक तंत्र स्थापित करना।

3. परिभाषा: जब तक कि इन विनियमों के संदर्भ में अन्यथा अपेक्षित न हो:

- (क) “अधिनियम” का अभिप्राय विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 (1956 का 3) से है;
- (ख) “पीड़ित छात्र” से अभिप्राय किसी ऐसे छात्र से है जिसे इन विनियमों के तहत परिभाषित शिकायतों के संबंध में किसी मामले अथवा तत्संबंध किसी मामले में कोई शिकायत हो।

- (ग) “महाविद्यालय” से अभिप्राय अधिनियम की धारा 12क की उपधारा (1) के खंड (ख) में इस प्रकार से परिभाषित किसी संस्थान से है।
- (घ) “महाविद्यालयी छात्र शिकायत निवारण समिति” (सीएसजीआरसी) से अभिप्राय इन विनियमों के तहत किसी संस्थान के स्तर पर, जोकि महाविद्यालय हो, गठित किसी समिति से है।
- (ङ) “आयोग” से अभिप्राय विश्वविद्यालय अनुदान आयोग अधिनियम, 1956 की धारा 4 के तहत स्थापित आयोग से है।
- (च) “घोषित प्रवेश नीति” का अभिप्राय संस्थान द्वारा पेशकश किए जा रहे किसी पाठ्यक्रम या अध्ययन कार्यक्रम में प्रवेश के लिए संस्थान की विवरणिका में प्रकाशित की गई किसी ऐसी नीति से है, जिसमें उसके अंतर्गत आने वाली प्रक्रियाएं भी शामिल हैं।
- (छ) “विभागीय छात्र शिकायत निवारण समिति” (डीएसजीआरसी) से अभिप्राय इन विनियमों के तहत किसी विश्वविद्यालय के किसी विभाग, विद्यालय या केंद्र के स्तर पर गठित किसी समिति से है।
- (ज) “शिकायत” का अभिप्राय, और इसमें निम्नवत् के संबंध में किसी पीड़ित छात्र द्वारा की गई शिकायत(तें) शामिल हैं, नामतः:
- i. संस्थान की घोषित प्रवेश नीति के अनुरूप निर्धारित की गई योग्यता के विपरीत प्रवेश दिया जाना;
 - ii. संस्थान की घोषित प्रवेश नीति के तहत प्रक्रिया में अनियमितताएं;
 - iii. संस्थान की घोषित प्रवेश नीति के अनुरूप प्रवेश देने से इंकार किया जाना;
 - iv. इन विनियमों के उपबंधों के अनुरूप, संस्था द्वारा विवरणिका का प्रकाशन न किया जाना;
 - v. संस्थान द्वारा विवरणिका में ऐसी कोई जानकारी देना जोकि झूठी या भ्रामक हो, और तथ्यों पर आधारित नहीं हो;
 - vi. किसी छात्र द्वारा ऐसे संस्थान में प्रवेश लेने के प्रयोजन से जमा किए गए किसी दस्तावेज जोकि उपाधि, डिप्लोमा या किसी अन्य पुरस्कार के रूप में हो, को अपने पास रख लेना या वापस करने से इंकार करना ताकि ऐसे किसी पाठ्यक्रम या अध्ययन कार्यक्रम के संबंध में छात्र को किसी शुल्क अथवा शुल्कों, का भुगतान करने हेतु तैयार किया जा सके अथवा मजबूर किया जा सके जिसमें छात्र अध्ययन नहीं करना चाहता हो;
 - vii. संस्था की घोषित प्रवेश नीति में निर्धारित राशि से अधिक धनराशि की मांग करना;
 - viii. छात्रों की विभिन्न श्रेणियों के लिए प्रवेश में सीटों के आरक्षण के संबंध में वर्तमान में लागू किसी कानून का संस्थान द्वारा उल्लंघन किया जाए;
 - ix. ऐसे किसी संस्थान की घोषित प्रवेश नीति के तहत, अथवा आयोग द्वारा विहित किन्हीं शर्तों, यदि कोई हों तो, के तहत किसी भी छात्र हेतु ग्राह्य छात्रवृत्ति या वित्तीय सहायता का भुगतान नहीं किया जाना अथवा विलम्ब से भुगतान किया जाना;
 - x. संस्थान के शैक्षणिक कैलेंडर में, अथवा आयोग द्वारा विहित ऐसे किसी कैलेंडर में विनिर्दिष्ट अनुसूची से इतर परीक्षाओं के आयोजन में, अथवा परीक्षा के परिणामों की घोषणा में विलम्ब करना;
 - xi. विवरणिका में यथा उल्लिखित, अथवा संस्थान द्वारा लागू किसी कानून के किसी उपबंध के तहत यथा अपेक्षित छात्रों की सुविधा प्रदान करने में संस्थान द्वारा विफल रहना;
 - xii. छात्रों के मूल्यांकन के लिए संस्थान द्वारा अपनाई गई गैर— पारदर्शी अथवा अनुचित पद्धतियां;
 - xiii. ऐसे किसी छात्र को शुल्क के प्रतिदाय में विलंब करना, अथवा इंकार करना जोकि विवरणिका में उल्लिखित समय के भीतर, अथवा जैसा की आयोग द्वारा अधिसूचित किया जाए, के भीतर प्रवेश त्याग देता है;
 - xiv. अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग, महिला, अल्पसंख्यक अथवा निशक्त श्रेणियों के छात्रों के कथित भेदभाव की शिकायत;
 - xv. प्रवेश दिए जाने के समय जैसा भरोसा दिलाया गया था अथवा प्रदान किए जाना अपेक्षित था के अनुरूप गुणवत्तापूर्ण शिक्षा प्रदान नहीं किया जाना; तथा

- xvi. छात्र के उत्पीड़न के अन्य मामले के अलावा जिन पर वर्तमान में लागू किसी कानून के दंडात्मक उपबंधों के तहत कार्रवाई की जानी हो, छात्र का उत्पीड़न किया जाना अथवा उसे निशाना बनाया जाना।
- (झ) “संस्थान” से अभिप्राय है, जैसा कि संदर्भ हो, अधिनियम के तहत किसी विश्वविद्यालय अथवा महाविद्यालय अथवा किसी सम विश्वविद्यालय संस्थान से है, अथवा किसी विशिष्ट विधा अथवा क्रियाकलाप हेतु किसी विश्वविद्यालय के तहत स्थापित किए गए किसी संस्थान से है।
- (ञ) “संस्थागत छात्र शिकायत निवारण समिति” (आईएसजीआरसी) का अभिप्राय इन विनियमों के तहत किसी विश्वविद्यालय के स्तर पर, ऐसी शिकायतों पर कार्यवाही करने के लिए गठित की गई समिति से है जो विश्वविद्यालय के किसी भी विभाग से संबंधित नहीं हो, उदाहरण के लिए छात्रावास और सामान्य सुविधाएं।
- (ट) “लोकपाल” का अभिप्राय इन विनियमों के तहत नियुक्त लोकपाल से है;
- (ठ) “विवरणिका” का अभिप्राय और इसमें ऐसा कोई भी प्रकाशन शामिल है, चाहे वह मुद्रित स्वरूप में अथवा अन्यथा हो, जिसे जनसाधारण (जिसमें ऐसे संस्थान में प्रवेश पाने के इच्छुकों सहित) को एक संस्था से संबंधित निष्पक्ष और पारदर्शी जानकारी प्रदान करने के लिए ऐसे संस्थान अथवा किसी प्राधिकरण अथवा ऐसे संस्थान द्वारा ऐसा करने के लिए प्राधिकृत किए गए किसी व्यक्ति द्वारा जारी किया गया हो;
- (ड) “क्षेत्र” का अभिप्राय एक भौगोलिक क्षेत्र, जिसमें राज्य शामिल हैं, जिन्हें इन विनियमों को लागू करने हेतु सुकर बनाने के प्रयोजनार्थ ऐसा निर्धारित किया गया हो: नामतः, दक्षिण-पूर्वी क्षेत्र जिसमें आंध्र प्रदेश, तेलंगाना, पुडुचेरी, अंडमान और निकोबार और तमिलनाडु शामिल हैं; दक्षिण-पश्चिम क्षेत्र में केरल, कर्नाटक और लक्षद्वीप शामिल हैं; पश्चिमी क्षेत्र में महाराष्ट्र, गुजरात, गोवा, दादर और नगर हवेली, दमन और दीव शामिल हैं; मध्य क्षेत्र में छत्तीसगढ़, मध्य प्रदेश और राजस्थान शामिल हैं; उत्तरी क्षेत्र में जम्मू और कश्मीर, दिल्ली, हिमाचल प्रदेश, पंजाब, हरियाणा, दिल्ली, उत्तराखंड, उत्तर प्रदेश, उत्तराखंड और चंडीगढ़ शामिल हैं; पूर्वोत्तर क्षेत्र में असम, मेघालय, मिजोरम, मणिपुर, त्रिपुरा, अरुणाचल प्रदेश, सिक्किम और नागालैंड शामिल हैं, और पूर्वी क्षेत्र में पश्चिम बंगाल, बिहार, झारखंड और ओडिशा शामिल हैं।
- (ढ) “राज्य” का अभिप्राय संविधान की प्रथम अनुसूची में विनिर्दिष्ट किसी राज्य से है जिसमें संघ राज्य क्षेत्र भी शामिल है;
- (ण) “छात्र” से अभिप्राय किसी ऐसे संस्थान, जिसमें यह विनियम लागू होते हैं, में नामांकित किसी व्यक्ति, अथवा नामांकित होने के लिए प्रवेश प्राप्त के इच्छुक व्यक्ति से है;
- (त) “विश्वविद्यालय” से अभिप्राय अधिनियम की धारा 2 की खंड (च) में यथा परिभाषित किसी विश्वविद्यालय से है, अथवा जहां संदर्भ के अनुसार, तत्संबंध की धारा 3 के तहत इस प्रकार घोषित किए जाने वाला कोई सम विश्वविद्यालय संस्थान हो।
- (थ) “विश्वविद्यालय छात्र शिकायत निवारण समिति” (यूएसजीआरसी) से अभिप्राय विश्वविद्यालय के स्तर पर डीएसजीआरसी, आईएसजीआरसी अथवा सीएसजीआरसी के निर्णय के परिणामस्वरूप उपजी शिकायतों पर कार्रवाई करने के लिए इन विनियमों के तहत गठित किसी समिति से है।

4. विवरणिका का अनिवार्य प्रकाशन, इसकी विषयवस्तु तथा मूल्य निर्धारण:

1. प्रत्येक संस्थान, अपने पाठ्यक्रम या अध्ययन के किसी भी कार्यक्रम में प्रवेश आरंभ करने की तिथि से कम से कम साठ दिन की समाप्ति से पूर्व अपनी वेबसाइट पर एक विवरणिका प्रकाशित और/अथवा अपलोड करेगा, जिसमें इस तरह के संस्थान में प्रवेश लेने के इच्छुक व्यक्तियों और आम जनता की जानकारी के लिए निम्नवत् जानकारी अंतर्विष्ट होगी, नामतः:
 - (क) प्रत्येक पाठ्यक्रम अथवा अध्ययन के कार्यक्रम के लिए, शिक्षण के घंटों, व्यावहारिक सत्रों और अन्य कार्य के साथ-साथ अध्ययन के कार्यक्रमों और पाठ्यक्रमों की सूची सहित उपयुक्त सांविधिक प्राधिकरण अथवा संस्थान, जैसा मामला हो, द्वारा विनिर्दिष्ट पाठ्यक्रम की व्यापक रूपरेखा;
 - (ख) जिस शिक्षा वर्ष हेतु प्रवेश दिए जाने का प्रस्ताव हो, उसके प्रत्येक पाठ्यक्रम अथवा अध्ययन के कार्यक्रम के संबंध में, उपयुक्त सांविधिक प्राधिकरण द्वारा अनुमोदित सीटों की संख्या;
 - (ग) संस्थान द्वारा विनिर्दिष्ट किसी विशेष पाठ्यक्रम अथवा अध्ययन कार्यक्रम में छात्र के रूप में प्रवेश के लिए व्यक्तियों की न्यूनतम और अधिकतम आयु सीमा सहित शैक्षिक योग्यता और पात्रता की शर्तें;

- (घ) इस प्रकार के प्रवेश के लिए आवेदन करने वाले योग्य उम्मीदवारों के चयन की प्रक्रिया, जिसमें प्रत्येक पाठ्यक्रम अथवा अध्ययन कार्यक्रम में प्रवेश के लिए ऐसे अभ्यर्थियों के चयन के लिए परीक्षा या इम्तहान के विवरण के संबंध में सभी संगत जानकारी और प्रवेश परीक्षा के लिए निर्धारित शुल्क की राशि शामिल है;
- (ङ) किसी पाठ्यक्रम या अध्ययन कार्यक्रम में अध्ययन करने के लिए ऐसे संस्थान में भर्ती किए गए छात्रों द्वारा देय शुल्क, जमा राशियों और अन्य प्रभारों के प्रत्येक घटक और ऐसे भुगतानों की अन्य निबंधन और शर्तें;
- (च) शास्ति लगाए जाने और संग्रहण किए जाने हेतु नियम/विनियम, विनिर्दिष्ट शीर्ष अथवा श्रेणियां, लगाए जाने वाली शास्ति की न्यूनतम और अधिकतम राशि;
- (छ) ऐसे संस्थानों में दाखिला लेने वाले छात्रों द्वारा यदि पाठ्यक्रम या अध्ययन कार्यक्रम के पूरा होने से पहले अथवा के बाद दाखिला छोड़ दिया जाता है तो छात्रों को प्रतिदाय किए जाने वाले शिक्षण शुल्क और अन्य प्रभारों का प्रतिशत, तथा समय सीमा जिसके भीतर तथा पद्धति जिससे छात्रों को ऐसा प्रतिदाय किया जाएगा;
- (ज) उनकी शैक्षिक योग्यता शिक्षण संकाय का विवरण, उनकी नियुक्ति का स्वरूप (नियमित/अभ्यागत/अतिथि) और उसके प्रत्येक सदस्य के शिक्षण अनुभव के साथ;
- (झ) भौतिक और शैक्षणिक बुनियादी ढांचे और छात्रावास और इसके शुल्क, पुस्तकालय, अस्पताल अथवा उद्योग, जहां छात्रों को व्यावहारिक प्रशिक्षण दिया जाना हो, सहित अन्य सुविधाओं के संबंध में जानकारी और विशेषरूप से छात्रों द्वारा संस्थान में प्रवेश प्राप्त करने पर प्राप्त होने वाली सुविधाओं का ब्योरा अंतर्विष्ट हो;
- (ञ) संस्थान के परिसर के भीतर अथवा बाहर छात्रों द्वारा अनुशासन बनाए रखने के संबंध में सभी संगत निदेश, और, विशेषरूप से किसी छात्र अथवा छात्रों की रैगिंग निषिद्ध करने संबंधी ऐसे अनुशासन को बनाए रखने और उनका उल्लंघन किए जाने के परिणामों और संगत सांविधिक विनियामक प्राधिकरण द्वारा इस संबंध में तैयार किए गए किसी विनियम के उपबंधों का उल्लंघन किए जाने के परिणामों का ब्योरा अंतर्विष्ट होगा; तथा
- (ट) आयोग द्वारा यथा विनिर्दिष्ट कोई अन्य जानकारी:
- बशर्ते कि, प्रत्येक संस्थान इस विनियम के खंड (क) से (ट) में उल्लिखित जानकारी को अपनी वेबसाइट पर प्रकाशित/अपलोड करेगा, और विभिन्न समाचारपत्रों और अन्य मीडिया के माध्यम से प्रमुखता से प्रदर्शित करते हुए विज्ञापनों के माध्यम से इच्छुक छात्रों और आम जनता का ध्यान वेबसाइट पर इस तरह के प्रकाशन की ओर दिलाया जाएगा ।
2. प्रत्येक संस्थान अपनी विवरणिका की प्रत्येक मुद्रित प्रति का मूल्य निर्धारित करेगा, जोकि विवरणिका के प्रकाशन और वितरण की उचित लागत से अधिक नहीं होगी और विवरणिका के प्रकाशन, वितरण या बिक्री से कोई लाभ अर्जित नहीं किया जाएगा ।

5. छात्र शिकायत निवारण समितियां (एसजीआरसी):

क. महाविद्यालयी छात्र शिकायत निवारण समिति (सीएसजीआरसी)

- (i) किसी भी पीड़ित छात्र की महाविद्यालय से संबंधित किसी भी शिकायत को निम्नलिखित संरचना वाली महाविद्यालयी छात्र शिकायत निवारण समिति (सीएसजीआरसी) को भेजा जाएगा:
- (क) महाविद्यालय का प्राचार्य— सभापति;
- (ख) प्राचार्य द्वारा शिक्षण संकाय से तीन वरिष्ठ सदस्यगणों को नामनिर्दिष्ट किया जाएगा— सदस्यगण;
- (ग) महाविद्यालय के छात्रों में से एक प्रतिनिधि, जिसे प्राचार्य द्वारा शैक्षणिक योग्यता/खेलकूद में उत्कृष्टता/सह-पाठ्य क्रियाकलापों में उसके निष्पादन के आधार पर नामनिर्दिष्ट किया जाएगा— विशेष आमंत्रित ।
- (ii) सदस्यगणों तथा विशेष आमंत्रित का कार्यकाल दो वर्षों का होगा ।
- (iii) बैठक के लिए गणपूर्ति, सभापति सहित परंतु विशेष आमंत्रित के अलावा, तीन सदस्यगणों की होगी ।
- (iv) शिकायतों पर विचार करते हुए सीएसजीआरसी नैसर्गिक न्याय के सिद्धांतों का पालन करेगी ।

- (v) सीएसजीआरसी रिपोर्ट को अपनी सिफारिशों, यदि कोई हो तो, के साथ संबद्ध करने वाले विश्वविद्यालय के कुलपति को शिकायत प्राप्ति की तिथि से 15 दिनों की अवधि के भीतर भेजेगा तथा इसकी एक प्रति पीड़ित छात्र को भी भेजी जाएगी।

ख. विभागीय छात्र शिकायत निवारण समिति (डीएसजीआरसी)

- (i) किसी भी पीड़ित छात्र की विश्वविद्यालय के किसी भी विभाग, अथवा विद्यालय, अथवा केन्द्र से संबंधित किसी भी शिकायत को विभाग, विद्यालय अथवा केन्द्र, जैसा भी मामला हो, द्वारा गठित की जाने और निम्नलिखित संरचना वाली विभागीय छात्र शिकायत निवारण समिति (डीएसजीआरसी) को भेजा जाएगा, नामतः:
- (क) विभाग, विद्यालय, अथवा केन्द्र का अध्यक्ष, चाहे उसे किसी भी पदनाम से जाना जाए— सभापति;
- (ख) विभाग/विद्यालय/केन्द्र के बाहर से कुलपति द्वारा नामनिर्दिष्ट किए जाने वाले दो आचार्य— सदस्य;
- (ग) संकाय का सदस्य, जो शिकायत निवारण की प्रणाली से भली-भांति परिचित हो, को सभापति द्वारा नामनिर्दिष्ट किया जाएगा— सदस्य;
- (घ) महाविद्यालय के छात्रों में से एक प्रतिनिधि, जिसे कुलपति द्वारा शैक्षणिक योग्यता/खेलकूद में उत्कृष्टता/सह-पाठ्य क्रियाकलापों में उसके निष्पादन के आधार पर नामनिर्दिष्ट किया जाएगा— विशेष आमंत्रित
- (ii) सभापति, समिति के सदस्यों और विशेष आमंत्रित का कार्यकाल दो वर्षों का होगा।
- (iii) डीएसजीआरसी की बैठक के लिए गणपूर्ति, सभापति सहित परंतु विशेष आमंत्रित के अलावा, तीन सदस्यगणों की होगी।
- (iv) अपने समक्ष प्रस्तुत शिकायतों पर विचार करते हुए डीएसजीआरसी नैसर्गिक न्याय के सिद्धांतों का पालन करेगी।
- (v) डीएसजीआरसी अपनी रिपोर्ट को सिफारिशों, यदि कोई हों तो, के साथ संस्थान के मुखिया/ कुलपति को शिकायत प्राप्ति की तिथि से 15 दिनों की अवधि के भीतर भेजेगा तथा इसकी एक प्रति पीड़ित छात्र को भी भेजी जाएगी।

ग. संस्थागत छात्र शिकायत निवारण समिति (आईएसजीआरसी)

- (i) जब शिकायत किसी विश्वविद्यालय के किसी शैक्षणिक विभाग, विद्यालय अथवा केन्द्र, जैसा भी मामला हो, से संबद्ध नहीं हो तो मामले को कुलपति महोदय द्वारा निम्नवत संरचना के साथ गठित की जाने वाली एक संस्थागत छात्र शिकायत निवारण समिति (आईएसजीआरसी) को भेजा जाएगा; नामतः:
- (क) संस्थान का सम-कुलपति/संकाय अध्यक्ष/वरिष्ठ आचार्य— सभापति;
- (ख) छात्र संकाय अध्यक्ष/संकाय अध्यक्ष, छात्र कल्याण— सदस्य;
- (ग) सभापति के अलावा एक वरिष्ठ शिक्षाविद्— सदस्य;
- (घ) कुलानुशासक/वरिष्ठ शिक्षाविद्— सदस्य
- (ङ) महाविद्यालय के छात्रों में से एक प्रतिनिधि, जिसे कुलपति द्वारा शैक्षणिक योग्यता/खेलकूद में उत्कृष्टता/सह-पाठ्य क्रियाकलापों में उसके निष्पादन के आधार पर नामनिर्दिष्ट किया जाएगा— विशेष आमंत्रित।
- (ii) समिति के सदस्यों का कार्यकाल दो वर्षों का होगा।
- (iii) आईएसजीआरसी की बैठक के लिए गणपूर्ति, सभापति सहित परंतु विशेष आमंत्रित के अलावा, तीन सदस्यगणों की होगी।
- (iv) अपने समक्ष प्रस्तुत शिकायतों पर विचार करते हुए आईएसजीआरसी नैसर्गिक न्याय के सिद्धांतों का पालन करेगी।
- (v) आईएसजीआरसी अपनी रिपोर्ट को सिफारिशों, यदि कोई हों तो, के साथ कुलपति को शिकायत प्राप्ति की तिथि से 15 दिनों की अवधि के भीतर भेजेगा तथा इसकी एक प्रति पीड़ित छात्र को भी भेजी जाएगी।

घ. विश्वविद्यालय छात्र शिकायत निवारण समिति (यूएसजीआरसी)

- (i) एक संबद्ध विश्वविद्यालय के कुलपति, उतनी संख्या में विश्वविद्यालय छात्र शिकायत निवारण समितियों (यूएसजीआरसी) का गठन करेंगे, जैसा कि एक या एक से अधिक सीएसजीआरसी या डीएसजीआरसी या आईएसजीआरसी द्वारा अनसुलझी शिकायतों पर विचार करने के लिए आवश्यक हो और प्रत्येक यूएसजीआरसी, महाविद्यालयों/विभागों/संस्थानों से उत्पन्न होने वाली शिकायतों पर, कुलपति द्वारा उसे प्रदत्त किए गए क्षेत्राधिकार क्षेत्र के आधार पर कार्यवाही कर सकता है।
 - क) विश्वविद्यालय का एक वरिष्ठ आचार्य— सभापति;
 - ख) संकाय अध्यक्ष, छात्र कल्याण अथवा समकक्ष – सदस्य;
 - ग) संबद्ध महाविद्यालयों से लिए गए दो प्राचार्य, जो कि समीक्षाधीन सीएसजीआरसी की रिपोर्टों से न जुड़े हों, कुलपति द्वारा नामित किए जाने वाले हैं— सदस्य;
 - घ) विश्वविद्यालय का एक आचार्य – सदस्य;
 - ङ) महाविद्यालय के छात्रों में से एक प्रतिनिधि, जिसे कुलपति द्वारा शैक्षणिक योग्यता/खेलकूद में उत्कृष्टता/सह-पाठ्य क्रियाकलापों में उसके निष्पादन के आधार पर नामनिर्दिष्ट किया जाएगा— विशेष आमंत्रित।
- (ii) सभापति तथा समिति के सदस्यों और विशेष आमंत्रित का कार्यकाल दो वर्षों का होगा।
- (iii) बैठक के लिए गणपूर्ति, सभापति सहित परंतु विशेष आमंत्रित के अलावा, तीन सदस्यगणों की होगी।
- (iv) अपने समक्ष शिकायतों पर विचार करते हुए यूएसजीआरसी नैसर्गिक न्याय के सिद्धांतों का पालन करेगी।
- (v) यूएसजीआरसी अपनी रिपोर्ट और सिफारिशें, यदि कोई हों तो, के साथ शिकायत से संबंधित महाविद्यालय के प्राचार्य/विभागाध्यक्ष/विद्यालय/संस्थान को शिकायत प्राप्ति की तिथि से 15 दिनों की अवधि के भीतर भेजेगी तथा इसकी एक प्रति पीड़ित छात्र को भी भेजी जाएगी।
- (vi) विश्वविद्यालय छात्र शिकायत निवारण समिति के निर्णय से व्यथित कोई भी छात्र, इस तरह के निर्णय की प्राप्ति की तिथि से पंद्रह दिनों की अवधि के भीतर, लोकपाल के समक्ष अपील कर सकता है।

6. लोकपाल की नियुक्ति, सेवाकाल, उसे पद से हटाया जाना और सेवा की शर्तें:

- (i) यूएसजीआरसी के निर्णयों के विरुद्ध सुनवाई करने और निर्णय देने और अपील करने के लिए एक या एक से अधिक अंशकालिक पदाधिकारियों को लोकपाल के रूप में नामित किया जाएगा;

बशर्ते कि, उस राज्य में स्थित सभी राज्य विश्वविद्यालयों (सार्वजनिक के साथ— साथ निजी विश्वविद्यालयों) के संबंध में एक राज्य के लिए एक से अधिक लोकपाल नहीं होंगे, जिन्हें राज्य सरकार द्वारा नियुक्त किया जाएगा;

बशर्ते आगे कि, एक क्षेत्र में स्थित केंद्रीय विश्वविद्यालयों और सम विश्वविद्यालय संस्थानों के लिए एक से अधिक लोकपाल नहीं होंगे, जिन्हें केंद्र सरकार द्वारा नियुक्त किया जाएगा।
- (ii) लोकपाल, शिक्षा अथवा अनुसंधान के क्षेत्र में प्रख्यात व्यक्ति होंगे, जो किसी विश्वविद्यालय के कुलपति रह चुके हों।
- (iii) किसी राज्य में राज्य विश्वविद्यालयों के लिए लोकपाल, उस राज्य के किसी भी विश्वविद्यालय के साथ हितों के टकराव में नहीं होगा; और उस क्षेत्र में स्थित केंद्रीय विश्वविद्यालयों और सम विश्वविद्यालयों हेतु लोकपाल, इस तरह की नियुक्ति से पहले अथवा उसके पश्चात्, उस क्षेत्र में स्थित विश्वविद्यालय अथवा सम विश्वविद्यालय संस्थान के साथ किसी भी तरह के हितों के टकराव में नहीं होंगे।
- (iv) एक राज्य सरकार इस प्रयोजनार्थ गठित एक खोज समिति द्वारा सुझाए गए तीन नामों के पैनल में से लोकपाल की नियुक्ति करेगी, जिसमें निम्नलिखित शामिल होंगे, नामतः
 - (क) राज्यपाल या उपराज्यपाल का एक नामित, जैसा भी मामला हो, जो उच्चतर शिक्षा के क्षेत्र में प्रतिष्ठित व्यक्ति हो— सभापति;
 - (ख) राज्य के राज्यपाल/संघ भासित राज्य के उपराज्यपाल द्वारा नामित किया जाने वाला राज्य सार्वजनिक विश्वविद्यालय का कुलपति— सदस्य;

- (ग) राज्य सरकार द्वारा नामित किया जाने वाला एक राज्य निजी विश्वविद्यालय का कुलपति— सदस्य;
- (घ) राज्य उच्चतर शिक्षा परिषद् का अध्यक्ष अथवा परिषद् के शैक्षणिक सदस्यों में से उनका नामिति— सदस्य;
- (ङ) उच्चतर शिक्षा के लिए उत्तरदायी राज्य सरकार के प्रधान सचिव/सचिव— सदस्य सचिव;
- (v) केंद्र सरकार इस प्रयोजनार्थ गठित एक खोज समिति द्वारा सुझाए गए तीन नामों के पैनल में से लोकपाल की नियुक्ति करेगी, जिसमें निम्नलिखित शामिल होंगे, नामतः
 - (क) विश्वविद्यालय अनुदान आयोग के अध्यक्ष महोदय अथवा उनके नामिति— सभापति;
 - (ख) किसी केन्द्रीय विश्वविद्यालय का कुलपति जिसे केन्द्र सरकार द्वारा नामनिर्दिष्ट किया जाएगा— सदस्य;
 - (ग) किसी सम विश्वविद्यालय संस्थान का कुलपति जिसे केन्द्र सरकार द्वारा नामनिर्दिष्ट किया जाए— सदस्य;
 - (घ) केन्द्र सरकार का नामिति जोकि संयुक्त सचिव के पद से नीचे न हो— सदस्य;
 - (ङ) विश्वविद्यालय अनुदान आयोग के सचिव महोदय— सदस्य सचिव;
- (vi) लोकपाल को पद ग्रहण करने की तिथि से तीन वर्ष की अवधि अथवा सत्तर वर्ष की आयु होने तक, इनमें से जो भी पहले हो, के लिए नियुक्त किया जाएगा, और वह समान राज्य या क्षेत्र के लिए, जैसा कि मामला हो, एक और कार्यकाल के लिए पुनर्नियुक्ति होने के लिए पात्र होगा।
- (vii) सुनवाई का संचालन करने के लिए, लोकपाल को, यात्रा पर हुए किए गए व्यय की प्रतिपूर्ति सहित विश्वविद्यालय अनुदान आयोग द्वारा निर्धारित किए गए मानदंडों के अनुसार, प्रति दिन, प्रति बैठक के आधार पर शुल्क का भुगतान किया जाएगा।
- (viii) राज्य के लोकपाल के मामले में राज्य सरकार द्वारा और किसी क्षेत्र के लोकपाल के मामले में केन्द्र सरकार द्वारा लोकपाल को इन विनियमों के तहत यथा परिभाषित कदाचार या दुर्यवहार के आरोप सिद्ध होने पर पद से हटाया जा सकता है।
- (ix) कम से कम उच्च न्यायालय के न्यायाधीश के पद पर आसीन न्यायमूर्ति द्वारा की गई जांच के अलावा लोकपाल को पदच्युत करने हेतु कोई आदेश जारी नहीं किया जाएगा, और इस प्रकार की गई जांच में लोकपाल को सुनवाई का एक उचित अवसर भी प्रदान किया जाएगा।

7. लोकपाल के कार्यकरण :

- (i) लोकपाल, छात्र द्वारा इन विनियमों के तहत उपबंधित सभी विकल्पों को अपनाने के पश्चात् ही पीड़ित छात्र की अपील की सुनवाई करेंगे।
- (ii) यद्यपि, परीक्षा के संचालन में अथवा मूल्यांकन की प्रक्रिया में गड़बड़ी के मुद्दों को लोकपाल के संदर्भित किया जा सकता है, तथापि, लोकपाल द्वारा उत्तर पुस्तिकाओं के पुनर्मूल्यांकन अथवा अंकों को पुनः योग करने हेतु कोई अपील अथवा आवेदन पर लोकपाल द्वारा सुनवाई नहीं की जाएगी, जब तक कि भेदभाव की किसी विशिष्ट घटना के परिणामों को प्रभावित करने वाली किसी विशिष्ट अनियमितता को इंगित नहीं किया जाता है।
- (iii) लोकपाल, कथित रूप से किए गए भेदभाव की शिकायतों की सुनवाई करने के लिए, न्याय— मित्र के रूप में किसी भी व्यक्ति की सहायता प्राप्त कर सकता है।
- (iv) लोकपाल पीड़ित छात्र(त्रों) से अपील प्राप्त होने के 30 दिनों के भीतर शिकायतों का समाधान के लिए सभी प्रयास करेगा।

8. लोकपाल तथा छात्र शिकायत निवारण समितियों द्वारा शिकायतों के निवारण हेतु प्रक्रिया:

- (i) प्रत्येक संस्थान, इस अधिसूचना के जारी होने की तिथि से तीन माह की अवधि के भीतर एक ऑनलाइन पोर्टल तैयार करेगा, जहां कोई भी पीड़ित छात्र अपनी शिकायत के निवारण के लिए आवेदन कर सकता है।
- (ii) ऑनलाइन शिकायत प्राप्त होने पर संस्थान, ऑनलाइन शिकायत की प्राप्ति के 15 दिनों के भीतर अपनी टिप्पणियों सहित शिकायत को उपर्युक्त छात्र शिकायत निवारण समिति को भेजेगा।

- (iii) छात्र शिकायत निवारण समिति, जैसा भी मामला हो, शिकायत की सुनवाई के लिए एक तिथि निर्धारित करेगी जिसकी जानकारी संस्थान और पीड़ित छात्र को दी जाएगी।
- (iv) पीड़ित छात्र या तो व्यक्तिगत रूप से पेश हो सकता है अथवा अपना पक्ष रखने के लिए अपने किसी प्रतिनिधि को अधिकृत कर सकता है।
- (v) विश्वविद्यालय छात्र शिकायत निवारण समिति द्वारा समाधान नहीं की गई शिकायतों, को इन विनियमों में उपबंधित समयावधि के भीतर लोकपाल को भेजा जाएगा।
- (vi) संस्थान, शिकायतों के शीघ्र निपटान हेतु, लोकपाल अथवा छात्र शिकायत निवारण समिति(यों), जैसा भी मामला हो, सहयोग करेंगे; और ऐसा नहीं किए जाने पर लोकपाल द्वारा आयोग को जानकारी दी जा सकती है जो इन विनियमों के उपबंधों के अनुरूप कार्रवाई करेगा।
- (vii) लोकपाल, दोनों पक्षों को सुने जाने का एक उचित अवसर प्रदान करने के बाद, कार्यवाहियां समाप्त होने पर तत्संबंधी कारणों सहित, इस प्रकार का आदेश पारित करेगा, जैसा वह उपयुक्त समझे, ताकि शिकायत का समाधान हो सके और पीड़ित छात्र को जैसा उपयुक्त हो, राहत प्रदान की जा सके।
- (viii) संस्थान के साथ ही साथ पीड़ित छात्र को लोकपाल के हस्ताक्षर के तहत जारी की गई आदेश की प्रतियां उपलब्ध कराई जाएंगी और संस्थान, आदेश की प्रति को सामान्य जानकारी के लिए इसे अपनी वेबसाइट पर भी डालेगा।
- (ix) संस्थान, लोकपाल की सिफारिशों का अनुपालन करेगा और संस्थान द्वारा सिफारिशों का अनुपालन नहीं किए जाने के संबंध में लोकपाल, आयोग को जानकारी प्रदान करेगा।
- (x) जहां शिकायत झूठी या तुच्छ पाई जाती है उस स्थिति में लोकपाल शिकायतकर्ता के विरुद्ध उपर्युक्त कार्रवाई किए जाने की सिफारिश कर सकता है।

9. लोकपाल और छात्र शिकायत निवारण समितियों के संबंध में जानकारी:

संस्थान अपनी वेबसाइट और अपनी विवरणिका में स्पष्टरूप से इसके क्षेत्राधिकार में आने वाली छात्र शिकायत निवारण समिति(यों) तथा अपील किए जाने के प्रयोजनार्थ लोकपाल के संबंध में सभी संगत जानकारीयां उपलब्ध कराएगा।

10. अनुपालन नहीं किए जाने के परिणाम:

आयोग, किसी भी संस्थान के संबंध में, जो जानबूझकर इन विनियमों का उल्लंघन करते हैं अथवा बार— बार लोकपाल अथवा शिकायत निवारण समिति(यों), जैसा भी मामला हो, की सिफारिशों को अनुपालन नहीं करते हैं, उनके विरुद्ध निम्नवत् एक अथवा एक से अधिक कार्यवाहियां कर सकते हैं, नामतः:

- (क) अधिनियम की धारा 12ख के तहत अनुदान प्राप्त करने के लिए उपयुक्तता की घोषणा को वापस लेना;
- (ख) संस्थान को आवंटित किसी भी अनुदान को रोका जा सकता है;
- (ग) आयोग के किसी भी सामान्य अथवा विशेष सहायता कार्यक्रम के तहत किसी भी सहायता को प्राप्त करने हेतु विचार किए जाने के लिए संस्थान को अयोग्य घोषित करना;
- (घ) उपयुक्त मीडिया में प्रमुखता से प्रदर्शित कर और आयोग की वेबसाइट पर पोस्ट कर संभावित अभ्यर्थियों सहित जनसाधारण को सूचित करना, तथा इस बाबत घोषणा करना की संस्थान में शिकायतों के निवारण के लिए न्यूनतम मानक मौजूद नहीं हैं;
- (ङ) महाविद्यालय के मामले में, संबद्धता को वापस लेने के लिए संबद्ध विश्वविद्यालय को सिफारिश करना;
- (च) सम विश्वविद्यालय संस्थान के मामले में इस प्रकार की कार्रवाई करना, जो आवश्यक, उपयुक्त और सटीक प्रतीत हो;
- (छ) सम विश्वविद्यालय संस्थान के मामले में सम विश्वविद्यालय संस्थान के रूप में घोषणा को वापस लिया जाने के लिए, यदि आवश्यक हो तो, केंद्र सरकार को सिफारिश करना;
- (ज) राज्य अधिनियम के तहत स्थापित अथवा निगमित विश्वविद्यालय के मामले में राज्य सरकार को आवश्यक और उचित कार्रवाई करने की सिफारिश करना;
- (झ) गैर-अनुपालन के लिए संस्थान के विरुद्ध ऐसी अन्य कार्रवाई करना जो आवश्यक और उचित समझी जाए।

बशर्ते कि, इस विनियमों के तहत आयोग द्वारा कोई कार्यवाई नहीं की जाएगी, जब तक कि संस्थान को अपनी स्थिति स्पष्ट करने के लिए अवसर नहीं दिया गया हो और उसे सुने जाने का अवसर प्रदान नहीं किया गया हो।

11. इन विनियमों में उल्लिखित कोई भी शर्त, विश्वविद्यालय अनुदान आयोग (शिकायत निवारण) विनियम, 2012 के उपबंधों के तहत नियुक्त किसी पदधारी लोकपाल के कार्यकाल की अवधि के दौरान उसके पद पर बने रहने को प्रतिकूल रूप से प्रभावित नहीं करेगी; कार्यकाल समाप्त होने के पश्चात् लोकपाल, की नियुक्ति विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) संबंधी विनियम, 2019 के अनुरूप की जाएगी।

प्रो. रजनीश जैन, सचिव

[विज्ञापन—III/4/असा./30/19]

UNIVERSITY GRANTS COMMISSION

NOTIFICATION

New Delhi, the 6th May, 2019

F.No. 14-4/2012(CPP-II).—In exercise of the powers conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the University Grants Commission hereby makes the following regulations, namely -

1. SHORT TITLE, APPLICATION AND COMMENCEMENT:

- a) These regulations shall be called as the University Grants Commission (Redress of Grievances of Students) Regulations, 2019.
- b) They shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein.
- c) They shall come into force from the date of their publication in the Official Gazette.

2. OBJECTIVE:

To provide opportunities for redress of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto.

3. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:

- (a) “Act” means the University Grants Commission Act, 1956 (3 of 1956);
- (b) “aggrieved student” means a student, who has any complaint in the matters relating to or connected with the grievances defined under these regulations.
- (c) “college” means any institution, so defined in clause (b) of sub-section (1) of section 12A of the Act.
- (d) “Collegiate Student Grievance Redressal Committee” (CSGRC) means a committee constituted under these regulations, at the level of an institution, being a college.
- (e) “Commission” means the University Grants Commission established under section 4 of the UGC Act, 1956.
- (f) “declared admission policy” means such policy, including the process there under, for admission to a course or program of study as may be offered by the institution by publication in the prospectus of the institution.
- (g) “Departmental Student Grievance Redressal Committee” (DSGRC) means a committee constituted under these regulations, at the level of a Department, School or Centre of a University.
- (h) “grievance” means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:

- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
 - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
 - xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
 - xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
 - xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
 - xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
 - xv. denial of quality education as promised at the time of admission or required to be provided; and
 - xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.
- (i) “Institution” means, as the context may be, a University or a college, or an institution declared a deemed to be a University under the Act or an institution established within a University for a particular discipline or activity;
- (j) Institutional Student Grievance Redressal Committee” (ISGRC) means a committee constituted under these regulations at the level of the University, for dealing with grievances which do not belong to a department of the University e.g. hostels and common facilities.
- (k) “Ombudsperson” means the Ombudsperson appointed under these regulations;
- (l) “Prospectus” means and includes any publication, whether in print or otherwise, issued for providing fair and transparent information, relating to an institution, to the general public (including to those seeking admission in such institution) by such institution or any authority or person authorized by such institution to do so;

- (m) "Region" means a geographical territory, comprising of States, so determined, for the purpose of facilitating enforcement of these regulations; namely, South-Eastern Region comprising Andhra Pradesh, Telengana, Puducherry, Andaman and Nicobar, and Tamil Nadu; South-Western Region comprising Kerala, Karnataka, and Lakshadweep; Western Region comprising Maharashtra, Gujarat, Goa, Dadar and Nagar Haveli, Daman and Diu; Central Region comprising Chhattisgarh, Madhya Pradesh and Rajasthan; Northern Region comprising Jammu and Kashmir, Delhi, Himachal Pradesh, Punjab, Haryana, Uttar Pradesh, Uttarakhand and Chandigarh; North-Eastern Region comprising Assam, Meghalaya, Mizoram, Manipur, Tripura, Arunachal Pradesh, Sikkim and Nagaland; and Eastern Region comprising West Bengal, Bihar, Jharkhand and Odisha.
- (n) "State" means a State specified in the First Schedule to the Constitution and includes a Union territory;
- (o) "Student" means a person enrolled, or seeking admission to be enrolled, in any institution to which these regulations apply;
- (p) "University" means a University so defined in clause (f) of section 2 of the Act or, where the context may be, an institution deemed to be University declared as such under Section 3 thereof.
- (q) "University Student Grievance Redressal Committee" (USGRC) means a committee constituted under these regulations, at the level of the university, for dealing with grievances arising out of decisions of the DSGRC, ISGRC or CSGRC.

4. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:

- (1) Every institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:
 - (a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;
 - (b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;
 - (c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;
 - (d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;
 - (e) each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or program of study, and the other terms and conditions of such payment;
 - (f) rules/regulations for imposition and collection of any fines in specified heads or categories, minimum and maximum fine may be imposed.
 - (g) the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or program of study and the time within and the manner in which such refund shall be made to that student;
 - (h) details of the teaching faculty, including their educational qualifications, along with their type of appointment (Regular/visiting/guest) and teaching experience of every member thereof.
 - (i) information with regard to physical and academic infrastructure and other facilities including hostel accommodation and its fee, library, hospital or industry wherein the practical training is

to be imparted to the students and in particular the amenities accessible by students on being admitted to the institution;

- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made by the relevant statutory regulatory authority; and

- (k) Any other information as may be specified by the Commission:

Provided that an institution shall publish/upload information referred to in clauses (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication being on the website through advertisements displayed prominently in different newspapers and through other media:

- (2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

5. **STUDENT GRIEVANCE REDRESSAL COMMITTEES (SGRC):**

A. Collegiate Student Grievance Redressal Committee (CSGRC)

- (i) A complaint from an aggrieved student relating to a college shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC), with the following composition, namely:
 - a) Principal of the college – Chairperson;
 - b) Three senior members of the teaching faculty to be nominated by the Principal – Members;
 - c) A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee.
- (ii) The term of the members and the special invitee shall be two years.
- (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the CSGRC shall follow principles of natural justice.
- (v) The CSGRC shall send its report with recommendations, if any, to the Vice-Chancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

B. Departmental Student Grievance Redressal Committee (DSGRC)

- (i) A complaint by an aggrieved student relating to a Department, or School, or Centre of a University shall be addressed to the Departmental Student Grievance Redressal Committee (DSGRC) to be constituted at the level of the Department, School, or Centre, as the case may be, and with the following composition, namely:
 - a) Head of the Department, School, or the Centre, by whatever designation known – Chairperson;
 - b) Two Professors, from outside the Department/School/Centre to be nominated by the Vice Chancellor– Members;
 - c) A member of the faculty, well-versed with the mechanism of grievance redressal to be nominated by the Chairperson– Member;
 - d) A representative from among students of the college to be nominated by the Vice Chancellor based on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee.

- (ii) The term of the Chairperson, members of the Committee, and the special invitee shall be of two years.
- (iii) The quorum for the meeting of DSGRC, including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the DSGRC shall follow principles of natural justice.
- (v) The DSGRC shall submit its report with recommendations, if any, to the Head of the Institution/ Vice Chancellor, with a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

C. Institutional Student Grievance Redressal Committee (ISGRC)

- (i) Where a complaint does not relate to any academic Department, School or Centre of a University, as the case may be, the matter shall be referred to the Institutional Student Grievance Redressal Committee (ISGRC) to be constituted by the Vice Chancellor, with the following composition, namely:
 - (a) Pro-Vice Chancellor/Dean/Senior Professor of institution – Chairperson;
 - (b) Dean of students/Dean, Students Welfare – Member;
 - (c) One senior academic, other than the Chairperson – Member;
 - (d) Proctor/Senior academic – Member;
 - (e) A representative from among students of the college to be nominated by the Vice Chancellor based on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee.
- (ii) The term of the members of the committee shall be of two years.
- (iii) The quorum for the meetings of the ISGRC, including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the ISGRC shall follow principles of natural justice.
- (v) The ISGRC shall send its report with recommendations, if any, to the Vice Chancellor, along with a copy thereof to the aggrieved student, within a period of 15 workings days from the date of receipt of the grievance.

D. University Student Grievance Redressal Committee (USGRC)

- (i) The Vice Chancellor of an affiliating University shall constitute such number of University Student Grievance Redressal Committees (USGRC), as may be required to consider grievances unresolved by one or more CSGRC or DSGRC or ISGRC and each USGRC may take up grievances arising from colleges/departments/ Institutions, on the basis of the jurisdiction assigned to it by the Vice Chancellor.
 - a) A senior Professor of the University – Chairperson;
 - b) Dean, Student Welfare or equivalent – Member;
 - c) Two Principals drawn from the affiliating colleges, other than those connected with reports of CSGRC under review, to be nominated by the Vice-Chancellor – Members;
 - d) One Professor of the University - Member;
 - e) A representative from among students of the college to be nominated by the Vice Chancellor based on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee.
- (ii) The Chairperson, members and the special invitee shall have a term of two years.
- (iii) The quorum for the meeting, including the Chairperson, but excluding the special invitee, shall be three.

- (iv) In considering the grievances before it, the USGRC shall follow principles of natural justice.
- (v) The USGRC shall send its report and recommendations, if any, to the Principal of the College relating to the grievance/Head of the department/School/Institution with a copy thereof to the aggrieved student, within 15 days of the receipt of the grievance.
- (vi) Any student aggrieved by the decision of the University Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within in a period of fifteen days from the date of receipt of such decision.

6. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:

- (i) There shall be one or more part-time functionaries designated as Ombudspersons to hear, and decide on, appeals preferred against the decisions of the USGRCs.

Provided that, there shall not be more than one ombudsperson for a State, in respect of all the State universities (Public as well as Private) in that State, who shall be appointed by the State Government;

Provided further that, there shall not be more than one Ombudsperson for a region, in respect of the Central universities and institutions deemed to be universities in that region, who shall be appointed by the Central Government.

- (ii) The Ombudsperson shall be a person of eminence in academics or research, who had been Vice-Chancellor of a University.
- (iii) The Ombudsperson for the State universities in a State, shall not be in any conflict of interest with any University in that State; and the Ombudsperson for the Central universities and institutions deemed to be universities in a region, shall not be in any conflict of interest with any University or institution deemed to be University in that region, either before or after such appointment.
- (iv) A State Government shall appoint the Ombudsperson from a panel of three names recommended by a search committee constituted for that purpose and consisting of the following, namely:
 - (a) A nominee of the Governor or Lt. Governor, as the case may be, who is a person of eminence in the field of higher education— Chairperson;
 - (b) A Vice Chancellor from a State Public University to be nominated by the Governor/LG of the State/UT - Member;
 - (c) A Vice Chancellor from a State Private University to be nominated by the State Government – Member;
 - (d) Chairperson of the State Council of Higher Education or his/her nominee from among the academic members of the Council— Member;
 - (e) Principal Secretary/Secretary to the State Government responsible for Higher Education— Member Secretary.
- (v) The Central Government shall appoint the Ombudsperson for a region from a panel of three names recommended by a search committee to be constituted for that purpose, and consisting of the following, namely:
 - (a) Chairperson, University Grants Commission or his/her nominee – Chairperson
 - (b) A Vice Chancellor of a Central University to be nominated by the Central Government – Member
 - (c) A Vice Chancellor of an institution deemed to be University to be nominated by the Central Government – Member
 - (d) A nominee of the Central Government, not below the rank of the Joint Secretary – Member
 - (e) Secretary, University Grants Commission – Member Secretary

- (vi) The Ombudsperson shall be appointed for a period of three years or until he attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term for the same State or region, as the case may be.
- (vii) For conducting the hearings, the Ombudsperson shall be paid a sitting fee, per diem, in accordance with the norms fixed by the University Grants Commission, and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.
- (viii) The State Government, in the case of an Ombudsperson of a State, and the Central Government, in the case of an Ombudsperson of a region, may remove the Ombudsperson from office, on charges of proven misconduct or misbehavior as defined under these regulations.
- (ix) No order of removal of Ombudsperson shall be made except after an inquiry made in this regard by a person not below the rank of judge of the High Court in which a reasonable opportunity of being heard is given to the Ombudsperson.

7. FUNCTIONS OF OMBUDSPERSON:

- (i) The Ombudsperson shall hear appeals from an aggrieved student, only after the student has availed all other remedies provided under these regulations.
- (ii) While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome of specific instance of discrimination is indicated.
- (iii) The Ombudsperson may avail assistance of any person, as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

8. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student may submit an application seeking redressal of grievance.
- (ii) On receipt of an online complaint, the institution shall refer the complaint to the appropriate Student Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.
- (iii) The Student Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.
- (iv) An aggrieved student may appear either in person or authorize a representative to present the case.
- (v) Grievances not resolved by the University Student Grievance Redressal Committee shall be referred to the Ombudsperson, within the time period provided in these regulations.
- (vi) Institutions shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee(s), as the case may be, in early redressal of grievances; and failure to do so may be reported by the Ombudsperson to the Commission, which shall take action in accordance with the provisions of these regulations.
- (vii) The Ombudsperson shall, after giving reasonable opportunities of being heard to both parties, on the conclusion of proceedings, pass such order, with reasons there for, as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.
- (viii) The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson, and the institution shall place it for general information on its website.

- (ix) The institution shall comply with the recommendations of the Ombudsperson; and the Ombudsperson shall report to the Commission any failure on the part of the institution to comply with the recommendations.
- (x) The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

9. INFORMATION REGARDING OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:

An institution shall furnish, prominently, on its website and in its prospectus, all relevant information in respect of the Student Grievance Redressal Committee(s) coming in its purview, and the Ombudsperson for the purpose of appeals.

10. CONSEQUENCES OF NON-COMPLIANCE:

The Commission shall in respect of any institution, which willfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Grievance Redressal Committee(s), as the case may be, proceed to take one or more of the following actions, namely:

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;
- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (e) recommend to the affiliating University for withdrawal of affiliation, in case of a college;
- (f) take such action as it may deem necessary, appropriate and fit, in case of an institution deemed to be University;
- (g) recommend to the Central Government, if required, for withdrawal of declaration as institution deemed to be a University, in case of an institution deemed to be University;
- (h) recommend to the State Government to take necessary and appropriate action, in case of a University established or incorporated under a State Act;
- (i) such other action as may be deemed necessary and appropriate against an institution for non-compliance.

Provided that no action shall be taken by the Commission under this regulation, unless the institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

- 11.** Nothing mentioned hereinabove in these regulations shall affect the continuance in office, during the currency of the term, of an incumbent Ombudsperson appointed under the provisions of the UGC (Grievance Redressal) Regulations, 2012; where after, the appointment of Ombudsperson shall be made as per University Grants Commission (Redress of Grievances of Students) Regulations, 2019.

Prof. RAJNISH JAIN, Secy.

[ADVT.-III/4/Exty./30/19]

5.1.5. The institution adopts the following for redressal of

Student grievances:

The Institute has a Grievance redressal committee in the campus in compliance with AICTE Regulations, with an objective of preventing unfair practices and to provide a mechanism to students, parents and others, for redressal of their grievances. Any aggrieved students, parents and others can approach the Grievance Redressal Committee by filing an offline / online complaint. Grievances of students related to academics and personal grievances within campus and hostel may be addressed to the committee. The Grievance Redressal Committee meets immediately on the receipt of a complaint and at least once a semester even if there is no formal complaint lodged. The Duties and Responsibilities of this committee are

- To take corrective & effective measures to address students and parents Grievances.
- To enhance learning and development of students with specific focus on student's problems.
- To form and provide a mechanism to supervise activities of Students grievances.
- To provide right direction and counsel whenever required and guide them from improvement.

In the recent past, Grievance Redressal Committee (students) has resolved few issues raised with respect to the denial of providing Original Certificates to students by CBIT as directed by the Public Grievance Redressal Cell, AICTE.

In addition to the above,

Institute is having a directorate for Student affairs & Progression, where Director Student affairs is directly involved in providing corrective & effective measures to address the grievances that are received. This includes the resolution of complaints lodged related to

Loss / Stolen of goods such as certificates, wallet, bags having valuables, mobile phones, air pads. (Sample complaint lodged copy along with the redressal is provided)

Department of transportation is involved in providing necessary facilitates to the student community on their requisition in addition to the regular procedures that are followed. This includes

Collection of Transportation fee in 2 installments for the special cases where students request to the transportation department based on their financial conditions. (Sample request copy along with the approval is provided)

Directorate of Academic Examination Council (AEC) is directly involved in providing corrective & effective measures to address the grievances that are received in relation to the examination conduction. This includes

Issuing the Hall tickets for the students who fail to get the same through online ERP due to their improper process of payment.

Directorate of Internal Quality Assurance Cell (IQAC) is directly involved in taking the feedback from students for common facilities. These facilities include Account office, AEC, CoE, Infrastructure, transport, Library, Internet, Sports, Health Centre, Canteen etc., Based on the feedback, corrective measures will be implemented by the Institute as suggested by the concerned faculty in charge.

(Sample feedback copy along with the corrective measure is provided)



CHAITANYA BHARATHI

INSTITUTE OF TECHNOLOGY (AUTONOMOUS)

Chaitanya Bharathi P.O., Gandipet, Hyderabad - 500 075

Ph. Nos. 040-24193276, 24193277 & 24193279

GRIEVANCE REDRESSAL POLICY

The initiative taken up the redressal of grievances of students with due consideration to issues represented / posted by students, after a thorough verification of the credentials of the issues and individuals involved. It is the policy to prioritize the issues based on the fairness and genuineness of the issues raised and the urgency needed to resolve the issues do justice. The issues related to sexual harassment will be referred to Internal Complaints Committee while those related to anti-ragging will be referred to the Anti-ragging Committee.

Registered representations only will be taken up by the Grievance Redressal Committee and will normally be tried to be resolved in three working days or a maximum of a week. In any case, information about the status will be communicated to the concerned. There will be a regular monitoring of the cases represented and registered and will be discussed in the scheduled meetings.

PRINCIPAL &
Chairman, SGRC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

GRIEVANCE REDRESSAL COMMITTEE FOR STUDENTS:

Mechanism and Composition

The Institute has a Grievance Redressal Committee in the campus in compliance with AICTE Regulations, with an objective of preventing unfair practices and to provide a mechanism to students, parents and others, for redressal of their grievances. Any aggrieved student, parent and others can approach the Grievance Redressal Committee by filing an offline/ online complaint. Grievances of students related to academics and personal grievances within campus and hostel may be addressed to the committee.

The Grievance Redressal Committee meets immediately on the receipt of a complaint and at least once a month even if there is no formal complaint lodged.


Duties and Responsibilities

- To take corrective & effective measures to address students and parents Grievances.
- To enhance learning and development of students with specific focus on students problems.
- To form and provide a mechanism to supervise activities of Students grievances.
- To provide right direction and counsel whenever required and guide them from improvement.

Composition of the Committee:

S.No	Name	Designation	Role in the Committee
1.	Dr. P.Ravinder Reddy	Principal	Chairman
2.	Dr. Suresh Pabboju	Director-AEC& CoE	Member
3.	Dr. K. Jagannadha Rao	JD-SA&P & Head	Member
4.	Dr. P. V. Prasad	CoE	Member
5.	Dr. B. Sreenivasa Reddy	Prof. & Head, Physics	Member
6.	Dr. K. Sagar	Professor, CSE	Member
7.	Dr. P. Kowstubha	Assoc. Prof, EEE	Member

S.No	Name	Designation	Role in the Committee
8.	Smt. K. Sugamya	Asst. Prof.IT	Member
9.	Mr. M. Shiva Reddy	Liaison Officer	Member
10.	President, Students' Association		Member
11.	BE / B. Tech. III Semester Student Representative		Member
12.	BE / B. Tech. V-Semester Student Representative	Student	Member
13.	BE / B. Tech. VII Semester Student Representative	Student	Member
14.	ME / M. Tech. III-Semester Student Representative	Student	Member
15.	MCA III-Semester Student Representative	Student	Member
16.	MBA III-Semester Student Representative	Student	Member
17.	Prof. P. Sreenivasa Sarma,	Director-SA&P	Convener


V. B. Rao

Anil Sahasrabudhe
Chairman AICTE

----- Forwarded message -----

From: **Nikhil Vakiti** <nikhil.vakiti007@gmail.com>

Date: Thu, 24 Jun 2021 at 12:05

Subject: Inequitable Fee Hike on CBIT Student

To: chairman@aicte-india.org <chairman@aicte-india.org>, chairmantsche@gmail.com

<chairmantsche@gmail.com>, commrte.ts@gmail.com <commrte.ts@gmail.com>, prlsecyedu@telangana.gov.in

<prlsecyedu@telangana.gov.in>, registrar@osmania.ac.in <registrar@osmania.ac.in>, splcs-edu@telangana.gov.in
<splcs-edu@telangana.gov.in>

To

The Chairman, AICTE,
NEWDELHI.

Sub:-CBIT, Hyderabad not issuing of the possessed certificates of the passed out students 2020-21 regarding.

Respected sir, I am Nikhil Reddy Vakiti, passed out of 2020-21 student from CBIT, Gandipet, Hyderabad. But the college management is playing strategy to collect excess FEE from the students and not issuing the B. Tech pass certificates and also the certificates of class 10th, 12th which were handed over to them at the time admission. More over the management has fixed the different FEE structure for different categories. Some students are paying 113500/- as fixed by the TAFRC. Some students are being demanded to pay 162377/-. Sir why they are demanding differently for the same block period, same class. Hence I request you to look into the matter and do justice to us. As we all are having various opportunities some got jobs, higher education opportunity, abroad. Just because of the management's act we are losing these.

Please look into the matter and issue the certain guidelines to get certificate.

Thanking you,

Your sincerely,

Nikhil Reddy Vakiti

Director AEC <director_aec@cbit.ac.in>

To: Student Affairs Director <director_studentaffairs@cbit.ac.in>

Fri, Jun 25, 2021 at 11:32 AM

PFA for n/a, as per Principal instructions..

[Quoted text hidden]



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Lr. No. 270 / CBIT / AEC / 2021

Dt.30.07.2021

To

Dr. V. Srisailam,
Asst. Director (T), Academic-II Section,
O/o. Commissioner of Technical Education,
Telangana State, HYDERABAD.

Respected Sir,

We are in receipt of your e-mail dt.29.07.2021, directing us to refer the File No. CTE-ACAD/62 - Academic-II, dt.18.06.2021. In that file, it is clearly mentioned "not to retain the original certificates and demand fee for subsequent years of students who cancelled their admission at any point of time".

In this connection, we sincerely submit that the case of Ms. Gampa Nishitha is not a cancellation case and that she has completed the course by attending all the four years and obtained a job through Campus Placements. Further, it is to be noted that she has submitted an undertaking at the time of admission, to pay the balance of fees as per the Court Judgement. May we request your kind self to ascertain all these details with her once again as she must have hid these facts with you.

We submit that for a self financing institution like ours, it will be a herculean task to meet the huge expenditures we incur towards salaries of staff and developmental activities without the students paying their fee sincerely. There is no way out to collect fee from such students who vouch initially to clear the dues of fees and back out later.

The Honourable High Court was pleased to pass interim orders directing collection of enhanced fee or a security towards the same prior to the students graduating from the Institutions. The interim orders were passed in IA No.1 of 2021 in WP No.1075 of 2021 (in respect of outgoing student/s of CBIT).

In this particular case, the student has already completed the degree and is reluctant to clear the dues, despite the fact that she is working. We also permitted her to submit the Bank Guarantee and take the original degree certificates. We have asked her to collect the original Certificates of her SSC and Intermediate immediately which were submitted at the time of Admission for verification by Telangana State Council of Higher Education (TSCHE). She didn't respond to either.

In the light of these facts, we request you to understand the situation in which we were constrained to ask her to clear the dues, as per her undertaking. As per the AICTE directive, the Institute has made efforts to address the grievance, through the Grievance Redressal Committee of our Institute. She has attended the same on 06.07.2021. A copy of the Minutes of that Grievance Redressal Committee meeting is enclosed herewith for your kind information.

With Best Regards,

Dr. P. Ravinder Reddy,
Principal

Encls. : As above

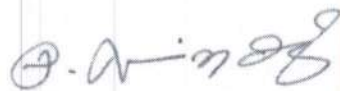


CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Dt.15.07.2021

GRIEVANCE REDRESSAL COMMITTEE FOR STUDENTS

- | | |
|---|----------|
| 1. Prof. P. Ravinder Reddy, Principal | Chairman |
| 2. Prof. Suresh Pabboju, Director-AEC&CoE | Member |
| 3. Prof. K. Jagannadha Rao, JD-SA&P & Head, Civil Engg. | Member |
| 4. Prof. P. V. Prasad, Controller of Examinations | Member |
| 5. Prof. B. Sreenivasa Reddy, Head, Dept. of Physics | Member |
| 6. Prof. K. Sagar, Dept. of CSE | Member |
| 7. Dr. P. Kowstubha, Assoc. Prof., Dept. of EEE | Member |
| 8. Smt. K. Suganya, Asst. Prof., Dept. of IT | Member |
| 9. Mr. M. Shiva Reddy, Liaison Officer | Member |
| 10. President, Students' Association | Member |
| 11. BE / B. Tech. III Semester Student Representative | Member |
| 12. BE / B. Tech. V Semester Student Representative | Member |
| 13. BE / B. Tech. VII Semester Student Representative | Member |
| 14. ME / M. Tech. III Semester Student Representative | Member |
| 15. MCA III Semester Student Representative | Member |
| 16. MBA III Semester Student Representative | Member |
| 17. Prof. P. Sreenivasa Sarma, Director-SA&P | Convener |


Prof. P. RAVINDER REDDY
PRINCIPAL

Administration

Academics

Exam
cell

Placements

Library

Payroll

SMS

ID Cards

Utilities

Security

Welcome to BeeS-ERP Click on any of the Modules to Start with your ERP Solutions

You are Here :Staff Login >> Student Info (* mark fields are mandatory)

6

Notifications:

Student Details



NIKHIL REDDY V

160117734040 EEE VIII SEM

2017 - 2018 (Active)

Ph : 8099096229

Email : nikhil.vaktil@gmail.com

Father Name: V NARSI REDDY

Mother Name: SHANTHA DEVI VAKITI

Father Ph : 9346666453

Father Email:

Blood Group : O+

Date of Admission : 07-08-2017

Admn No : 17-6152

Admission Type:

Fee Reimbursement:-

CAste Category:-:

RouteName:-:

StageName:-:

HostelName:-:

BlockNo:-:

RoomNo:-:

Correspondence Address

H NO. 8-1-284/OU/619,OU COLONY,
DREAM VALLY,
.SHAIKPET,HYDERABAD,Telangana,5
00 008

Attendance Details

Attendance

83.49 %

Show Daywise Attendance

Show Subjectwise Attendance

Show Event Attendance

Show Extra Class Attendance

Show Overall Attendance

Fee Card

Show Student Profile

Academic Details

Final CGPA :

Show Mid Marks

Show Final Internal Marks

Show Overall Marks

Show Overall Marks-SemWise

Show Result

Show Due Subjects

Go Back



CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY
Kokapet (Village), Gandipet, Hyderabad, Telangana-500075 www.cbit.ac.in



ISO Certified
9001:2015

COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

42
years

Grievance Redressal Committee for Students

Minutes of Meeting held on 06-07-2021 at 12:30 PM in the Conference Hall of CBIT

Agenda:

- 1) To address the Grievance of Mr. NIKHIL REDDY V Roll No: 160117734040 EEE VIII SEM
Grievance:

To
The Chairman, AICTE,
NEW DELHI.

Sub:-CBIT, Hyderabad not issuing of the possessed certificates of the passed out Students 2020-21 regarding.

Respected sir, I am Nikhil Reddy Vakiti, passed out of 2020-21 students from CBIT, Gandipet, Hyderabad. But the college management is playing strategy to collect excess FEE from the students and not issuing the B. Tech pass certificates and also the certificates of class 10th, 12th which were handed over to them at the time admission. More over the management has fixed the different FEE structure for different categories. Some students are paying 113500/- as fixed by the TAFRC. Some students are being demanded to pay 162377/-. Sir why they are demanding differently for the same block period, same class. Hence I request you to look into the matter and do justice to us. As we all are having various opportunities some got jobs, higher education opportunity, abroad. Just because of the management's act we are losing these.

Please look into the matter and issue the certain guidelines to get certificate.

Thanking you,
Your sincerely,
Nikhil Reddy Vakiti

- 2) Any other item with the permission of the chair.

Original received
By 12/7/2021

The following members were present

S. No	Name of the Staff	Designation	Signature/ Remarks
1	Dr. G. P. Saradhi Varma, Principal	Chairman	
2	Dr. P. Ravinder Reddy (Director & Head of Research and Entrepreneurship Hub)	Special Invitee	
3	Dr. P. Suresh , Director - AEC & CoE, CBIT	Member	
4	Dr.K.Jagannadha Rao, HoD, CED,CBIT	Member	
5	Dr. B. Sreenivasa Reddy, HoD, Physics, CBIT	Member	
6	Dr.K.Sagar , Professor , CSE , CBIT	Member	
7	Dr.P.Kowstubha , Assoc. prof., EEE, CBIT	Member	
8	Smt.K.Suganya , Assist. Prof., IT, CBIT	Member	
9			
10			
11	Mr.Soudharti Kaustubh , Student President	Member	
12	Ms.Vishwanathula Meghana. Representative from VIII Sem BE/B.Tech	Member	Absent *
13	Ms.Simritha Rao, Representative from VI Sem BE/B.Tech	Member	Absent *
14	Mr.M.V.Saketh, representative from IV Sem BE/B.Tech	Member	Absent *
15	Mr.Peteru Sharanya, Representative from IV Sem MBA	Member	Absent *
16	Mr.Chitimi Reddy Rajesh , Representative from IV Sem M.E/M.Tech	Member	Absent *
17	Ms.Uddagiri Bhavani , Representative from IV Sem MCA	Member	Absent *
18	Prof.P.Sreenivas Sarma , Director- SA&P, CBIT	Convener	
19	NIKAIL REDDY VAKITI	Grievant	

20 Dr. P. V. Prasad

Member

21. M. Shiva Reddy

Member

* All Student members could not come due to the prevailing pandemic situation, academic & exam schedules

As a part of the proceedings, Chairman of the Committee has asked the grievant various relevant questions. Based on the answers given by the grievant, Chairman gave explanation wherever needed.

1. Chairman: What is your Name?

Grievant: Nihil Reddy Vakiti

2. Chairman: What is your Enrolment Number?

Grievant: 160117734040

3. Chairman: When did you join CBIT (Academic year)?

Grievant: 2017-18

4. Chairman: What is your category of admission (A Category/B Category)?

Grievant: B. Category

5. Chairman: Which branch you are studying /studied?

Grievant: I am presently in the VIII Semester (Final Year)

6. Chairman: When you are still studying how can you claim a B.Tech pass certificate?
Is it ethical on your part? Don't you think you have misguided AICTE in this regard?

Grievant: Kept Silent

7. Chairman: What is your Grievance?

Grievant: Would you be giving my certificates after I Pass out?

Chairman: You can collect your SSC and Intermediate Certificates right now, by requesting for them. B.E. Certificates will be issued only after you pass, on submission of 'a no dues' certificate duly signed by all the concerned sections and departments

8. Chairman: Did you approach College Student Grievance Cell for your Grievance?

Grievant: No

9. Chairman: Did you approach AICTE for your Grievance?

Grievant: Yes

(Chairman read out the email sent by him to AICTE and asked the grievant whether it was submitted by him. The grievant accepted that the email was sent by him)

At the juncture chairman clearly explained once again in response to the grievance expressed in the e-mail by the grievant that

- (i) B.E. Pass certificate will be issued to only those who have passed the degree and submitted a 'no dues' duly signed by all the concerned sections and departments. Further he added that one can also submit a bank grantee, if it is not possible to pay the fees now. Chairman also explained about various relevant writ petitions and the interim orders of the court.'
- (ii) He clarified to the grievant that there is no strategy to trouble the students and things are always kept transparent regarding the fee structure.

As there were no other points left the meeting ended.

Conclusion:

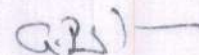
Mr. Nikil Reddy Vakiti is a final year student of B.E (EEE) at CBIT. He misguided AICTE saying that he has passed out B.E and that CBIT is not issuing degree certificate, SSC and intermediate certificates. It is concluded that he can collect his SSC and Intermediate certificates immediately on request and the B.E degree certificate after passing out subject to the submission of a 'no dues' certificate.

Report:

Mr. Nikhil Reddy Vakiti, a final year student of B.E (EEE) VIII Semester (having a backlogue subject), bearing Roll. No 160117734040 has approached AICTE directly with a false claim that he has passed the degree and alleging that CBIT management is playing strategy. He appeared in front of the Grievance Reddressal Committee for Students of CBIT on 06-07-2021 at 12:30PM where in the chairman of the committee gathered the facts from him and explained the procedure for collecting the certificates. He also advised not to make false claims and misguide such high-level statutory body like AICTE with misrepresentations and hidden facts. It was decided to give his SSC and Intermediate certificates on his request.



Prof.P.Sreenivas Sarma
Director SA&P, CBIT
Convener



Dr.G.P.Saradhi Varma
Principal, CBIT
Chairman



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Lr.No.CBIT/AEC/261 /2021, Dt.14.07.2021

To
Sri Sh. Narendra Singh,
Deputy Director,
Public Grievance Redressal Cell,
All India Council for Technical Education (AICTE),
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070.

Respected Sir,

Sub: CBIT (A) - Grievance Redressal Committee (Students) - Grievance of Mr. Nikhil Reddy Vakiti, directed by the Public Grievance Redressal Cell, AICTE - Reg.
Ref: Mail from the Public Grievance Redressal Cell, AICTE, dt. 25.06.2021.

This is to bring to your kind notice that we are in receipt of your e-mail dt. 25.06.2021 forwarding the grievance of Mr. Nikhil Reddy Vakiti, Student of CBIT, regarding denial of providing Original Certificates by CBIT.

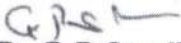
In this connection, as directed by you, we have addressed his grievance in the Grievance Redressal Committee of CBIT and resolved the issue. The Grievance Redressal Committee of CBIT has conducted a meeting to address this issue and the minutes of the meeting of the same are enclosed herewith for your kind information.

The grievant Mr. Nikhil Reddy Vakiti, a final year student of B.E (EEE) VIII Semester (having a backlog subject), bearing Roll No 160117734040 has approached AICTE directly with a false claim that he has passed the degree and alleging that CBIT management is playing strategy. He appeared in front of the Grievance Redressal Committee (for Students) of CBIT on 06-07-2021 at 12:30PM, where in the Chairman of the Committee gathered the facts from him and explained the procedure for collecting the certificates. He also advised not to make false claims and misguide such high-level statutory body like AICTE with misrepresentations and hidden facts. It was decided to give his SSC and Intermediate certificates on his request.

We, therefore, request your kind self to write off his grievance and close the same.

Thanking you,

With Best Regards,


Dr. G. P. Saradhi Varma,
Principal

Encls : As above.

C.C. to the Chairman, AICTE, for kind information.
to the Advisor-II (Approval Bureau), AICTE, for kind information.
to the Member Secretary, AICTE, for kind information.





CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY (A)

Kokapet (Village), Gandipet, Hyderabad, Telangana-500075. www.cbit.ac.in



COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

42
years

Grievance Redressal Committee for Students

Minutes of Meeting held on 06-07-2021 at 12:30 PM in the Conference Hall of CBIT

Agenda:

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To
The Chairman, AICTE,
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Sub:-CBIT, Hyderabad not issuing of the possessed certificates of the passed out
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Please look into the matter and issue the certain guidelines to get certificate.

Thanking you,
Your sincerely,
Nikhil Reddy Vakiti

- 2) Any other item with the permission of the chair.

The following members were present

S. No	Name of the Staff	Designation	Signature/ Remarks
1	Dr. G. P. Saradhi Varma, Principal	Chairman	G.P.V. —
2	Dr. P. Ravinder Reddy (Director & Head of Research and Entrepreneurship Hub)	Special Invitee	P.R.R. —
3	Dr. P. Suresh , Director - AEC & CoE, CBIT	Member	P.S. —
4	Dr.K.Jagannadha Rao, HoD, CED,CBIT	Member	J.R. —
5	Dr. B. Sreenivasa Reddy, HoD, Physics, CBIT	Member	B.S.R. —
6	Dr.K.Sagar , Professor , CSE , CBIT	Member	K.S. —
7	Dr.P.Kowstubha , Assoc. prof., EEE, CBIT	Member	P.K. —
8	Smt.K.Suganya , Assist. Prof., IT, CBIT	Member	K.S. —
9			
10			
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17	Ms.Uddagiri Bhavani , Representative from IV Sem MCA	Member	Absent *
18	Prof.P.Sreenivas Sarma , Director- SA&P, CBIT	Convener	P.S.S. —
19	NIKHIL REDDY VAKITI	Grievant	N.R.V. —

20 Dr. P. V. Prasad

Member

P.V.P. —

21. M. Shiva Reddy

Member

M.S.R. —

* All Student members could not come due to the prevailing pandemic situation & exams schedule

As a part of the proceedings, Chairman of the Committee has asked the grievant various relevant questions. Based on the answers given by the grievant, Chairman gave explanation wherever needed.

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2. Chairman: What is your Enrolment Number?

Grievant: 160117734040

3. Chairman: When did you join CBIT (Academic year)?

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Grievant: I am presently in the VIII Semester (Final Year)

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Is it ethical on your part? Don't you think you have misguided AICTE in this regard?

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Grievant: No

9. Chairman: Did you approach AICTE for your Grievance?

Grievant: Yes

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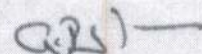
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Prof.P.Sreenivas Sarma
Director SA&P, CBIT
Convener



Dr.G.P.Saradhi Varma
Principal, CBIT
Chairman

C.B.I.T**E-MAIL & WEB SERVICES**

Principal CBIT <principal@cbit.ac.in>

Re: Requesting to assist us- CBIT denied to provide my original certificates

publicgrievence publicgrievence <pubgrv@aicte-india.org>
To: banu kiran <gudipatibanukiran@gmail.com>, principal@cbit.ac.in

Mon, Jun 28, 2021 at 11:15 AM

Sir

Your kind attention is invited to public notice dated 25.08.2017 of AICTE wherein it is clearly indicated that it would not be permissible for institute to retain original certificates and demand fee for the subsequent years from the students cancelling their admission at any point of time.

Kindly take note that AICTE has been empowered under Section 10(n) of AICTE Act to "take all necessary steps to prevent commercialization of technical education." Non-refund of fee and non-return of original certificates subsequent upon a student not continuing with the course amount to commercialization of education.

Since there is a mandatory inbuilt system within the AICTE approved institution for redressal of the grievances of staff, students and faculty, you are requested to look into the grievance at the earliest.

rgds
PGRC

On Fri, Jun 25, 2021 at 9:45 PM banu kiran <gudipatibanukiran@gmail.com> wrote:

To
The Chairman,AICTE,
NEW DELHI.

Sub: CBIT Hyderabad not issuing the possessed certificates of the passed out students 2019-20 regarding

Respected Sir,

I Gudipati Bhanu kiran bearing roll no 160116732024 of B.E Civil passed out in the 2020 batch reached out to college many times in order to collect my original certificates (B.E degree, 10th, 12th marksheets) but the college management is playing strategy to collect excess fee from the students and not issuing my certificates which I have submitted during my admission in 2016. I had paid the entire tuition fee of 119000/- per every year until I passed out but now CBIT management has fixed the different fee structures for different categories some students are paying 113500/- as fixed by the TAFRC some students are being demanded to pay 162377/- Sir why are they demanding differently for same block, same period, same class.

Hence I request you to look into the matter and do the justice to me as I have qualified in gate 2021 with hallticket number CE21S11106482 and I want to pursue my mtech education just because of management's act I am going to lose it Please look into the matter and issue the certain guidelines to get certificates

Kindly assist me in receiving my certificates

Regards
Gudipati Bhanu Kiran

5



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Lr.No.CBIT/AEC/ 260/2021, Dt.14.07.2021

To
Sri Sh. Narender Singh,
Deputy Director,
Public Grievance Redressal Cell,
All India Council for Technical Education (AICTE),
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070.

Respected Sir,

Sub: CBIT (A) - Grievance Redressal Committee (Students) - Grievance of Mr. Bhanu
Kiran Gudipati, directed by the Public Grievance Redressal Cell, AICTE - Reg.
Ref: Mail from the Public Grievance Redressal Cell, AICTE, dt. 28.06.2021.

This is to bring to your kind notice that we are in receipt of your e-mail dt. 28.06.2021 forwarding the grievance of Mr. Gudipati Bhanu Kiran, Student of CBIT, regarding denial of providing Original Certificates by CBIT.


In this connection, as directed by you, we have addressed his grievance in the Grievance Redressal Committee of CBIT and resolved the issue. The Grievance Redressal Committee of CBIT has conducted a meeting to address this issue and the minutes of the meeting of the same are enclosed herewith for your kind information.

The grievant Mr. Bhanu Kiran Gudipati, a B.E (Civil) graduate of CBIT, bearing Roll No. 160116732024 appeared in front of the Grievance Redressal Committee for Students of CBIT on 06-07-2021 at 3:30 PM, in the conference Hall of CBIT. He confessed that he has submitted an undertaking to CBIT to pay the extra fees as decided by the court but approached AICTE directly, as he needs his certificates to produce during M.Tech. admission. He was explained that his SSC and Intermediate Certificates can be collected right now while he has to either clear the dues of his fees or submit a bank guarantee to collect his B.E Certificate.

We, therefore, request your kind self to write off his grievance and close the same.

Thanking you,

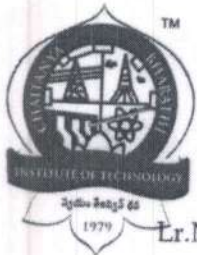
With Best Regards,


Dr. G. P. Saradhi Varma,
Principal



Encls : As above.

C.C. to the Chairman, AICTE, for kind information.
to the Advisor-II (Approval Bureau), AICTE, for kind information.
to the Member Secretary, AICTE, for kind information.



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Lr.No.CBIT/AEC/ 260/2021, Dt.14.07.2021

To
Sri Sh. Narender Singh,
Deputy Director,
Public Grievance Redressal Cell,
All India Council for Technical Education (AICTE),
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070.

Respected Sir,

Sub: CBIT (A) - Grievance Redressal Committee (Students) - Grievance of Mr. Bhanu Kiran Gudipati, directed by the Public Grievance Redressal Cell, AICTE - Reg.
Ref: Mail from the Public Grievance Redressal Cell, AICTE, dt. 28.06.2021.

This is to bring to your kind notice that we are in receipt of your e-mail dt. 28.06.2021 forwarding the grievance of Mr. Gudipati Bhanu Kiran, Student of CBIT, regarding denial of providing Original Certificates by CBIT.

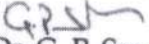
In this connection, as directed by you, we have addressed his grievance in the Grievance Redressal Committee of CBIT and resolved the issue. The Grievance Redressal Committee of CBIT has conducted a meeting to address this issue and the minutes of the meeting of the same are enclosed herewith for your kind information.

The grievant Mr. Bhanu Kiran Gudipati, a B.E (Civil) graduate of CBIT, bearing Roll No. 160116732024 appeared in front of the Grievance Redressal Committee for Students of CBIT on 06-07-2021 at 3:30 PM, in the conference Hall of CBIT. He confessed that he has submitted an undertaking to CBIT to pay the extra fees as decided by the court but approached AICTE directly, as he needs his certificates to produce during M.Tech. admission. He was explained that his SSC and Intermediate Certificates can be collected right now while he has to either clear the dues of his fees or submit a bank guarantee to collect his B.E Certificate.

We, therefore, request your kind self to write off his grievance and close the same.

Thanking you,

With Best Regards,


Dr. G. P. Saradhi Varma,
Principal



Encls : As above.

C.C. to the Chairman, AICTE, for kind information.
to the Advisor-II (Approval Bureau), AICTE, for kind information.
to the Member Secretary, AICTE, for kind information.



Grievance Redressal Committee for Students

Minutes of the Meeting held on 06-07-2021 at 3:30 PM in the Conference Hall of CBIT

Agenda:

1) To address the Grievance of Gudipati Bhanu kiran Roll No: 160116732024 CIVIL VIII Sem
Grievance:

To
The Chairman, AICTE,
NEW DELHI.

Sub: CBIT Hyderabad not issuing the possessed certificates of the passed out students 2019-20 regarding

Respected Sir,

I Gudipati Bhanu kiran bearing roll no 160116732024 of B.E Civil passed out in the 2020 batch reached out to college many times in order to collect my original certificates (B.E degree, 10th, 12th marksheets) but the college management is playing strategy to collect excess fee from the students and not issuing my certificates which I have submitted during my admission in 2016. I had paid the entire tuition fee of 119000/- per every year until I passed out but now CBIT management has fixed the different fee structures for different categories some students are paying 113500/- as fixed by the TAFRC some students are being demanded to pay 162377/- Sir why are they demanding differently for same block, same period, same class.

Hence I request you to look into the matter and do the justice to me as I have qualified in gate 2021 with hallticket number CE21S11106482 and I want to pursue my mtech education just because of management's act I am going to lose it Please look into the matter and issue the certain guidelines to get certificates

Kindly assist me in receiving my certificates

Regards

Gudipati Bhanu Kiran

2) Any other item with the permission of the chair.

The following members were present

S. No	Name of the Staff	Designation	Signature/ Remarks
1	Dr. G. P. Saradhi Varma, Principal	Chairman	G.P.S.
2	Dr. P. Suresh , Director - AEC & CoE, CBIT	Member	P. Suresh
3	Dr. P. Venkata Prasad CoE, CBIT	Member	P. Venkata Prasad
4	Dr. K.Jagannadha Rao, HoD, CED,CBIT	Member	K.Jagannadha Rao
5	Dr. B. Sreenivasa Reddy, HoD, Physics, CBIT	Member	B. Sreenivasa Reddy
6	Dr. K.Sagar , Professor , CSE , CBIT	Member	K. Sagar
7	Dr. P.Kowstubha , Assoc. Prof., EEE, CBIT	Member	P. Kowstubha
8	Smt. K.Sugamya , Asst. Prof., IT, CBIT	Member	K. Sugamya
9	M .Shiva Reddy, liaison officer	Member	M. Shiva Reddy
10	Mr. Soudharti Kaustubh , Student President	Member	Absent
11	Ms. Vishwanathula Meghana, Representative from VIII Sem BE/B.Tech	Member	Absent*
12	Ms. Simritha Rao, Representative from VI Sem BE/B.Tech	Member	Absent*
13	Mr .M.V.Saketh, representative from IV Sem BE/B.Tech	Member	Absent*
14	Mr. Peteru Sharanya, Representative from IV Sem MBA	Member	Absent*
15	Mr. Chitimi Reddy Rajesh , Representative from IV Sem M.E/M.Tech	Member	Absent*
16	Ms. Uddagiri Bhavani , Representative from IV Sem MCA	Member	Absent*
17	Prof. P.Sreenivas Sarma , Director- SA&P, CBIT	Convener	P. Sreenivas Sarma
18	G. Bharu Kiran	Grievant	G. Bharu Kiran

* All Student members could not come due to the prevailing pandemic situation, academic & exam schedules.

As a part of the proceedings, Chairman of the Committee has asked the grievant a few questions to know about his grievance. Based on his response, he explained the facts wherever necessary.

1. Chairman: what is your Name?

Grievant: G.Bhanu Kiran

2. Chairman: What is your Enrolment Number?

Grievant: 16Q116732024

3. Chairman: When did you join CBIT (Academic year)?

Grievant: 2016-17

4. Chairman: What is your category of admission (A Category/B Category)?

Grievant: B. Category

5. Chairman: Which branch you studied?

Grievant: Completed B.E (Civil Engineering) in 2020

6. Chairman: Did you approach College Student Grievance Cell for your Grievance?

Grievant: No

7. Chairman: Did you approach AICTE for your Grievance?

Grievant: Yes

8. Chairman: What is your Grievance?

Grievant: Sir, at the time of my admission the fees was less and I have paid all the fees as per that, Now why extra fees is being asked.

9. Chairman : Did you submit any undertaking at the time of admission

Grievant: Don't remember but I think yes

10. Chairman : In that undertaking you have promised to pay any extra amount of fees that may be decided by the court, as a case is pending in the court, of fees that may be decided, by the court, as a case is pending in the court. Now that there is a court judgement, CBIT is asking what you have promised.

Grievant: Sir, I am really not in a position to pay the difference amount. I need my certificates to be produced at the time of my M.Tech admission as I have cleared the GATE exam and got eligibility

11. Chairman: Congratulations on that but you need to submit at least a bank guarantee to get your B.E. certificates. SSC and Intermediate certificates you can collect right now

Grievant: Kept Silent

Conclusion:

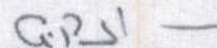
Mr. Bhanu Kiran Gudipati, a B.E (Civil) graduate from CBIT bearing Roll No.160116732024 submitted an undertaking during his admission in first year, stating that he would be paying any extra fees that may be decided by the court. He approached AICTE directly hiding this fact. His SSC and Intermediate certificates may be collected right now while his B.E (Civil) certificates can be issued after he clears his fees or submits a bank guarantee.

Report:

Mr. Bhanu kiran Gudipati, a B.E (Civil) graduate of CBIT bearing Roll No.160116732024 appeared in front of the Grievance Redressal Committee for Students of CBIT on 06-07-2021 at 3:30 PM, in the conference Hall of CBIT. He confessed that he has submitted an undertaking to CBIT to pay the extra fees as decided by the court but approached AICTE directly, as he needs his certificates to produce during M.Tech admission. He was explained that his SSC and Intermediate Certificates can be collected right now while he has to either clear the dues of his fees or submit a bank guarantee to collect his B.E Certificate.



Prof.P.Sreenivas Sarma
Director SA&P, CBIT
Convener



Dr.G.P.Saradhi Varma
Principal, CBIT
Chairman



Grievance Redressal Committee for Students

Minutes of the Meeting held on 06-07-2021 at 3:30 PM in the Conference Hall of CBIT

Agenda:

1) To address the Grievance of Gudipati Bhanu kiran Roll No: 160116732024 CIVIL VIII Sem
Grievance:

To
The Chairman, AICTE,
NEW DELHI.

Sub: CBIT Hyderabad not issuing the possessed certificates of the passed out students 2019-
20 regarding

Respected Sir,

I Gudipati Bhanu kiran bearing roll no 160116732024 of B.E Civil passed out in the 2020 batch reached out to college many times in order to collect my original certificates (B.E degree, 10th, 12th marksheets) but the college management is playing strategy to collect excess fee from the students and not issuing my certificates which I have submitted during my admission in 2016. I had paid the entire tuition fee of 119000/- per every year until I passed out but now CBIT management has fixed the different fee structures for different categories some students are paying 113500/- as fixed by the TAFRC some students are being demanded to pay 162377/- Sir why are they demanding differently for same block, same period, same class.

Hence I request you to look into the matter and do the justice to me as I have qualified in gate 2021 with hallticket number CE21S11106482 and I want to pursue my mtech education just because of management's act I am going to lose it Please look into the matter and issue the certain guidelines to get certificates

Kindly assist me in receiving my certificates

Regards

Gudipati Bhanu Kiran

2) Any other item with the permission of the chair.

Received
2021/7/27/2021

The following members were present

S. No	Name of the Staff	Designation	Signature/ Remarks
1	Dr. G. P. Saradhi Varma, Principal	Chairman	G.P.S.V.
2	Dr. P. Suresh , Director - AEC & CoE, CBIT	Member	P. Suresh
3	Dr. P. Venkata Prasad CoE, CBIT	Member	P. Venkata Prasad
4	Dr. K.Jagannadha Rao, HoD, CED,CBIT	Member	K.Jagannadha Rao
5	Dr. B. Sreenivasa Reddy, HoD, Physics, CBIT	Member	B. Sreenivasa Reddy
6	Dr. K.Sagar , Professor , CSE , CBIT	Member	K. Sagar
7	Dr. P.Kowstubha , Assoc. Prof., EEE, CBIT	Member	P. Kowstubha
8	Smt. K.Suganya , Asst. Prof., IT, CBIT	Member	K. Suganya
9	M .Shiva Reddy, liaison officer	Member	Absent
10	Mr. Soudharti Kaustubh , Student President	Member	Absent*
11	Ms.Vishwanathula Meghana, Representative from VIII Sem BE/B.Tech	Member	Absent*
12	Ms. Simritha Rao, Representative from VI Sem BE/B.Tech	Member	Absent*
13	Mr .M.V.Saketh, representative from IV Sem BE/B.Tech	Member	Absent*
14	Mr. Peteru Sharanya, Representative from IV Sem MBA	Member	Absent*
15	Mr. Chitimi Reddy Rajesh , Representative from IV Sem M.E/M.Tech	Member	Absent*
16	Ms. Uddagiri Bhavani , Representative from IV Sem MCA	Member	Absent*
17	Prof. P.Sreenivas Sarma , Director- SA&P, CBIT	Convener	P. Sreenivas Sarma
18	G. Bharu Kiran	Grievant	G. Bharu Kiran

* All student members could not come due to the prevailing pandemic situation, academic & exam schedules.

As a part of the proceedings, Chairman of the Committee has asked the grievant a few questions to know about his grievance. Based on his response, he explained the facts wherever necessary.

1. Chairman: what is your Name?

Grievant: G.Bhanu Kiran

2. Chairman: What is your Enrolment Number?

Grievant: 160116732024

3. Chairman: When did you join CBIT (Academic year)?

Grievant: 2016-17

4. Chairman: What is your category of admission (A Category/B Category)?

Grievant: B. Category

5. Chairman: Which branch you studied?

Grievant: Completed B.E (Civil Engineering) in 2020

6. Chairman: Did you approach College Student Grievance Cell for your Grievance?

Grievant: No

7. Chairman: Did you approach AICTE for your Grievance?

Grievant: Yes

8. Chairman: What is your Grievance?

Grievant: Sir, at the time of my admission the fees was less and I have paid all the fees as per that, Now why extra fees is being asked.

9. Chairman : Did you submit any undertaking at the time of admission

Grievant: Don't remember but I think yes

10. Chairman : In that undertaking you have promised to pay any extra amount of fees that may be decided by the court, as a case is pending in the court, of fees that may be decided, by the court, as a case is pending in the court. Now that there is a court judgement, CBIT is asking what you have promised.

Grievant: Sir, I am really not in a position to pay the difference amount. I need my certificates to be produced at the time of my M.Tech admission as I have cleared the GATE exam and got eligibility

11. Chairman: Congratulations on that but you need to submit at least a bank guarantee to get your B.E. certificates. SSC and Intermediate certificates you can collect right now

Grievant: Kept Silent

Conclusion:

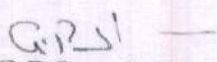
Mr. Bhanu Kiran Gudipati, a B.E (Civil) graduate from CBIT bearing Roll No.160116732024 submitted an undertaking during his admission in first year, stating that he would be paying any extra fees that may be decided by the court. He approached AICTE directly hiding this fact. His SSC and Intermediate certificates may be collected right now while his B.E (Civil) certificates can be issued after he clears his fees or submits a bank guarantee.

Report:

Mr. Bhanu kiran Gudipati, a B.E (Civil) graduate of CBIT bearing Roll No.160116732024 appeared in front of the Grievance Redressal Committee for Students of CBIT on 06-07-2021 at 3:30 PM, in the conference Hall of CBIT. He confessed that he has submitted an undertaking to CBIT to pay the extra fees as decided by the court but approached AICTE directly, as he needs his certificates to produce during M.Tech admission. He was explained that his SSC and Intermediate Certificates can be collected right now while he has to either clear the dues of his fees or submit a bank guarantee to collect his B.E Certificate.



Prof.P.Sreenivas Sarma
Director SA&P, CBIT
Convener



Dr.G.P.Saradhi Varma
Principal, CBIT
Chairman



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Lr.No.CBIT/AEC/259/2021, Dt.14.07.2021

To
Sri Sh. Narender Singh,
Deputy Director,
Public Grievance Redressal Cell,
All India Council for Technical Education (AICTE),
Nelson Mandela Marg, Vasant Kunj,
New Delhi-110070.

Respected Sir,

Sub : CBIT (A) - Grievance Redressal Committee (Students) - Grievance of Ms. Nishitha Gampa, directed by the Public Grievance Redressal Cell, AICTE - Reg.
Ref : Mail from the Public Grievance Redressal Cell, AICTE, dt. 24.06.2021.

This is to bring to your kind notice that we are in receipt of your e-mail dt. 24.06.2021 forwarding the grievance of Ms. Nishitha Gampa, Student of CBIT, regarding denial of providing Original Certificates by CBIT.


In this connection, as directed by you, we have addressed her grievance in the Grievance Redressal Committee of CBIT and resolved the issue. The Grievance Redressal Committee of CBIT has conducted a meeting to address this issue and the minutes of the meeting of the same are enclosed herewith for your kind information.

The grievant Ms. Nishitha Gampa has hid with AICTE that she has given an undertaking to the institute to pay the fees as per the Court Judgement. Even after the Court judgement, she has not cleared the dues and has requested for issuing at least soft copies of certificates. As there is no way left for the institute to collect the dues from those students who have completed the course but not paid the fees, the institute has requested the student to either clear the dues or submit a bank guarantee, so that the certificates can be released.

We, therefore, request your kind self to write off her grievance and close the same.

Thanking you,

With Best Regards,


Dr. G. P. Saradhi Varma,
Principal



Encls : As above.

C.C. to the Chairman, AICTE, for kind information.
to the Advisor-II (Approval Bureau), AICTE, for kind information.
to the Member Secretary, AICTE, for kind information.



Grievance Redressal Committee for Students

Minutes of the Meeting held on 06-07-2021 at 2:30 PM in the Conference hall of CBIT

Agenda:

- 1) To address the Grievance of Ms. Gampa Nishitha V, Roll No: 160116737073 IT,VIII SEM
Grievance:

Respected Sir/Madam,

Hope you are doing Good

This is regarding original certificates required from college CBIT(Chaitanya Bharathi Institute of Technology). I Nishitha Gampa bearing roll no. 160116737073 passed out in the 2020 batch reached out to college many times in order to collect original certificates. I have paid the entire tuition fee of 1,19,000 per every year until I passed out but now the CBIT management is blocking us in not issuing the certificates and asking us to pay excess Fee.

We reached out to Navin Mittal Garu, I.A.S Commissioner of Technical Education with the problem we are facing here and requested us to provide a signed Document mentioning the current scenario to provide us certificates and attached is the document we received from Navin Mittal Garu. College Management doesn't even bother to see this signed Document and they didn't consider this. We tried all the possible ways to receive our certificates and finally we requested for soft copies also. They refused to provide soft copies too.

In this COVID Pandemic it's really a tough job for a middle class family to pay an excess fee and to travel around CBIT College multiple times where our efforts went in vain though.

Please look into this matter and issue certain guidelines to resolve this. Kindly assist me in receiving my certificates.

Regards
Nishitha Gampa

- 2) Any other item with the permission of the chair.

The following members were present

S. No	Name of the Staff	Designation	Signature/ Remarks
1	Dr. G. P. Saradhi Varma, Principal	Chairman	G.P.S.
2	Dr. P. Suresh , Director - AEC & CoE, CBIT	Member	P. Suresh
3	Dr. P. Venkata Prasad CoE, CBIT	Member	P. Venkata Prasad
4	Dr. K. Jagannadha Rao, HoD, CED, CBIT	Member	K. Jagannadha Rao
5	Dr. B. Sreenivasa Reddy, HoD, Physics, CBIT	Member	B. Sreenivasa Reddy
6	Dr. K. Sagar , Professor , CSE , CBIT	Member	K. Sagar
7	Dr. P. Kowstuba , Assoc. Prof., EEE, CBIT	Member	P. Kowstuba
8	Smt. K. Suganya , Asst. Prof., IT, CBIT	Member	K. Suganya
9	M. Shiva Reddy, liaison officer	Member	M. Shiva Reddy
10	Mr. Soudharti Kaustubh , Student President	Member	Absent
11	Ms. Vishwanathula Meghana, Representative from VIII Sem BE/B.Tech	Member	Absent *
12	Ms. Simritha Rao, Representative from VI Sem BE/B.Tech	Member	Absent *
13	Mr. M. V. Saketh, representative from IV Sem BE/B.Tech	Member	Absent *
14	Mr. Peteru Sharanya, Representative from IV Sem MBA	Member	Absent *
15	Mr. Chitimi Reddy Rajesh , Representative from IV Sem M.E/M.Tech	Member	Absent *
16	Ms. Uddagiri Bhavani , Representative from IV Sem MCA	Member	Absent *
17	Prof. P. Sreenivas Sarma , Director- SA&P, CBIT	Convener	P. Sreenivas Sarma
18		Grievant	

G. Nishitha

Chitimi
28/07/21

* All Student members could not come due to the prevailing pandemic situation, academic & exam schedules.

As a part of the proceedings, Chairman of the Committee asked the grievant a few questions and grievant answered those questions. Whenever needed, Chairman explained to the grievant.

1. Chairman: what is your Name?

Grievant: Nishitha Gampa

2. Chairman: What is your Enrolment Number?

Grievant: 160116737073

3. Chairman (: When did you join CBIT (Academic year)?

Grievant: 2016-17

4. Chairman: What is your category of admission (A Category/B Category)?

Grievant: B. Category

5. Chairman: Which branch you are studying/studied?

Grievant: IT branch, Completed in 2020

6. Chairman (: What is your Grievance?

Grievant: I have requested for soft copies of my B.E. Certificates. Even they were not issued to me on the pretext that I have to clear the dues of my fees.

7. Chairman: Did you approach College Student Grievance Cell for your Grievance?

Grievant: No

8. Chairman: Did you approach AICTE for your Grievance?

Grievant: Yes

9. Chairman: At this juncture chairman read out the e-mail sent by the grievant to AICTE and asked whether it is sent by her. She replied "Yes".

10. Chairman: it seems you are not aware writ petitions filed and interim order given by the court. You also seem to have not informed AICTE, of the undertaking you have given to the institute to pay the extra amount as decided by court.

Grievant: I am not aware of those sir

11. Chairman: Please note down the W.P. Numbers and be aware of the interim order passed by the Telangana High court. (He then read out those W.P. numbers)

12. Chairman: Did you collect your SSC and Intermediate Certificates from the College?
Grievant: No sir

13. Chairman: Have you asked to return the certificates (SSC & Intermediate) earlier? Students are Welcome to collect the same.

Grievant: I did not ask earlier sir. I will collect them

14. Chairman: Did you submit your No-Dues Certificate?

Grievant: No Sir.

15. Chairman : Please submit the "No dues" certificate duly signed by all concerned sections and departments and then you can collect you certificates.

Grievant: Sir, they are asking for clearing the fee at the counter sir.

16. Chairman: You can also submit a bank guarantee and collect your certificates.

Grievant: Kept silent

17. Chairman: Don't you think it is your responsibility to clear the fees and take the certificates, as you have given undertaking to that effect.

Grievant: Kept silent

The meeting ended as there were no other points to discuss.

Conclusion:

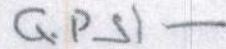
The grievant Ms.Nishitha Gampa has hided with AICTE that she has given an undertaking to the institute to pay the fees as per the court Judgement. Even after the court judgement, she has not cleared the dues and has requested for issuing at least soft copies of certificates. As there is no way left for the institute to collect the dues from those students who have completed the course but not paid the fees, the institute has requested the student to either clear the dues or submit a bank guarantee, so that the certificates can be released

Report:

The grievant Ms.Nishitha Gampa was allowed to express her views in front of the Grievance Redressal Committee (GRC) for students at CBIT, on 6th July, 2021 at 2:30 PM, in the conference hall of CBIT. On questioning, she admitted that she has directly approached AICTE, without expressing her views to GRC (students) CBIT. Further, she has hid the fact that she has given an undertaking to CBIT, promising to pay the fee as decided by the court. Even after 1 year of completion of her course, despite the fact that she is working, she has not cleared the dues of her fees. Situation was explained to her, and all the relevant information about the writ petitions in the court and interim orders passed there on hiking the fees. The grievant was advised either to clear the fees or submit a bank guarantee and collect her certificates. She was also informed to collect her SSC and Intermediate Certificates immediately



Prof.P.Sreenivas Sarma
Director SA&P, CBIT
Convener



Dr.G.P.Saradhi Varma
Principal, CBIT
Chairman

Principal CBIT <principal@cbit.ac.in>

Fwd: Request to assist us-CBIT denied to provide Original certificates

Nishitha Gampa <nishithagampa98@gmail.com>

To: Principal CBIT <principal@cbit.ac.in>, publicgrievance publicgrievance <pubgrv@aicte-india.org>, Tue, Jul 27, 2021 at 12:42 PM
ads.dtets@gmail.com, prlsecyedu@telangana.gov.in, chairman@aicte-india.org, chairmantsche@gmail.com,
registrar@osmania.ac.in, splcs-edu@telangana.gov.in, commrte.ts@gmail.com, complaint@aicte-india.org

Hello Sir/Madam,

We visited CBIT college for our certificates multiple times but there is no progress except our efforts got into vain. We requested them to provide atleast softcopies of my certificates they rejected that too but they issued soft copy certificates to other students (including roll no.s 160116735016, 160116735033).

@ads.dtets@gmail.com @prlsecyedu@telangana.gov.in @chairman@aicte-india.org @
chairmantsche@gmail.com @registrar@osmania.ac.in @splcs-edu@telangana.gov.in @commrte.ts@gmail.com @
complaint@aicte-india.org Kindly look in to this issue and assist me in getting my certificates softcopies.

Regards,

Nishitha Gampa

[Quoted text hidden]

You are Here :Staff Login >> Student Info (* mark fields are mandatory)



Notifications:

Student Details

**GAMPA NISHITHA**

160116737073 IT VIII SEM

2016 - 2017 (Active)

Ph : 8555967779 ✓

Email:

Father Name: GAMPA ASHOK

Mother Name: GAMPA VIJAYA LAXMI

Father Ph : 9705749099

Father Email:

Blood Group:

Date of Admission : 08-08-2016

Admn No : 16-7217

Admission Type:

Fee Reimbursement:-

CAste Category:-:

RouteName:-:

StageName:-:

HostelName:-:

BlockNo:-:

RoomNo:-:

Correspondence
Address

1-5-201,
RAMAREDDY ROAD,
KAMAREDDY,
Nizamabad,
Telangana,
503111

Attendance Details

Attendance

Show Daywise Attendance

Show Subjectwise Attendance

Show Event Attendance

Show Extra Class Attendance

Show Overall Attendance

Show Fee Card

Show Student Profile

Academic Details

Final CGPA : 7.17

Show Mid Marks

Show Final Internal Marks

Show Overall Marks

Show Overall Marks-SemWise

Show Result

Show Due Subjects

Go Back

Fwd: Request to assist us-CBIT denied to provide Original certificates

publicgrievence publicgrievence <pubgrv@aicte-india.org>
To: principal@cbit.ac.in, nishithagampa98@gmail.com

Thu, Jun 24, 2021 at 10:52 AM

Sir

Your kind attention is invited to public notice dated 25.08.2017 of AICTE (copy enclosed) wherein it is clearly indicated that it would not be permissible for the institute to retain original certificates and demand fee for the subsequent years from the students cancelling their admission at any point of time.

Kindly take note that AICTE has been empowered under Section 10(n) of AICTE Act to "take all necessary steps to prevent commercialization of technical education." Non-refund of fee and non-return of original certificates subsequent upon a student not continuing with the course amount to commercialization of education.

Since there is a mandatory inbuilt system within the AICTE approved institution for redressal of the grievances of staff, students and faculty, you are requested to look into the grievance at the earliest.

rgds
PGRC

----- Forwarded message -----

From: **Prof. Anil D Sahasrabudhe** <chairman@aicte-india.org>
Date: Wed, Jun 23, 2021 at 10:42 PM
Subject: Fwd: Request to assist us-CBIT denied to provide Original certificates
To: publicgrievence publicgrievence <pubgrv@aicte-india.org>

Regards,
Yours sincerely,
Anil Sahasrabudhe
Chairman AICTE

----- Forwarded message -----

From: **Nishitha Gampa** <nishithagampa98@gmail.com>
Date: Wed, 23 Jun 2021 at 11:32
Subject: Request to assist us-CBIT denied to provide Original certificates
To: <ads.dtets@gmail.com>, <prlsecyedu@telangana.gov.in>, <chairmantsche@gmail.com>, <chairman@aicte-india.org>, <registrar@osmania.ac.in>, <splcs-edu@telangana.gov.in>, <commrte.ts@gmail.com>

[Quoted text hidden]

----- Forwarded message -----

From: Nishitha Gampa <nishithagampa98@gmail.com>
To: "yma.kmr@gmail.com" <yma.kmr@gmail.com>

Date: Sat, 19 Jun 2021 11:32:06 +0530

Subject: Fwd: TE – Academic – II - Student Grievances – Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.– Return of Original Certificates – Request. – Reg.

----- Forwarded message -----

From: **Assistant Director T Academic II - S section** <ads.dtets@gmail.com>

Date: Sat, Jun 19, 2021, 11:22 AM

Subject: TE – Academic – II - Student Grievances – Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.– Return of Original Certificates – Request. – Reg.

To: Principal CBIT <principal@cbit.ac.in>, <nishithagampa98@gmail.com>

Sir/Madam,

Please find the draft letter B.E. Student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad. - Return of Original Certificates issued by Commissioner of Technical Education, T.S Hyderabad.

This is for you kind reference

PFA of the order copy

With regards,

Dr. V. Srisailam


Assistant Director (T)


Academic -II Section

O/o the CTE, TS, Hyderabad.

Contact No: 9154196690

2 attachments

 Nishitha_0001.pdf
1403K

 TE – Academic – II - Student Grievances – Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.– Return of Original Certificates – Request. – Reg..eml
1927K

Fwd: Request to assist us-CBIT denied to provide Original certificates**Nishitha Gampa** <nishithagampa98@gmail.com>

To: ads.dtets@gmail.com, prlsecedu@telangana.gov.in, chairmantsche@gmail.com, chairman@aicte-india.org, registrar@osmania.ac.in, splcs-edu@telangana.gov.in, commrte.ts@gmail.com, principal@cbit.ac.in

Wed, Jun 23, 2021 at 1:53 PM

++Added Principal of CBIT

Respected Sir/Madam,

Hope you are doing Good

This is regarding original certificates required from college CBIT(Chaitanya Bharathi Institute of Technology). I Nishitha Gampa bearing roll no. 160116737073 passed out in the 2020 batch reached out to college many times in order to collect original certificates. I have paid the entire tuition fee of 1,19,000 per every year until I passed out but now the CBIT management is blocking us in not issuing the certificates and asking us to pay excess Fee.

We reached out to Navin Mittal Garu, I.A.S Commissioner of Technical Education with the problem we are facing here and requested us to provide a signed Document mentioning the current scenario to provide us certificates and attached is the document we received from Navin Mittal Garu. College Management doesn't even bother to see this signed Document and they didn't consider this. We tried all the possible ways to receive our certificates and finally we requested for soft copies also. They refused to provide soft copies too.

In this COVID Pandemic it's really a tough job for a middle class family to pay an excess fee and to travel around CBIT College multiple times where our efforts went in vain though.

Please look into this matter and issue certain guidelines to resolve this. Kindly assist me in receiving my certificates.

Regards

Nishitha Gampa

----- Forwarded message -----

From: Nishitha Gampa <nishithagampa98@gmail.com>

To: "vma.kmr@gmail.com" <vma.kmr@gmail.com>

Cc:

Bcc:

Date: Sat, 19 Jun 2021 11:32:06 +0530

Subject: Fwd: TE – Academic – II - Student Grievances – Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.– Return of Original Certificates – Request. – Reg.

----- Forwarded message -----

From: **Assistant Director T Academic II - S section** <ads.dtets@gmail.com>

Date: Sat, Jun 19, 2021, 11:22 AM

Subject: TE – Academic – II - Student Grievances – Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.– Return of Original Certificates – Request. – Reg.

To: Principal CBIT <principal@cbit.ac.in>, <nishithagampa98@gmail.com>

Sir/Madam,

Please find the draft letter B.E. Student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad. - Return of Original Certificates issued by Commissioner of Technical Education, T.S Hyderabad

nishithagampa98@gmail.com

Dear Nishitha Gampa,

With reference to your grievance forwarded by the Public Grievance Redressal cell (PGRC) of AICTE, you are required to be present on 05-07-2024 at ^{2.30 PM} 11 AM in the Conference Hall of CBET ^{in front of GRC (Students)} to express your grievance and get addressed on the same.

Please attend the same ~~by~~ without fail.

Dear Nikhil Vakeiti,

With reference to your grievance forwarded by the Public Grievance Redressal cell (PGRC) of AICTE, you are required to be present on 06-07-2024 at 11 AM in the Conference Hall of CBET in front of the GRC (Students), CBET, to express your grievance and get addressed on the same.

Please attend the same without fail.

Dear Gudipati Bhanu Kiran,

With reference to your grievance forwarded by the public grievance Redressal cell of AICTE, you are required to be present on 06-07-2024 at 2.30 PM in the Conference hall of CBET, in front of the GRC (Students), CBET, to express your grievance and get addressed on the same.

Please attend the same without fail.



Grievance Redressal Committee for Students

Minutes of the Meeting held on 06-07-2021 at 2:30 PM in the Conference hall of CBIT

Agenda:

- 1) To address the Grievance of Ms. Gampa Nishitha V, Roll No: 160116737073 IT,VIII SEM
Grievance:

Respected Sir/Madam,

Hope you are doing Good

This is regarding original certificates required from college CBIT(Chaitanya Bharathi Institute of Technology). I Nishitha Gampa bearing roll no. 160116737073 passed out in the 2020 batch reached out to college many times in order to collect original certificates. I have paid the entire tuition fee of 1,19,000 per every year until I passed out but now the CBIT management is blocking us in not issuing the certificates and asking us to pay excess Fee.

We reached out to Navin Mittal Garu, I.A.S Commissioner of Technical Education with the problem we are facing here and requested us to provide a signed Document mentioning the current scenario to provide us certificates and attached is the document we received from Navin Mittal Garu. College Management doesn't even bother to see this signed Document and they didn't consider this. We tried all the possible ways to receive our certificates and finally we requested for soft copies also. They refused to provide soft copies too.

In this COVID Pandemic it's really a tough job for a middle class family to pay an excess fee and to travel around CBIT College multiple times where our efforts went in vain though.

Please look into this matter and issue certain guidelines to resolve this. Kindly assist me in receiving my certificates.

Regards
Nishitha Gampa

- 2) Any other item with the permission of the chair.

Received
by 17/7/2021

The following members were present

S. No	Name of the Staff	Designation	Signature/ Remarks
1	Dr. G. P. Saradhi Varma, Principal	Chairman	G.P.S.
2	Dr. P. Suresh , Director - AEC & CoE, CBIT	Member	P. Suresh
3	Dr. P. Venkata Prasad CoE, CBIT	Member	P. Venkata Prasad
4	Dr. K.Jagannadha Rao, HoD, CED,CBIT	Member	K.Jagannadha Rao
5	Dr. B. Sreenivasa Reddy, HoD, Physics, CBIT	Member	B. Sreenivasa Reddy
6	Dr. K.Sagar , Professor , CSE , CBIT	Member	K. Sagar
7	Dr. P.Kowstubha , Assoc. Prof., EEE, CBIT	Member	P. Kowstubha
8	Smt. K.Sugamya , Asst. Prof., IT, CBIT	Member	K. Sugamya
9	M .Shiva Reddy, liaison officer	Member	Absent
10	Mr. Soudharti Kaustubh , Student President	Member	Absent *
11	Ms.Vishwanathula Meghana, Representative from VIII Sem BE/B.Tech	Member	Absent *
12	Ms. Simritha Rao, Representative from VI Sem BE/B.Tech	Member	Absent *
13	Mr .M.V.Saketh, representative from IV Sem BE/B.Tech	Member	Absent *
14	Mr. Peteru Sharanya, Representative from IV Sem MBA	Member	Absent *
15	Mr. Chitimi Reddy Rajesh , Representative from IV Sem M.E/M.Tech	Member	Absent *
16	Ms. Uddagiri Bhavani , Representative from IV Sem MCA	Member	Absent *
17	Prof. P.Sreenivas Sarma , Director- SA&P, CBIT	Convener	P. Sreenivas Sarma
18		Grievant	

G. Nishitha

Chitimi
22/07/21

* All Student members could not come due to the prevailing pandemic situation, academic & exam schedules.

As a part of the proceedings, Chairman of the Committee asked the grievant a few questions and grievant answered those questions. Whenever needed, Chairman explained to the grievant.

1. Chairman: what is your Name?

Grievant: Nishitha Gampa

2. Chairman: What is your Enrolment Number?

Grievant: 160116737073

3. Chairman (: When did you join CBIT (Academic year)?

Grievant: 2016-17

4. Chairman: What is your category of admission (A Category/B Category)?

Grievant: B. Category

5. Chairman: Which branch you are studying/studied?

Grievant: IT branch, Completed in 2020

6. Chairman (: What is your Grievance?

Grievant: I have requested for soft copies of my B.E. Certificates. Even they were not issued to me on the pretext that I have to clear the dues of my fees.

7. Chairman: Did you approach College Student Grievance Cell for your Grievance?

Grievant: No

8. Chairman: Did you approach AICTE for your Grievance?

Grievant: Yes

9. Chairman: At this juncture chairman read out the e-mail sent by the grievant to AICTE and asked whether it is sent by her. She replied "Yes".

10. Chairman: it seems you are not aware writ petitions filed and interim order given by the court. You also seem to have not informed AICTE, of the undertaking you have given to the institute to pay the extra amount as decided by court.

Grievant: I am not aware of those sir

11. Chairman: Please note down the W.P. Numbers and be aware of the interim order passed by the Telangana High court. (He then read out those W.P. numbers)

12. Chairman: Did you collect your SSC and Intermediate Certificates from the College?

Grievant: No sir

13. Chairman: Have you asked to return the certificates (SSC & Intermediate) earlier? Students are Welcome to collect the same.

Grievant: I did not ask earlier sir. I will collect them

14. Chairman: Did you submit your No-Dues Certificate?

Grievant: No Sir.

15. Chairman : Please submit the "No dues" certificate duly signed by all concerned sections and departments and then you can collect your certificates.

Grievant: Sir, they are asking for clearing the fee at the counter sir.

16. Chairman: You can also submit a bank guarantee and collect your certificates.

Grievant: Kept silent

17. Chairman: Don't you think it is your responsibility to clear the fees and take the certificates, as you have given undertaking to that effect.

Grievant: Kept silent

The meeting ended as there were no other points to discuss.

Conclusion:

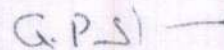
The grievant Ms. Nishitha Gampa has hidden with AICTE that she has given an undertaking to the institute to pay the fees as per the court judgement. Even after the court judgement, she has not cleared the dues and has requested for issuing at least soft copies of certificates. As there is no way left for the institute to collect the dues from those students who have completed the course but not paid the fees, the institute has requested the student to either clear the dues or submit a bank guarantee, so that the certificates can be released

Report:

The grievant Ms.Nishitha Gampa was allowed to express her views in front of the Grievance Redressal Committee (GRC) for students at CBIT, on 6th July, 2021 at 2:30 PM, in the conference hall of CBIT. On questioning, she admitted that she has directly approached AICTE, without expressing her views to GRC (students) CBIT. Further, she has hid the fact that she has given an undertaking to CBIT, promising to pay the fee as decided by the court. Even after 1 year of completion of her course, despite the fact that she is working, she has not cleared the dues of her fees. Situation was explained to her, and all the relevant information about the writ petitions in the court and interim orders passed there on hiking the fees. The grievant was advised either to clear the fees or submit a bank guarantee and collect her certificates. She was also informed to collect her SSC and Intermediate Certificates immediately



Prof.P.Sreenivas Sarma
Director SA&P, CBIT
Convener



Dr.G.P.Saradhi Varma
Principal, CBIT
Chairman

Sub:- TE – Academic – II - Student Grievances – Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.– Return of Original Certificates – Request. – Reg.

Assistant Director T Academic II - S section <ads.dtets@gmail.com>
To: Principal CBIT <principal@cbit.ac.in>

Thu, Jul 29, 2021 at 2:31 PM

Reminder:

Sir/Madam

Kindly see the File No. CTE-ACA2/ACAD/62-Academic-II, Dated:18.06.2021, the Principal, Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad directed to issue the original certificates G. Nishitha bearing Roll No:1601-16-737-073, IT branch, otherwise it is violative of AICTE guidelines.

PFA of the order copy

With regards,

Dr. V. Srisailam
Assistant Director (T)
Academic -II Section
O/o the CTE, TS, Hyderabad.
Contact No: 9154196690

GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

From Navin Mittal, I.A.S.,
Commissioner of Technical Education,
Vidya Bhavan, 2nd Floor, Nampally,
Hyderabad, Telangana.

To
The Principal,
Chaitanya Bharathi Institute of
Technology (A) Gandipet, Hyderabad-
500075.

Sir,

Sub:- TE - Academic - II - Student Grievances - Representation of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad.- Return of Original Certificates - Reg.

- Ref:
1. Reprn. of B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, Chaitanya Bharathi Institute of Technology (A) Gandipet, Hyderabad.
 2. F.No.1-101/PGRC/AICTE/Regulations/2019/9530-9537, Dt:02-12-2019 of the Member Secretary, AICTE, New Delhi.
 3. AICTE Public Notice, dated:25-08-2017.
 4. F.No.1-101/DPG/AICTE/Regulations/2019, Dt:29-03-2019 of the Member Secretary, AICTE, New Delhi.
 5. AICTE Hand Book 2020-21.

In the reference 1st cited, B.E. student G. Nishitha bearing Roll No:1601-16-737-073, Information Technology branch, completed studies, at Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad., has requested the Commissioner of Technical Education, Hyderabad to issue necessary instructions to the Management of the above institution to return of her Original Certificates as she want to attend the interview at Infosys Chennai, all of her original certificates are held up with the management of the institution.

In this connection, attention is invited to the Provisions of the AICTE Approval process Hand-Book 2020-21, Chapter VIII, "Penal Action in case of Violation of Regulations" at 8.13 (8.13.5) (Refund cases) states that the Institution should not demand fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates should be completed within (7) days. Also in the reference 3rd cited, in Public Notice dt:25.08.2017 of AICTE, it is clearly stated that it would not be permissible for an Institute to retain original certificates and demand fee for the subsequent years from the students cancelling their admission at any point of time.

File No.CTE-ACD2/ACAD/62/2021-ACADEMIC-II

Further, in the reference 4th cited, the Member Secretary, AICTE, New Delhi has approved that **"Technical Institutions are directed to comply the guidelines of AICTE and not to indulge in such illegal and unethical restrictive practices"**.

In the above circumstances, in the interest of student while enclosing the representation of G. Nishitha bearing Roll No:1601-16-737-073, branch Information Technology, of the institution, the Chaitanya Bharathi Institute of Technology (A) Gandipet Hyderabad is hereby requested to take necessary action for return/release of all her Original Certificates, so that she can continue his further studies or take up employment, under intimation to this office.

(This has the approval of Commissioner of Technical Education, Telangana)

Yours faithfully,

Signature valid

Digitally signed by SANDALA GIRI
BABU
Date: 2021.06.18 16:23:51 IST
Reason: Approved

For Commissioner

Copy to applicant by e-mail for information.

 19/6/21

ASSISTANT DIRECTOR
Department of Technical Education
Government of Telangana, Hyderabad.

B
19/6/2021



प्रो. राजीव कुमार
सदस्य सचिव
Prof. Rajive Kumar
Member Secretary



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक शासिधिक निकाय)

मानव संसाधन विकास मंत्रालय, भारत सरकार

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली - 110070

दूरभाष: 011-26131497

ई मेल: ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India)

Ministry of Human Resource Development, Govt. of India

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067

Phone: 011-26131497

E-mail: ms@aicte-india.org

Date: 15.02.2021

F. No.: 1-104/AICTE/PGRC/2021


Subject: **Withholding/retaining of original certificates of Students by Institutions-reg**

Sir/Madam,

All India Council for Technical Education has been receiving a number of complaints against the Institutions regarding withholding of the original education qualification certificates (10th & 12th certificates) of students for the purpose of verification. These certificates are returned after completion of diploma/degree. During their study, whenever students need their original certificates, the Institutions are refusing to release the same and the students are unable to apply various Govt. and Non Govt. activity/opportunities i.e. apply for passport, driving license or Government exam nomination etc.

In view of above, all the AICTE approved Technical Institutions are directed not to withhold the original educational certificates of students after due verification and not to indulge in such illegal and unethical restrictive practices. In case of any such complaint is received, AICTE would be forced to take stringent action against the defaulter Institution as per AICTE policy.

Yours faithfully,


(Prof. Rajive Kumar)
Member Secretary

The Principals/Directors,
All AICTE approved Institution

Fwd: Inequitable Fee Hike on CBIT Student

2 messages

Principal CBIT <principal@cbit.ac.in>

To: Director AEC <director_aec@cbit.ac.in>, Director-Student Affairs <director_studentaffairs@cbit.ac.in>, M Shiva Reddy

Liaison Officer <lo@cbit.ac.in>

Fri, Jun 25, 2021 at 11:28 AM

Dear All,

Forwarding for necessary action.

With Best Wishes,

Dr. G. P. Saradhi Varma,
Principal, CBIT,
Gandipet, Hyderabad - 500 075.
Telangana State,
India.

----- Forwarded message -----

From: **publicgrievence publicgrievence** <pubgrv@aicte-india.org>

Date: Fri, Jun 25, 2021 at 10:38 AM

Subject: Fwd: Inequitable Fee Hike on CBIT Student

To: <principal@cbit.ac.in>, <nikhil.vakiti007@gmail.com>

Sir

Your kind attention is invited to public notice dated 25.08.2017 of AICTE (copy enclosed) wherein it is clearly indicated that it would not be permissible for institute to retain original certificates and demand fee for the subsequent years from the students cancelling their admission at any point of time.

Kindly take note that AICTE has been empowered under Section 10(n) of AICTE Act to "take all necessary steps to prevent commercialization of technical education." Non-refund of fee and non-return of original certificates subsequent upon a student not continuing with the course amount to commercialization of education.

Since there is a mandatory inbuilt system within the AICTE approved institution for redressal of the grievances of staff, students and faculty, you are requested to look into the grievance at the earliest.

rgds
PGRC

----- Forwarded message -----

From: **Prof. Anil D Sahasrabudhe** <chairman@aicte-india.org>

Date: Thu, Jun 24, 2021 at 11:01 PM

Subject: Fwd: Inequitable Fee Hike on CBIT Student

To: publicgrievence publicgrievence <pubgrv@aicte-india.org>

Regards,

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Grievance Redressal Cell (Students)

Minutes of the meeting held on 19-06-2021 at 10:30 Am

An online meeting of the Grievance Redressal Cell (Students), CBIT was held on 19-06-2021, at 10:30 AM with the following agenda.

1. To address the grievance of Ms.L.H.Sanjana, a student of CSE VI Semester bearing Roll. No 160118733135, as directed by AICTE Public grievance cell dt.07.06.2021.'

Grievance e-mailed by Ms.L.H.Sanjana to AICTE

Respected Sir/Madam,

The CBIT Management, Gandipet, Hyderabad, Telangana State is pressuring the Students / Parents to pay the Excess fee, other than the fee recommended by TAFRC. Now, the CBIT Management has stopped sending the hall tickets to students, who did not clear the Management Excess / Desired amount and threatening the students to pay, though the college fee matter is pending before the Hon'ble High Court of Telangana. Vide Writ Appeal No. 128 & 129 of 2021 for better adjudication. In this COVID-19 Pandemic situation, the CBIT Management taking advantage of LOCKDOWN in the State and pressurizing the Students/Parents to pay the Excess fee by not sending Hall Tickets, before three days of Semester Exams.

Hence, requesting your kind authorities to instruct the CBIT Management to provide Hall Tickets and allow the students to write exams hassle free, immediately.

Thanks ,
Yours sincerely,
L.H.Sanjana

2. Any other item with the permission of the chair.

The following members were present:

1. Dr.G.Partha Saradhi Varma, Principal, CBIT
2. Dr.P.Suresh, Director-AEC
3. Dr.K.Jagannadha Rao, Head, Civil
4. Dr.Y.Rama Devi, Head, CSE
5. Dr.K.Sagar, Professor, CSE
6. Dr.P.Koustubha, Associate Prof, EEE
7. Smt.K.Sugamya, Assistant Prof, IT

Chairman

Member

Member

Member

Member

Member

Member

G.P.S.

Suresh

K.J.R.

Y.R.D.

K.S.

P.K.

K.S.

8. Ms.P.Sharanya, Student Representative	Member
9. Ms.Simritha Rao, Student Representative	Member
10. Mr. Koustubh Soudardhi, Student Representative	Member
11. Ms.L.H.Sanjana, Student of VI Semester, CSE	Grievant
12. Prof.P.Sreenivas Sarma, Director-SA&P	Convener

At the outset the convener of Grievance Redressal Cell (Students) welcomed all the members and the grievant Ms.L.H Sanjana, for the meeting. He further advised Ms. L. H. Sanjana to feel comfortable and express her views freely. He then requested the chairman to conduct the proceedings.

Dr. G. P. Saradhi Varma, Principal, CBIT and Chairman Grievance Redressal Cell (Students), CBIT has explained the purpose of the meeting and advised Ms.L.H Sanjana to unmute her audio and video whenever she wants to say something. He then raised the following questions to Mr.LH.Sanjana to know the details of her grievance.

Question (Chairman): Did you e-mail to AICTE about any grievance?

Answer: (Ms.L.H. Sanjana): Yes Sir.

Question (Chairman): Did you email / represent the matter to the CBIT'S Grievance Redressal Cell (Students) or to the Principal?

Answer:(Ms.L.H. Sanjana): No Sir.

Explanation (Chairman) : There is a procedure for any grievance to be expressed. First the grievance is to be reported to the Students Grievance Redressal Cell of CBIT and if it is not resolved there, you can go further.

Answer : (Ms. L. H. Sanjana) : Sorry Sir.

Question (Chairman): With reference to the contents of your e-mail, was your hall ticket stopped or did you get it?

Answer (Ms.L.H. Sanjana): Got my hall ticket sir. It was not stopped.

Question (Chairman): Were you stopped from writing the exam or were you allowed

Answer (Ms.L.H. Sanjana): I was allowed sir and I am writing the exams comfortably.

Question (Chairman): How much fees you have paid during the last three years? Do you think you have paid excess?

Answer (Ms.L.H. Sanjana): I didn't pay anything excess sir.

Question (Chairman): What is your Grievance then?

Answer (Ms.L.H. Sanjana): No Grievance sir.

Question (Chairman): Are you sure you do not have any grievances? If it is so, can i close this grievance? Are you feeling any pressures?


Answer (Ms.L.H. Sanjana): Yes sir. I do not have any grievances. Nor I am under any pressure. You may please close this grievance?

Question (Chairman): Any questions from any members. Do you agree that we can close the meeting now, as there are no grievances for Ms.L.H. Sanjana

Answer (Ms.L.H. Sanjana): Yes sir, you may please close the grievance. We have nothing to say.

Chairman has asked the convener to end the meeting with closing remarks.

As there were no other points to discuss, the meeting ended with a thanking note by the convener to all the members and to Ms. L.H. Sanjana, for making it convenient to attend the same.


Dr. G. P. Saradhi Varma
Principal
& Chairman, GRC (Students)

Attn Principal : Payment Reminder

Grievance Redressal System <edugrievance@orell.com>
To: cbitlic@gmail.com
Cc: principal@cbit.ac.in

Wed, Mar 11, 2020 at 6:29 PM

Dear Sir,

Greetings from EduGrievance!!!

This mail is to bring to your notice regarding the pending renewal of the Grievance Redressal Software that you have purchased a year ago as per the mandate of AICTE. As mentioned in the trailing the payment was to be made by **05th March 2020** for the service continuation and is still pending from your end. Hence Kindly make necessary arrangements for the same by **20 March** to continue uninterrupted service so that the mandate of AICTE can be completed.

Note : The mobile application that is being mandated by the AICTE this year is being provided for free once renewed.

Kindly ring us on **9387414000/ 9388892000** for further assistance.

Thank you in advance and assuring you of our best services always ahead.

On Mon, Feb 24, 2020 at 1:42 PM Grievance Redressal System <edugrievance@orell.com> wrote:

Dear Sir,

Greetings from EduGrievance - Grievance Redressal System !!!

Thank you for your continued support and belief in our product and service.

Although it has already been 11 months that we have been privileged to service you, it is time to renew your contract with our company. We are more than honoured to be trusted by you in delivering you with the online portal services throughout the year.

Your license expires on 05th March 2020

As per the proposal (Special EGPN rates) given to you have to pay **Rs.12,000/-** every year towards the system license fee, google cloud server charges and timely updations. We would be very interested in renewing the Agreement for a further term of the next one year. We request you to please confirm us in writing with the renewal amount and we would appreciate your response no later than 05th March 2020 to ensure no disruption in service to our customers..

Total amount to be paid:

License fee, Server charges, updations and maintenance per year = **Rs.12,000/-**

GST @ 18% = **Rs.2,160/-**

Total = **Rs.14,160/-**

Please find the invoice attached..

Once again requesting you to make the remittance before 05th March to avail the continuous support and service

We look forward to hearing from you at the earliest.

Thanking you,

Best regards,

Sunitha Joseph (+91 9387-414-000 | 9388-892-000)
Business Development Manager
edugrievance@orell.com

Orell Software Solutions Pvt Ltd.

HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport Airport Road, Kakkanad, Kochi-682 037
Email : info@orell.com | info@orell.in Tel : +91 484 4141 000 (100 Lines)

24/7 HelpDesk : +91 9388-814-000

BANGALORE :

Connection Point, Old Airport Exit Road, Bangalore - 560 017
Email : bengaluru@orell.in

MUMBAI :

C-1 Type, Building No:11, Office No:3:3, Sector 2, Vashi, Navi Mumbai - 400 709
Email : mumbai@orell.in

NEW DELHI :

51-C, First Floor, Arjun Nagar, Safdarjung Enclave, New Delhi - 110 029
Email : delhi@orell.in

KOLKATA :

No-166, 2nd Floor, Manu Bhavan, D.H. Road, Kolkata - 700 063
Email : kolkata@orell.in

UAE :

Orell (FZC), P.O. Box : 120007, SAIF Zone , Sharjah, UAE
Email : info@orell.ae

ORELL - AN ISO CERTIFIED EDUCATION TECHNOLOGY SOLUTION PROVIDER
www.orell.com | www.edugrievance.com

Thanking you,

Best regards,

Sunitha Joseph (+91 9387-414-000 | 9388-892-000)
Business Development Manager
edugrievance@orell.com

Orell Software Solutions Pvt Ltd.

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NEW DELHI :

51-C, First Floor, Arjun Nagar, Safdarjung Enclave, New Delhi - 110 029
Email : delhi@orell.in

KOLKATA :

No-166, 2nd Floor, Manu Bhavan, D.H. Road, Kolkata - 700 063
Email : kolkata@orell.in

UAE :

Orell (FZC), P.O. Box : 120007, SAIF Zone , Sharjah, UAE
Email : info@orell.ae

ORELL - AN ISO CERTIFIED EDUCATION TECHNOLOGY SOLUTION PROVIDER
www.orell.com | www.edugrievance.com

4th Meeting of GRC, CBET(A)

The following members were present.

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Sreenivas Kumar, Director-St & Co-ordinator
3. Dr. C. Srikanta Reddy, Librarian & Co-ordinator - (Sgt. 111)
4. Dr. P.V. Naga Prapulla, Assoc. prof. & Member
5. Sri. B. Satish, Asst. prof., CSE & Member
6. Sri. K. Ravi Kumar Reddy, Operator & other invitee

Item-1: Proposals for including new members as per the guidelines issued AICTE for the Constitution of SGRC:

Proposals submitted for including the following members into the Committee so as to meeting the requirements of SGRC Constitution were approved by the chairman

S.No.	Name of the Member	Remarks
1.	Sri. B. Satish, Asst. prof., CSE,	Existing Member of GRC
2.	Ms. Vishwanathula Meghana, Vidwan. IT-I	Student Member (Newly added)

Chairman advised the members to collect details about availability of Ambudman at OU & JNTU

- Item-2: (a) Approvals were accorded for the registrations found on website from students and parents.
- (b) As there were no other items the meeting concluded.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/004/2020

11-01-2020

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 11-01-2020 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal&Chairman-GRC occupied the chair and conducted the proceedings.

Item no. 1: Proposals for including new members as per the guidelines issued by AICTE for the Constitution of SGRC:

Proposals submitted for including the following members into the committee so as to meet the requirements of the SGRC constitution were approved by the chairman.

S.No	Name of the Member	Remarks
1.	Sri B Satish, Asst. Prof. CSE	Existing member of GRC
2.	Ms. VishwanathulaMeghana, VI Semester, IT-1	Student Member

Chairman advised the members to collect details about availability of ombudsperson of OU and JNTUH.

Item no. 2: Any other item

Approvals were accorded for the registrations received from students and parents

As there being no other items, the meeting concluded with a thank note to Chair.


Principal

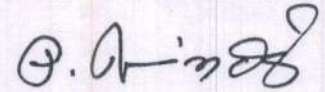
OFFICE ORDER

Sub: Constitution of Grievance Redressal Committee - Reg.

A Committee is hereby constituted for the purpose of looking into the Grievances of students of the Institute and to resolve the grievances in a stipulated time.

- | | | |
|----|---|----------------|
| 1. | Dr. P. Ravinder Reddy, Principal | - Chairman |
| 2. | Prof.P.Sreenivas Sarma, Director, SA | - Co-ordinator |
| 3. | Dr. C. Srikanth Reddy, Librarian | - Co-ordinator |
| 4. | Dr. P. V. Naga Prapurna, Assoc. Professor
Dept. of Chem. Engg. | - Member |
| 5. | Sri B. Sateesh, Assistant Professor, Dept. of CSE | - Member |

The Committee has to address all the grievances of the students. The functions of the Committee are given here under.



PRINCIPAL

To
The above Individuals, for information & necessary action.

Functions of the committee:

- Any student of the institute could address his/her grievance in writing to the Principal which will be forwarded to the Committee.
- To examine and enquire the student(s) involved.
- To propose the punishment depending upon the gravity of the offense.
- To consider the inputs received from students, observers and staff regarding indiscipline, ragging and sexual harassment activities of the student.
- The committee shall also look into the ragging cases. It should counsel the students for anti-ragging and follow the principle of preventive actions. Programmes to communicate with senior students shall be organised at each department level.
- The committee shall look into the matters regarding harassment(s), if any.

Tenure: The tenure of the nominated members shall be two years.

Frequency of Meeting: The Committee shall meet twice in a year or as and when required.

Quorum: Two thirds (2/3) of members

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/001/2019

12-10-2019

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 12-10-2019 at 4:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. Sreenivas Sarma, Director - Student Affairs, Vice-chairman-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC

Others:

1. Sri. Ravi Kiran, AEC

Leave of absence:

1. Sri B. Sateesh, Assistant Professor, Dept. of CSE, Member-GRC

Dr. P. Ravinder Reddy, Principal & Chairman-GRC occupied the chair and conducted the proceedings.

Item no. : The following were discussed and finalized.

- Confirmation of the members' details updated in the web portal.
- Grievance Types mentioned in the web portal.
- Separate icons in the web portal separately for students, parents, non-teaching and faculty members.

Item no. 2: Resolutions to monitor the uploaded grievance

The members present had discussed and the following resolutions were made.

- Any student, parent, non-teaching and faculty members of the institute may seek to register on the web portal.
- Their registration shall be through official email id and registered mobile numbers only.
- The registration details authenticity shall be cross-checked the by Sri. Ravi Kiran, AEC,
- A hardcopy of the confirmed details shall be submitted to Chairman-GRC and after his signature, the online registrations shall be approved on the web portal.
- Sri. Ravi Kiran, AEC shall monitor the web portal regularly and the information if any shall be informed to Chairman-GRC for further action.
- The last date for uploading academic related grievances shall be 31st of July.
- As per AICTE letter no. _____, dt: _____, it is decided to prepare a flexi-banner regarding _____ for creating awareness among students, non-teaching and faculty members of the institute.
- The flexi-banner has to be displayed at Chairman-GRC office.
- A monthly status report of GRC has to be submitted to AICTE.

There being no other items, the meeting concluded with a thank note to Chair.

Coordinator – GRC

Principal
Chairman – GRC

CBET (A)

9-11-2019
(second Saturday)

2nd Meeting of the GRC, CBET

Signature

The following members were present.

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Sreenivasulu Reddy, Director - ST & Golden Jubilee
3. Dr. C. Srikanth Reddy, Librarian & Co-ordinator.
4. Dr. P. V. Naga Prapurna, Assoc. Prof., Chem. & Member.
5. Mr. B. Satish, Asst. Prof., CSE & Member.
6. Mr. K. Ravikiran Reddy, operator & other invitee.

Item-1: To review the steps taken to create awareness about GRC

The steps taken to create awareness about GRC were reviewed. It is decided to display the information about GRC on all departments' notice boards.

Item-2: Any other item. (a) Registrations made in the website were reviewed.

(b). As there being no other items, the meeting concluded.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/002/2019

09-11-2019

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 09-11-2019 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal & Chairman-GRC occupied the chair and conducted the proceedings.

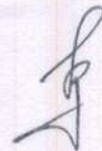
Item no. 1: To review the steps taken to create awareness about GRC

The Steps taken to create awareness about GRC were reviewed. It is decided to display the information about GRC on all departments notice boards.

Item no. 2: Any other item

Registrations made in the website were reviewed.

As there being no other items, the meeting concluded with a thank note to Chair.



Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/003/2019

14-12-2019

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 14-12-2019 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal&Chairman-GRC occupied the chair and conducted the proceedings.

Item no. 1: To discuss the contents of Le.no. 1-101/PGRC/AICTE/Regulation/2019/9530-9537 dt.02/12/2019 and plan for necessary steps.

The contents of the said letter were discussed. Chairman advised the members to collect information about the very structure and constitution of such cells from Osmania University, JNTUH and other prominent affiliated colleges.

Item no. 2: Any other item

- (a) The arrangements made to display information about GRC in every department where reviewed and found satisfactory.
- (b) Registrations received from students and parents were verified and approved.

As there being no other items, the meeting concluded with a thank note to Chair.


Principal

14-12-2019

3rd Meeting of the GRC, CBET

The following members were present

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Greening Eame, Director-st & Co-ordinator
3. Dr. C. Sikanth Reddy, Librarian & Co-ordinator - C Geey 14/12/19
4. Dr. P. V. Naga Prabhura, Assoc. Prof., Chem, Member Inform
5. Li B. Satish, Asst. Prof., CSE, Member Pat M
6. Li. K. Ravikiran Reddy, Operator & other invitee Parthasar

Item-1: To discuss the Contents of Lr. no. H101/PGRC/AICTE/Regulation/2019/9530-9537 dt. 2-12-2019 and plan for necessary steps.

The Contents of the said letter were discussed. Chairman advised the members to collect information about the very structure and Constitution of such cells from Osmania, JNTU and other prominent affiliated colleges.

Item-2: (a) Any other item: Under this item, the arrangements made to display information about GRC in every department were reviewed and found satisfactory. (b) Some registrations from students ^{& parents} were found, verified and approved. As there were no other items, the meeting concluded.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY(A) :: HYDERABAD-75

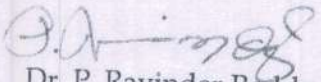
Dt.01.08.2019

To
Mr. K. Ravi Kiran Reddy,
Asst. Programmer,
Academic & Examination Cell,
CBIT.

Dear Mr. Ravi Kiran Reddy,

Sub : Nomination to operate the Grievance Redressal Software - Reg.

You are nominated to operate the Grievance Redressal Software from now onwards. You have to go through the Web Portal regularly to check whether any case is registered or not and the information shall be brought to the notice of the Chairman & Co-ordinators of the Grievance Redressal Committee. Upon their consent, you have to give approval to the concerned students.


Dr. P. Ravinder Reddy
Principal

C. C. to the I/c- AEC, for information.
to the Personal File.

to the Grievance Redressal Committee, for information.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY, HYDERABAD-75

Dt.10.11.2018

Note submitted to Principal, CBIT :

Sub: CBIT - AQAR - Contents for items 5.1.4 and 5.3.2 - Submitted - Reg.

5.1.4: Institutional Mechanism for transparency, timely redressal of Student Grievances, prevention of Sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
(a) For prevention of Sexual Harassment * (Nil)	- Nil -	- Nil -
(b) For prevention of ragging cases ** (one)	(one) Ref. Office Order No.CBT/692/Admn./2018	Three Days

* The Institute has established a Women Protection Cell to look into the cases of gender issues, Women Protection and Sexual Harassment.

** The Institution has established a Disciplinary Committee, an Anti-ragging Committee and also an Anti-Ragging Squad (Involving students), to look into the cases of Anti-Ragging.

5.3: Students Participation:

5.3.2: Activity of Students' Council and representation of Students an academic & administrative bodies / committees of the Institution (Max.500 words).

The Institution has established a procedure for selection of students for the Executive Council by their merit. Accordingly, topper of all branches in the final year will become the President of the Students' Council, topper of all branches in the third year will become the General Secretary and so on. All class representatives will also be nominated by merit. This meritorious team of students will be allowed to participate in the academic, administrative, co-curricular and extra-curricular matters. Every year, the Institute celebrates a National level Technical Fest called "SUDHEE", a platform created to exhibit the co-curricular talents. All the student representatives will take active part in organising this event. Similarly, the Institute also celebrates another National level event called "SHRUTHI" which again involves students in organising the event.

Besides these, students are involved in various academic matters such as curriculum planning and developmental activities in the Institute through their feedbacks, periodical meetings etc.

Dr. P. Sreenivas Sarma
11/11/18

(Prof. P. Sreenivas Sarma)
Director, SA

Date : 30.10.2014

Note on Grievance Redressal System:

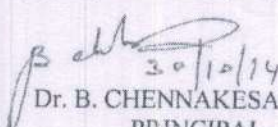
At the 1st Governing Body (Autonomous) meeting held on 22.12.2013 a Grievance Redressal Cell is constituted with the following members:

- | | | |
|--|------|----------|
| 1) Dr. R. Sreedhar Rao, Professor & Head,
Department of Chemical Engg., | | Convener |
| 2) Dr. M. Koti Reddy, Professor, Dept. of Civil Engg., | | Member |
| 3) Dr. D. Krishna Reddy, Professor, Dept. of ECE | | Member |

The Committee is formulating the policy on the matters coming under the scope of the Grievance Redressal Cell and the modalities for dealing such matters and the authority and responsibility of the Grievance Redressal Cell.

In the meanwhile, a Grievance Committee is formed with the following members to address to the grievance of the students.

- | | | |
|------------------------------|-----|---------------------------------------|
| 1) Dr. B. Chennakesava Rao | ... | Principal |
| 2) Prof. P. Sreenivasa Sarma | ... | Head, Dept. of Civil Engg., |
| 3) Sri G. Rama Krishna | ... | Admn. Officer. |
| 4) Dr. N.V. Koteswara Rao | ... | Head, Dept. of ECE |
| 5) Dr. K. Krishna veni | ... | Head, Dept. of EEE |
| 6) Dr. D. Krishna Reddy | ... | Professor, Dept. of ECE |
| 7) Prof. K. Hari Prasad | ... | Professor (A), Dept. of. Mech, Engg., |


30/10/14
Dr. B. CHENNAKESAVA RAO
PRINCIPAL

22

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/005/2020

03-02-2020

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 03-02-2020 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal & Chairman-GRC occupied the chair and conducted the proceedings.


Item no. 1: To review the grievance registered by Mr Ajay, F/o: Mr Adarsh (Roll No. 160118735021, ECE-1, IV Sem) and to communicate the response from the concerned authority:

The matter was discussed and it is decided to communicate the response given by the concerned authority (to the grievance expressed by the parent) i.e. "The review petition W.P. No. 22564 of 2016 is pending with the high court of Telangana and depending on its outcome, the balance fee will be refunded". It is decided to upload this response in the web portal.

Item no. 2: Any other item

Sri B Satish, Asst. Prof. CSE, Member-GRC is requested to collect the information from OU and JNTUH regarding the inclusion of ombudsperson in SGRC.

As there being no other items, the meeting concluded with a thank note to Chair.


Principal

5th Meeting of GRC, CBET (A)

The following members were present.

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Greenial Sirna, Director-IT & Co-ordinator
3. Dr. C. Srikanth Reddy, Librarian & Co-ordinator - *CSG 31/2/20*
4. Dr. P.V. Naga Prapurna, Assoc. Prof., Chem. & Member *Prapurna*
5. Sri B. Satish, Assoc. Prof., CSE & Member *Satish*
6. Sri K. Ravikiran Reddy, Operator & other invitee *Ravikiran*

Item-1: To review the grievance registered by Mr. Ajay, father of Mr. Adarsh (Roll no. 160118735021, ECE-1, T. En.) and to communicate the response from the concerned authority.

The matter was discussed and it is decided to communicate the response given by the concerned authority (to the grievance expressed by the parent), i.e.,

"The review petition is ^(22564 of 2016) ~~pending~~ ^{is pending} with the high court of Telangana and after its outcome, the balance fee will be refunded".

It is decided to upload this response on the website/portal, with hint that fee will be refunded depending on the outcome.

Item-2: Any other item : (a) Sri B. Satish is requested to collect information from OULJNTU regarding the inclusion of Ambassadors in SGRC.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/004/2020

11-01-2020

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 11-01-2020 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal&Chairman-GRC occupied the chair and conducted the proceedings.

Item no. 1: Proposals for including new members as per the guidelines issued by AICTE for the Constitution of SGRC:

Proposals submitted for including the following members into the committee so as to meet the requirements of the SGRC constitution were approved by the chairman.


S.No	Name of the Member	Remarks
1.	Sri B Satish, Asst. Prof. CSE	Existing member of GRC
2.	Ms. VishwanathulaMeghana, VI Semester, IT-I	Student Member

Chairman advised the members to collect details about availability of ombudsperson of OU and JNTUH.

Item no. 2: Any other item

Approvals were accorded for the registrations received from students and parents

As there being no other items, the meeting concluded with a thank note to Chair.


Principal

4th Meeting of GRC, CBIT(A)

The following members were present.

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Sreenivas Kumar, Director-St & Co-ordinator
3. Dr. C. Srikanta Reddy, Librarian & Co-ordinator - C.S.R.
4. Dr. P.V. Naga Prapulla, Assoc. prof. & Member
5. Sri. B. Satish, Asst. prof., CSE & Member
6. Sri. K. Ravikiran Reddy, Operator & other invitee

Item-1: Proposals for including new members as per the guidelines issued AICTE for the Constitution of SGRC:

Proposals submitted for including the following members into the Committee so as to meeting the requirements of SGRC Constitution were approved by the chairman

S.No.	Name of the Member	Remarks
1.	Sri. B. Satish, Asst. prof., CSE,	Existing Member of GRC
2.	Ms. Vishwanathula Meghana, Videm. IT-I	Student Member (Newly added)

Chairman advised the members to collect details about availability of Ambudhman at OU & JNTU

Item-2: (a) Approvals were accorded for the registrations found on website from students and parents.

(b) As there were no other items the meeting concluded.

14-12-2019

3rd Meeting of the GRC, CBET

The following members were present

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Greening Eame, Director-st & Co-ordinator
3. Dr. C. Srikanth Reddy, Librarian & Co-ordinator - C Geel 14/12/2019
4. Dr. P. V. Naga Prathima, Assoc. Prof., Chem, Member Inform
5. Li B. Satish, Asst. Prof., CSE, Member Not 14/12/2019
6. Li. K. Ravikiran Reddy, Operator & other invitee Participant

Item-1: To discuss the Contents of Lr. no. H-101/PGRC/AICTE/Regulation/2019/9530-9537 dt. 2-12-2019 and plan for necessary steps.

The Contents of the said letter were discussed. Chairman advised the members to collect information about the very structure and Constitution of such cells from Osmania, JNTU and other prominent affiliated colleges.

Item-2: (a) Any other item: Under this item, the arrangements made to display information about GRC in every department were reviewed and found satisfactory.

(b) Some registrations from students ^{parents} were found, verified and approved.

As there were no other items, the meeting concluded.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/003/2019

14-12-2019

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 14-12-2019 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal&Chairman-GRC occupied the chair and conducted the proceedings.


Item no. 1: To discuss the contents of Le.no. 1-101/PGRC/AICTE/Regulation/2019/9530-9537 dt.02/12/2019 and plan for necessary steps.

The contents of the said letter were discussed. Chairman advised the members to collect information about the very structure and constitution of such cells from Osmania University, JNTUH and other prominent affiliated colleges.

Item no. 2: Any other item

- (a) The arrangements made to display information about GRC in every department where reviewed and found satisfactory.
- (b) Registrations received from students and parents were verified and approved.

As there being no other items, the meeting concluded with a thank note to Chair.


Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/002/2019

09-11-2019

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 09-11-2019 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal & Chairman-GRC occupied the chair and conducted the proceedings.

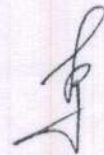
Item no. 1: To review the steps taken to create awareness about GRC

The Steps taken to create awareness about GRC were reviewed. It is decided to display the information about GRC on all departments notice boards.

Item no. 2: Any other item

Registrations made in the website were reviewed.

As there being no other items, the meeting concluded with a thank note to Chair.




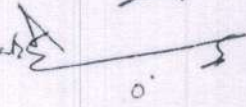
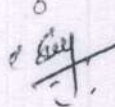
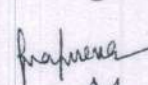
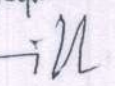

Principal

CBET (A)

9-11-2019
(second Saturday)

2nd Meeting of the GRC, CBET

The following members were present.

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC 
2. Prof. P. Sreenivas Babu, Director-IT & Co-ordinator 
3. Dr. C. Srikanth Reddy, Librarian & Co-ordinator. 
4. Dr. P.V. Naga Prapurna, Assoc. Prof. Chem. & Member. 
5. Dr. B. Satish, Asst. Prof., CRE & Member 
6. Dr. K. Ravikiran Reddy, operator & other invitee. 

Item-1: To review the steps taken to create awareness about GRC

The steps taken to create awareness about GRC were reviewed. It is decided to display the information about GRC on all departments' notice boards.

Item-2: Any other item. (a) Registrations made in the website were reviewed.

(b). As there being no other items, the meeting concluded.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/001/2019

12-10-2019

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 12-10-2019 at 4:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. Sreenivas Sarma, Director - Student Affairs, Vice-chairman-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC

Others:

1. Sri. Ravi Kiran, AEC

Leave of absence:

1. Sri B. Sateesh, Assistant Professor, Dept. of CSE, Member-GRC

Dr. P. Ravinder Reddy, Principal & Chairman-GRC occupied the chair and conducted the proceedings.

Item no. : The following were discussed and finalized.

- Confirmation of the members' details updated in the web portal.
- Grievance Types mentioned in the web portal.
- Separate icons in the web portal separately for students, parents, non-teaching and faculty members.

Item no. 2: Resolutions to monitor the uploaded grievance

The members present had discussed and the following resolutions were made.

- Any student, parent, non-teaching and faculty members of the institute may seek to register on the web portal.
- Their registration shall be through official email id and registered mobile numbers only.
- The registration details authenticity shall be cross-checked the by Sri. Ravi Kiran, AEC,
- A hardcopy of the confirmed details shall be submitted to Chairman-GRC and after his signature, the online registrations shall be approved on the web portal.
- Sri. Ravi Kiran, AEC shall monitor the web portal regularly and the information if any shall be informed to Chairman-GRC for further action.
- The last date for uploading academic related grievances shall be 31st of July.
- As per AICTE letter no. _____, dt: _____, it is decided to prepare a flexi-banner regarding _____ for creating awareness among students, non-teaching and faculty members of the institute.
- The flexi-banner has to be displayed at Chairman-GRC office.
- A monthly status report of GRC has to be submitted to AICTE.

There being no other items, the meeting concluded with a thank note to Chair.

Coordinator – GRC	Principal
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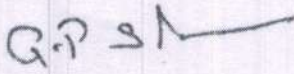


CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

19
Dt.01.04.2021

GRIEVANCE REDRESSAL COMMITTEE FOR STUDENTS

- | | |
|---|----------|
| 1. Dr. G. P. Saradhi Varma, Principal | Chairman |
| 2. Dr. Suresh Pabboju, Director-AEC&CoE | Member |
| 3. Dr. K. Jagannadha Rao, JD-SA&P & Head, Civil Engg. | Member |
| 4. Dr. P. V. Prasad, Controllor of Examinations | Member |
| 5. Dr. B. Linga Reddy, Prof. & Head, Dept. of Physics | Member |
| 6. Dr. K. Sagar, Professor, Dept. of CSE | Member |
| 7. Dr. P. Kowstubha, Assoc. Prof., Dept. of EEE | Member |
| 8. Smt. K. Sugamya, Asst. Prof., Dept. of IT | Member |
| 9. President, Students' Association | Member |
| 10. BE / B. Tech. III Semester Student Representative | Member |
| 11. BE / B. Tech. V Semester Student Representative | Member |
| 12. BE / B. Tech. VII Semester Student Representative | Member |
| 13. ME / M. Tech. III Semester Student Representative | Member |
| 14. MCA III Semester Student Representative | Member |
| 15. MBA III Semester Student Representative | Member |
| 16. Prof. P. Sreenivasa Sarma, Director-SA&P | Convener |

G.P.S. 
Dr. G. P. SARADHI VARMA
PRINCIPAL



Prof. D. SREERAMULU
Professor of Management &
Dean
College Development Council

Admn. Building, Osmania University
Hyderabad – 500 007 T.S. India,
Ph: 2768 2365 & 2709 0857
Fax No: 2707 1372
E-mail: cdc@osmania.ac.in
Dt. 01-04-2021

Lr. No. 41/CDC/58/OU/2011

To
The Principal
ChaitanyaBharathi Institute of Technology
Gandipet
HYDERABAD.

Sub: CDC, OU – Chaitnya Bharathi Institute of Technology – Appointment of Ombudsman on
the Grievance Redressal Committee – Communicated – Reg.

Ref: Your Letter No. CBIT/Admn./24/2021, dt:25.03.2021.

Sir,

With reference to your letter cited, I am desired to inform you that the University has
accorded approval to Nominate **Prof. P.V.N. Prasad, Former Dean, Faculty of Engineering,**
OU, as an Ombudsman on the Grievance Redressal Committee of your College for the period of
three years from issue of this orders.

Yours sincerely,


DEAN 11/4/21

(College Development Council)

G.P.S.A.
To
The D-AEC BCOE

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75
GRIEVANCE REDRESSAL COMMITTEE

No. CBIT/GRC/MoM/005/2020

03-02-2020

Minutes of meeting with the members of Grievance Redressal committee (GRC), held on 03-02-2020 at 2:00PM in Principal's chambers.

Members present:

1. Dr. P. Ravinder Reddy, Principal, Chairman-GRC
2. Prof. P. SreenivasSarma, Director - Student Affairs, Coordinator-GRC
3. Dr. C. Srikanth Reddy, Librarian, Coordinator-GRC
4. Dr. P. V. Naga Prapurna, Assoc. prof., Chemical Engg., Member-GRC
5. Sri B Satish, Asst. Prof. CSE, Member-GRC
6. Sri K Ravikiran Reddy, Asst. Programmer, AEC, Software Operator-GRC

Dr. P. Ravinder Reddy, Principal&Chairman-GRC occupied the chair and conducted the proceedings.


Item no. 1: To review the grievance registered by Mr Ajay, F/o: MrAdarsh (Roll No. 160118735021, ECE-1, IV Sem) and to communicate the response from the concerned authority:

The matter was discussed and it is decided to communicate the response given by the concerned authority (to the grievance expressed by the parent) i.e. "The review petition W.P. No. 22564 of 2016 is pending with the high court of Telangana and depending on its outcome, the balance fee will be refunded". It is decided to upload this response in the web portal.

Item no. 2: Any other item

Sri B Satish, Asst. Prof. CSE, Member-GRC is requested to collect the information from OU and JNTUH regarding the inclusion of ombudsperson in SGRC.

As there being no other items, the meeting concluded with a thank note to Chair.


Principal

5th Meeting of GRC, CBET (A)

The following members were present.

1. Dr. P. Ravinder Reddy, Principal & Chairman, GRC
2. Prof. P. Sreenivas Kumar, Director - IT & Coordinator
3. Dr. C. Srikanth Reddy, Librarian & Coordinator - CSU 23/02/2020
4. Dr. P.V. Naga Prapurna, Asst. Prof., Chem. & Member Prapurna
5. Sri B. Satish, Asst. Prof., CSE & Member Satish
6. Sri K. Ravikiran Reddy, Operator & other invitee Ravikiran

Item-1: To review the grievance registered by Mr. Ajay, father of Mr. Adarsh (Roll no. 160118735021, ECE-1, TLU.) and to communicate the response from the concerned authority.

The matter was discussed and it is decided to communicate the response given by the concerned authority (to the grievance expressed by the parent), i.e.,

"The review petition is ^(22564 of 2016) ~~pending~~ ^{with regard to the} is pending with the high court of Telangana and after its outcome, the balance fee will be refunded".

It is decided to upload this response in the website/portal, with hint that fee will be refunded depending on the outcome.

Item-2: Any other item : (a) Sri B. Satish is requested to collect information from OU & JNTU regarding the inclusion of Ambudsman in SSC.

21-03-2020
Hyderabad-25

Note Submitted to Principal, CBET

Sub: CBET(A) - Grievance Redressal Cell - Edu Grievance
An online Grievance redressal system - Renewal
requested - ref.

Ref: Payment reminder received through email from
Business Development Manager of Edu Grievance dt. 14-03-20

With reference to the reminder cited, it is
hereby requested to take necessary steps to renew the
online Grievance redressal system supplied by Edu Grievance
by Dell Software Solutions Pvt. Ltd.

The total amount to paid is as follows.

License fee, server charges, updations & maintenance per year = Rs. 12,000/-
GST @ 18%, = Rs. 2,160/-

Total = Rs. 14,160/-

2/c purchase
f ms

21/03/2020

Prof. P. Srinivas Kumar
Co-ordinator, GRC-CBT

MoM - 1, Grievance Redressal committee (GRC) - Reg

sreenivas sarma <sreenivassarma.p@cbit.ac.in>
To: Principal CBIT <principal@cbit.ac.in>
Cc: "Srikanth C. Reddi" <cbitlic@gmail.com>

Mon, Oct 14, 2019 at 12:36 PM


To
Chairman - GRC - CBIT

Respected sir,
Please find as attachment, the minutes of meeting - 1 held on 12th October 2019.

Requesting your perusal and acceptance.

Regards,

Director - S.A
Coordinator - GRC

 CBIT - GRC - Meeting - 1 on 12th Oct. 2019.docx
19K

*P.S. Sarma
D-SA*

① Canceled

② Ravi's appointment letter

③

AICTE Online Grievance Redressal- New Circular!

Neenu Saju <neenu@orell.com>
Bcc: principal@cbit.ac.in

Mon, Dec 23, 2019 at 10:24 AM

Dear sir/ma'am,

Warm greetings from Orell!

Hope you may have already received AICTE's latest Circular according to which each AICTE approved Institutions are mandated to install and fully process an Online Grievance Redressal System within 3 months so as to receive and dispose of the grievances online.

The recent circular includes provisions that necessitate a 5 member grievance redressal cell in each college that is chaired by the Head of the institution. The committee has to include a female member and a backward minority each. The circular further has elucidated terms and updates in software which colleges has to follow in order to achieve an Efficient Grievance Redressal System.

Distinguished for report creation with utmost finesse, EduGrievance- Online Grievance Redressal System has been reinvented in an attempt to meet the Standard AICTE is aiming for and with the upgraded Software colleges may effortlessly able to cater to the students grievances within the 15 days deadline the board has advocated.

The new AICTE Directive also mentions that failing to achieve the terms may negatively influence the annual affiliation proceedings of the institution.

Make haste to install our Software because sooner the deal earlier will you be able to run a fully functioning grievance system and send reports , in order to avoid any adverse advancement from the AICTE.

Please note that the discount we had been providing due to AICTE inspections lately has been revoked.

Kindly contact us on 9388892000 to know more about the Circular and necessary requirements for GRS

Good day to you...

Thanking you,

Best regards,

Neenu Saju (+91 9744-833-300) | +91 9387-414-000)

Business Development Coordinator

edugrievance.hyd@orell.com | neenu@orell.com

unknown.png

Orell Software Solutions Pvt Ltd.

HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport Airport Road, Kakkanad, Kochi-682 037

Email : info@orell.com | info@orell.in Tel : +91 484 4141 000 (100 Lines)

24/7 HelpDesk : +91 9388-814-000

BANGALORE :

Connection Point, Old Airport Exit Road, Bangalore - 560 017

Email : bengaluru@orell.in

MUMBAI :

C-1 Type, Building No:11, Office No:3:3, Sector 2, Vashi, Navi Mumbai - 400 709

Email : mumbai@orell.in

Prof. Dr. Sarma
Lib
23/12/19

Note submitted to Principal
on 23/12/2019

C.B.I.T

E-MAIL & WEB SERVICES

academic and exam cell <aec@cbit.ac.in>

AICTE Online Grievance Redressal- New Circular!

1 message

Neenu Saju <neenu@orell.com>

Bcc: aec@cbit.ac.in

23 December 2019 at 10:23

Dear sir/ma'am,

Warm greetings from Orell!

Hope you may have already received AICTE's latest Circular according to which each AICTE approved Institutions are mandated to install and fully process an Online Grievance Redressal System within 3 months so as to receive and dispose of the grievances online.

The recent circular includes provisions that necessitate a 5 member grievance redressal cell in each college that is chaired by the Head of the institution. The committee has to include a female member and a backward minority each. The circular further has elucidated terms and updates in software which colleges has to follow in order to achieve an Efficient Grievance Redressal System.

Distinguished for report creation with utmost finesse, EduGrievance- Online Grievance Redressal System has been reinvented in an attempt to meet the Standard AICTE is aiming for and with the upgraded Software colleges may effortlessly able to cater to the students grievances within the 15 days deadline the board has advocated.

The new AICTE Directive also mentions that failing to achieve the terms may negatively influence the annual affiliation proceedings of the institution.

Make haste to install our Software because sooner the deal earlier will you be able to run a fully functioning grievance system and send reports , in order to avoid any adverse advancement from the AICTE.

Please note that the discount we had been providing due to AICTE inspections lately has been revoked.

Kindly contact us on 9388892000 to know more about the Circular and necessary requirements for GRS

Good day to you...

Thanking you,

Best regards,

Neenu Saju (+91 9744-833-300) | +91 9387-414-000)

Business Development Coordinator

edugrievance.hyd@orell.com | neenu@orell.com

Copy received from
AEC
23/12/2019

unknown.png

Orell Software Solutions Pvt Ltd.

HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport Airport Road, Kakkanad, Kochi-682 037
Email : info@orell.com | info@orell.in Tel : +91 484 4141 000 (100 Lines)

24/7 HelpDesk : +91 9388-814-000

BANGALORE :

Connection Point, Old Airport Exit Road, Bangalore - 560 017
Email : bengaluru@orell.in

MUMBAI :

C-1 Type, Building No:11, Office No:3:3, Sector 2, Vashi, Navi Mumbai - 400 709
Email : mumbai@orell.in

NEW DELHI :

B-40, Som Dutt Chamber-1, 5 Bhikaji Cama Place, New Delhi- 110066
Email : delhi@orell.in

KOLKATA :


No-166, 2nd Floor, Manu Bhavan, D.H. Road, Kolkata - 700 063
Email : kolkata@orell.in


UAE :

Orell (FZC), P.O. Box : 120007, SAIF Zone , Sharjah, UAE
Email : info@orell.ae

ORELL - AN ISO CERTIFIED EDUCATION TECHNOLOGY SOLUTION PROVIDER
www.orell.com | www.edugrievance.com

2 attachments

 **Principals & Directors of INstitute.pdf**
95K

 **Regulations (1).pdf**
1575K

Request to adhere/implement the provisions prescribed under All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019-reg.

no-reply <admin@aicte-india.org>

To: principal@cbit.ac.in

Sat, Dec 14, 2019 at 10:58 AM

Dear Sir/Madam,

In connection with Request to adhere/implement the provisions prescribed under All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019-reg.

Please find the attachment of the following:

- i) Letter dated 02.12.2019.
- ii) All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019.

<https://drive.google.com/file/d/1CHedzrVahyfNikPjBzcC5MguUh58WIHI/view?usp=sharing>

https://drive.google.com/file/d/1_FioleCQomr3DgYXc4DAp_wizDWQBbtI/view?usp=sharing

With Regards,
AICTE

Prof. S. Sarma
[Signature]
8/12/19

Note submitted to Principal
on 23/12/2019
[Signature]



प्रो. राजीव कुमार

सदस्य सचिव

Prof. Rajive Kumar
Member Secretary



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

मानव संसाधन विकास मंत्रालय, भारत सरकार

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली - 110070

दूरभाष: 011-26131497

ई मेल: ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A Statutory Body of the Govt. of India)

Ministry of Human Resource Development, Govt. of India

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067

Phone: 011-26131497

E-mail: ms@aicte-india.org

F.No. : 1-101/PGRC/AICTE/Regulation/2019/9530-9537 Dated: /11/2019

Subject: Request to adhere/implement the provisions prescribed under All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019-reg.

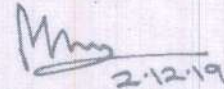
Dear Sir/Madam,

In supersession of the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulation, 2012 dated 25th May, 2012, AICTE has been framed All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019 which is published in official Gazette of India on 19.11.2019. The said Regulations are available on AICTE web portal. These Regulations are aimed at addressing and effectively resolving grievances of students of AICTE approved Technical Institutions.

2. These Regulations shall apply to all Technical Institutions recognised or approved by the All India Council for Technical Education as per Section 10(k) of the All India Council for Technical Education Act, 1987.

3. In view of the above, all AICTE approved institutions are hereby requested to adhere/implement the provisions prescribed under these Regulations.

Yours faithfully,



(Prof. Rajive Kumar)
Member Secretary

The Principals/Directors,
AICTE Approved Institutions

Copy to:

The Regional Officers, AICTE



प्रो. आलोक प्रकाश मित्तल
सदस्य सचिव

Prof. Alok Prakash Mittal
Member Secretary



अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

दूरभाष: 011-26131497

ई-मेल: ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF THE GOVT. OF INDIA)

(Ministry of Human Resource Development, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Phone: 011-26131497

E-mail: ms@aicte-india.org

F. No.: 1-101/DPG/AICTE/Regulation/2017

Date: 7th February, 2017

Subject: To establish a mechanism for online registration as well as disposal of grievances of students/faculty/stakeholders etc.-regarding

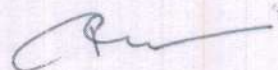
Sir,

Kindly refer to this office letter of even number dated 20th February, 2017 wherein the following steps were requested to be implemented in your Institutions:

- i) Each AICTE approved Technical Institution should be able to receive and dispose of the grievances **online**.
- ii) Each of these Institutions should have a notice board/flex board fixed near the office of its Head, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, names, contact nos. and e-mail IDs of members of the Grievance Committee, to ensure publicity/awareness of the establishment of Grievance Redress Mechanism/Students Grievances Portal. This would help speedy redressal of the grievances and obviate/reduce the urge to lodge the grievance on pg.portal of DARPG.
- iii) An **online monthly Status Report** regarding the number of grievances received, disposed off and pending as on the last day of the previous month should be informed to AICTE.
- iv) Non-registration of grievances on the portal of the Institution resulting in more number of grievances being registered on the pg.portal of Central Government which would be an indication that the grievance redress mechanism of the respective institution/organisation is not working properly to the satisfaction of the petitioners.
- v) The performance of the grievance redress mechanism at the point of arising of the grievance i.e. Institution may be taken into account by the Accreditation Agencies.
- vi) The Council will take into account the performance of the grievance redress mechanism at the point of origin of the grievance i.e. Institution, at the time of renewal of their permission/approval every year.

All the institutions are again requested to take necessary steps on the matter and submit a compliance report through emails by 15th February, 2019 by providing photographs of such Notice Boards installed / fixed by them for the convenience of students and their parents.

Yours faithfully,



(Prof. Alok Prakash Mittal)

To
The Principals /Directors,
AICTE's approved Institutions.

Copy for information:

1. Sh. V.L.V.S.S.Subba Rao, Senior Economic Advisor (HE), Ministry of Human Resource Development (MHRD), Shastri Bhawan, New Delhi- 110115 with reference to your D.O No. C-36012/02/2017-PG dated 23.01.2019.
2. Director (e-Governance)/ AICTE

Verification of Details 3

CBIT - Grievance Cell Members List

SL. NO	NAME	DESIGNATION	EMAIL ID	MOBILE NUMBER	ACTIONS
1	Prof. P. Ravinder Reddy	Principal / Chairmain	principal@cbit.ac.in	8466997204	Edit Deactivate
2	Prof. P. Sreenias Sarma	Director Student Affairs / Co-Ordinator	sreenivassarma.p@cbit.ac.in	9391016066	Edit Deactivate
3	Dr. C. Srikanth Reddy	Librarian / Co-ordinator	librarian@cbit.ac.in	9848168223	Edit Deactivate
4	Dr. P. V. Naga prapurna	Associate Professor / Member	nagaprapurna_pv@cbit.ac.in nagaprapurna_chem@cbit.ac.in	9885256057	Edit Deactivate
5	Sri. B. Sateesh	Asst. Professor / Member	sateesh_b@cbit.ac.in	9866801591	Edit Deactivate

12/10/2019
834
12/10/19

CBIT - Grievance Type List

SL. NO	NAME	DESCRIPTION	ACTIONS
1	Grievance on discrimination by students from SC/ST/Minority/Women/Disabled Categories	Complaints on discriminatory treatments faced by students from SC/ST/Minority/Women/Disabled categories or other kinds of discrimination on the basis of their race, color, religion, sex, sexual orientation, national origin, age etc.	Edit Deactivate
2	Grievance regarding non-transparent or unfair evaluation process	Complaints related to unfair practices in assessment processes including biased evaluation, non-transparency in internal mark assessment etc.	Edit Deactivate
3	Grievance related to Admission	Specific concerns or complaints about the admissions processes including making admission contrary to merit determined in accordance with the declared admission policy of the institute, irregularity in the admission process adopted by the institute, refusing admission in accordance with the declared admission policy etc	Edit Deactivate
4	Grievance related to Attendance	Complaints related to attendance shortages, non-transparency or partiality in attendance procedures, publishing of attendance etc.	Edit Deactivate
5	Grievance related to charging of fees	Complaints related to overcharging of fees, compelling students to pay fees in respect of any course of study which they do not intend to pursue, different fee structure for same course, refund of fees or other fee related issues in the institution.	Edit Deactivate
6	Grievance related to harassment by students or teachers	Complaints regarding harassment by fellow students or teachers which is insulting or annoying to the victim.	Edit Deactivate
7	Grievance related to provision of student amenities and quality education as promised or required to be provided	Denial of quality education as promised at the time of admission or required to be provided, lack of academic and infrastructural facilities etc.	Edit Deactivate
8	Grievance related to Victimization	Grievances related to victimization of students including sexual assaults, ragging, intimidation, violation of another person's dignity, degrading or offensive acts including bullying, threatening, use of abusive words, insulting, mental or physical torture etc.	Edit Deactivate
9	Non-observation of AICTE norms and standards	Complaints related to the non-following of AICTE norms and standards in case of admission, attendance, infrastructure and other academic activities in the institution.	Edit Deactivate
10	Non-payment or Delay in payment of scholarships	Grievance related to non-payment of scholarships, continuous delay in the payment of scholarships etc.	



अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

दूरभाष: 011-26131497

ई-मेल: ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF THE GOVT. OF INDIA)

(Ministry of Human Resource Development, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Phone: 011-26131497

E-mail: ms@aicte-india.org

प्रो. आलोक प्रकाश मिश्र
सदस्य सचिव
Prof. Alok Prakash Mittal
Member Secretary

F. No.: 1-101/DPG/AICTE/Regulation/2017

Date: 7th February, 2017

Subject: To establish a mechanism for online registration as well as disposal of grievances of students/faculty/stakeholders etc.-regarding


Sir,

Kindly refer to this office letter of even number dated 20th February, 2017 wherein the following steps were requested to be implemented in your Institutions:

- i) Each AICTE approved Technical Institution should be able to receive and dispose of the grievances **online**.
- ii) Each of these Institutions should have a **notice board/flex board fixed** near the **office of its Head**, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, names, contact nos. and e-mail IDs of members of the Grievance Committee, **to ensure publicity/awareness** of the establishment of Grievance Redress Mechanism/Students Grievances Portal. This would help speedy redressal of the grievances and obviate/reduce the urge to lodge the grievance on pg.portal of DARPG.
- iii) An **online monthly Status Report** regarding the number of grievances received, disposed off and pending as on the last day of the previous month should be informed to AICTE.
- iv) Non-registration of grievances on the portal of the Institution resulting in more number of grievances being registered on the pg.portal of Central Government which would be an indication that the grievance redress mechanism of the respective institution/organisation is not working properly to the satisfaction of the petitioners.
- v) The performance of the grievance redress mechanism at the point of arising of the grievance i.e. Institution may be taken into account by the Accreditation Agencies.
- vi) The Council will take into account the performance of the grievance redress mechanism at the point of origin of the grievance i.e. Institution, at the time of renewal of their permission/approval every year.

All the institutions are again requested to take necessary steps on the matter and submit a compliance report through emails by 15th February, 2019 by providing photographs of such Notice Boards installed / fixed by them for the convenience of students and their parents.

Yours faithfully,



(Prof. Alok Prakash Mittal)

To
The Principals/Directors,
AICTE's approved Institutions.

Copy for information:

1. Sh. V.L.V.S.S.Subba Rao, Senior Economic Advisor (HE), Ministry of Human Resource Development (MHRD), Shastri Bhawan, New Delhi- 110115 with reference to your D.O No. C-36012/02/2017-PG dated 23.01.2019.

2. Director (e-Governance)/AICTE

CIRCULAR

As informed earlier, the following Committees have been constituted as per AICTE Norms. In this connection, a Briefing Session about the need and responsibilities of the Committees is being arranged on 23.03.2019 at 11.30a.m. in the Conference Hall.

1. Grievance Redressal Committee
2. Internal Complaints Committee
3. SC / ST Cell
4. Anti Ragging Committee
5. Internal Quality Assurance Cell
6. Industry Institute Cell

All the members of the above Committees are requested to make it convenient to attend the said Briefing Session without fail.

Principal

PRINCIPAL

All the Heads of the Departments / Sections, for information & with a request to arrange for circulation among the concerned faculty of their department.
to arrange for circulation among the concerned staff of their department.

22/03/2019

OFFICE ORDER

Dt.15.03.2019

Sub: Constitution of Grievance Redressal Committee - Reg.

A Committee is hereby constituted for the purpose of looking into the Grievances of students of the Institute and to resolve the grievances in a stipulated time.

1. Dr. P. Ravinder Reddy, Principal
Prof. P. Sreenivas Sarma, Director, SA

- Chairman
- Co-ordinator
- Co-ordinator

10/3/2019

C.B.I.T Mail - Pydah Kaushik College of Engineering, Visakhapatnam, Andhra Pradesh Launches AICTE Grievance Portal

C.B.I.T

E-MAIL & WEB SERVICES

academic and exam cell <aec@cbit.ac.in>

Pydah Kaushik College of Engineering, Visakhapatnam, Andhra Pradesh Launches AICTE Grievance Portal

1 message

Grievance Redressal System (AICTE) Hyderabad <grs.hyd@orell.in>
Bcc: aec@cbit.ac.in

3 October 2019 at 12:09

Dear Sir,

Greetings from EduGrievance!!!

We are extremely delighted to inform you that, **Pydah Kaushik College of Engineering, Visakhapatnam** coming under DTE of **Andhra Pradesh** has installed the online Grievance Redressal Software which has been made mandatory by the AICTE.

Please go through the URL given below:
URL : www.kaushikeng.edugrievance.com

NOTE : 50% discount on the product is being provided as you are a institution coming under DTE, Andhra Pradesh.

You may please contact us on **9388892000** for further information.

Expecting a quick positive response in this regard and assuring you of our best services at all times.

--

Thanking you,

Best regards,

Neenu Saju (+91 9744-533-300) | +91 9387-414-000)

Business Development Coordinator
edugrievance.hyd@orell.com | neenu@orell.com

unknown.png

Orell Software Solutions Pvt Ltd.

HQ: 1st Floor, BCG Tower, Opp. CSEZ, Seaport Airport Road, Kakkanad, Kochi-682 037

Email : info@orell.com | info@orell.in Tel : +91 484 4141 000 (100 Lines)

24/7 HelpDesk : +91 9388-814-000

BANGALORE :

Connection Point, Old Airport Exit Road, Bangalore - 560 017

Email : bengaluru@orell.in

MUMBAI :

C-1 Type, Building No:11, Office No:3:3, Sector 2, Vashi, Navi Mumbai - 400 709

Email : mumbai@orell.in

NEW DELHI :

B-40, Sam Dutt Chamber 1, 5 Bhikaji Cama Place, New Delhi - 110066

Neenu
Pl. do the needful
03/10/19

Appendix 1B**1B.0 Grievance Redressal Mechanism**

In order to ensure transparency by Technical Institutions imparting Technical Education, in admission and with Paramount Objectives of preventing unfair practices and to provide a mechanism to students for Redressal of their Grievances, AICTE has notified Regulations for establishment of mechanism for Grievance Redressal Committee and OMBUDSMAN for all AICTE approved Technical Institutions vide No. 37-3/ Legal/ 2012 dated 25.05.2012. Non-Compliance of the above Regulations shall call for punitive action.

Guidelines for establishment of Grievance Redressal Mechanism

The Ministry of Human Resource Development (MHRD), Government of India has emphasized that there is a need for a structured mechanism for online registration as well as disposing of the Grievances of students/ Faculty/ stakeholders in every Institution approved by AICTE.

In view of the above, all the Institutions are requested to urgently put in place an online mechanism, if not presently existing, for registering and disposing of Grievances. Once this mechanism is established, the following outcomes are desired to be fulfilled:

- i. Each AICTE approved Technical Institution should be able to receive and dispose of the Grievances **online**.
- ii. Each of these Institutions should have a notice board/flex board fixed near the Office of its Head, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, Names, contact nos. and e-mail IDs of members of the Grievance Committee, to ensure publicity/awareness of the establishment of Grievance Redress Mechanism/ Students Grievances Portal. This would help speedy Redressal of the Grievances and obviate/reduce the urge to lodge the Grievance on pg.portal of DARPG. The Grievance Committee may include one female member, one member from SC/ ST/ Minority/ OBC and two other members.
- iii. An **online monthly Status Report** regarding the number of Grievances received, disposed off and pending as on the last day of the previous month should be informed to AICTE.
- iv. Non-Registration of Grievances on the Web Site of the Institution resulting in more number of Grievances being registered on the pg.portal of the Central Government which would be an indication that the Grievance Redress Mechanism of the respective Institution/Organisation is not working properly to the satisfaction of the petitioners.
- v. The performance of the Grievance Redressal Mechanism at the point of arising of the Grievance, i.e. the Institution may be taken into account by the Accreditation Agencies.
- vi. The Council shall take into account the performance of the Grievance Redress Mechanism at the point of origin of the Grievance, i.e. Institution, at the time of renewal of their permission/approval every year.

All the Institutions are requested to take necessary steps to implement the above.

D22/13

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REGD. NO. D. L.-33004/99



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

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नई दिल्ली, मंगलवार, नवम्बर 19, 2019/कार्तिक 28, 1941

NEW DELHI, TUESDAY, NOVEMBER 19, 2019/KARTIKA 28, 1941

अखिल भारतीय तकनीकी शिक्षा परिषद्

(विद्यार्थियों की शिकायतों का निवारण) विनियम, 2019

अविसूचना

नई दिल्ली, 7 नवम्बर, 2019

फा. सं. 1-101/पीजीआईसी/अभ्यास/विनियम/2019.-अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 (1987 का 52) की धारा 23 की उपधारा (1) के अंतर्गत प्रदत्त अपनी शक्तियों का प्रयोग करते हुए तथा अखिल भारतीय तकनीकी शिक्षा परिषद् (शिकायत निवारण के लिए तंत्र की स्थापना) विनियम, 2012 दिनांक 25 मई, 2012 के अधिक्रमण में अखिल भारतीय तकनीकी शिक्षा परिषद् निम्नलिखित विनियम बनाती है, यथा :-

1. संक्षिप्त नाम, प्रयोज्यता और प्रारंभ :

- क. इन विनियमों को अखिल भारतीय तकनीकी शिक्षा परिषद् (विद्यार्थियों की शिकायतों का निवारण) विनियम, 2019 कहा जाएगा।
ख. ये विनियम अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 की धारा 10(ट) के अधीन, अखिल भारतीय तकनीकी शिक्षा परिषद् द्वारा मान्यता प्रदान की गई अथवा अनुमोदित की गई सभी तकनीकी संस्थाओं पर लागू होंगे।
ग. ये राजपत्र में इनके प्रकाशन की तारीख से प्रवृत्त होंगे।

2. उद्देश्य :

किसी संस्थान में पहले से नामांकित विद्यार्थियों और साथ ही ऐसे संस्थानों में प्रदेश के इच्छुक विद्यार्थियों की की कतिपय शिकायतों के निवारण के लिए अवसर प्रदान करना, और इस संबंध में एक तंत्र स्थापित करना।

3. परिभाषा : इन विनियमों में जब तक कि संदर्भ से अन्यथा अपेक्षित न हो :-

- (क) "अधिनियम" से अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 अभिप्रेत है।
(ख) "परिषद्" से अखिल भारतीय तकनीकी शिक्षा परिषद् अभिप्रेत है।
(ग) "यूजीसी" से विश्वविद्यालय अनुदान आयोग अभिप्रेत है।
(घ) "तकनीकी शिक्षा" से अभिप्रेत, अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 की धारा 2(छ) के अंतर्गत परिभाषित शिक्षा कार्यक्रमों से है।
(ङ) "तकनीकी संस्था" से अभिप्रेत अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम 1987 की धारा 2(ज) के अंतर्गत परिभाषित संस्था से है।

- (च) "विश्वविद्यालय" से अभिप्रेत केन्द्रीय अधिनियम अथवा राज्य अधिनियम द्वारा स्थापित अथवा शामिल संस्थाएँ हैं तथा जिसमें यूजीसी अधिनियम 1956 के खण्ड 3 में घोषित की गई मानित विश्वविद्यालय संस्थाएँ भी शामिल हैं।
- (छ) "पीढ़ित विद्यार्थी" से अभिप्रेत किसी ऐसे विद्यार्थी से है, जिसने इन विनियमों के तहत परिभाषित शिकायतों के संबंध में किसी मामले अथवा तत्संबंधी किसी मामले में कोई शिकायत हो।
- (ज) "घोषित प्रवेश नीति" से अभिप्रेत संस्थान द्वारा पेशकश किए जा रहे किसी पाठ्यक्रम या अध्ययन कार्यक्रम में प्रवेश के लिए संस्थान की विवरणिका में प्रकाशित की गई किसी ऐसी नीति से है, जिसमें उसके अंतर्गत आने वाली प्रक्रियाएँ भी शामिल हैं।
- (झ) "शिकायत" का अभिप्राय, और इसमें निम्नवत् के संबंध में किसी पीढ़ित विद्यार्थी(यों) द्वारा की गई शिकायत(तें) शामिल हैं, नामतः—
- i. संस्थान की प्रवेश के लिए घोषित प्रवेश नीति के अनुरूप निर्धारित की गई योग्यता के विपरीत प्रवेश दिया जाना ;
 - ii. संस्थान की घोषित प्रवेश नीति के अन्तर्गत प्रक्रिया में अनियमितताएँ ;
 - iii. संस्थान की घोषित प्रवेश नीति के अनुरूप प्रवेश देने से इंकार किया जाना ;
 - iv. इन विनियमों के उपबंधों के अनुरूप, संस्था द्वारा विवरणिका का प्रकाशन न किया जाना ;
 - v. संस्थान द्वारा विवरणिका में ऐसी कोई जानकारी देना जोकि झूठी या भ्रामक हो, और तथ्यों पर आधारित नहीं हो ;
 - vi. किसी विद्यार्थी द्वारा ऐसे संस्थान में प्रवेश लेने के प्रयोजन से जमा किए गए किसी दस्तावेज जोकि उपाधि, डिप्लोमा या किसी अन्य पुरस्कार के प्रमाणपत्र के रूप में अथवा अन्य दस्तावेज हों, को अपने पास रख लेना, या वापस करने से इंकार करना ताकि ऐसे किसी पाठ्यक्रम या अध्ययन कार्यक्रम के संबंध में विद्यार्थी को किसी शुल्क अथवा शुल्कों, का भुगतान करने हेतु तैयार किया जा सके अथवा गजबूर किया जा सके जिसमें विद्यार्थी अध्ययन नहीं करना चाहता हो ;
 - vii. संस्था की घोषित प्रवेश नीति में विनिर्दिष्ट निर्धारित राशि से अधिक धनराशि की मांग करना ;
 - viii. विद्यार्थियों की विभिन्न श्रेणियों के लिए प्रवेश में सीटों के आरक्षण के संबंध में वर्तमान में लागू किसी कानून का संस्थान द्वारा उल्लंघन किया जाए ;
 - ix. ऐसे किसी संस्थान की घोषित प्रवेश नीति के तहत, अथवा परिषद् द्वारा विहित किन्हीं शर्तों, यदि कोई हो तो, के तहत किसी भी विद्यार्थी हेतु ग्राह्य छात्रवृत्ति या वित्तीय सहायता का भुगतान नहीं किया जाना अथवा विलम्ब से भुगतान किया जाना ;
 - x. संस्थान के शैक्षणिक कैलेंडर में, अथवा परिषद् द्वारा विहित ऐसे किसी कैलेंडर में विनिर्दिष्ट अनुसूची से इतर परीक्षाओं के आयोजन में, अथवा परीक्षा के परिणामों की घोषणा में विलंब करना ;
 - xi. विवरणिका में यथा—उल्लिखित, अथवा संस्थान द्वारा लागू किसी कानून के किसी उपबंध के तहत यथा—अपेक्षित विद्यार्थियों को सुविधा प्रदान करने में संस्थान द्वारा विफल रहना ;
 - xii. विद्यार्थियों के मूल्यांकन के लिए संस्थान द्वारा अपनाई गई गैर—पारदर्शी अथवा अनुचित पद्धतियाँ ;
 - xiii. ऐसे किसी विद्यार्थी को शुल्क के प्रतिदाय में विलंब करना, अथवा इंकार करना जोकि विवरणिका में उल्लिखित समय के भीतर, अथवा जैसा की परिषद् द्वारा अधिसूचित किया जाए, के भीतर प्रवेश त्याग देता है ;
 - xiv. अनुसूचित जाति, अनुसूचित जनजाति, अन्य पिछड़ा वर्ग, महिला, अल्पसंख्यक अथवा दिव्यांग श्रेणियों के विद्यार्थियों के कथित भेदभाव की शिकायत ;
 - xv. प्रवेश दिए जाने के समय जैसा गरोरा दिलाया गया था अथवा प्रदान किए जाने अपेक्षित था के अनुरूप गुणवत्तापूर्ण शिक्षा का प्रदान नहीं किया जाना ; तथा
 - xvi. विद्यार्थी के उत्पीड़न के अन्य मामले के अलावा जिन पर वर्तमान में लागू किसी कानून के दंडात्मक उपबंधों के तहत कार्रवाई की जानी हो, विद्यार्थी का उत्पीड़न किया जाना अथवा उसे निशाना बनाया जाना।
- (ज) "विद्यार्थी शिकायत निवारण समिति" (एसजीआरसी) से अभिप्राय इन विनियमों के तहत गठित किसी समिति से है।
- (ट) "लोकपाल" (आम्बड्समैन) से अभिप्रेत इन विनियमों के तहत नियुक्त लोकपाल (आम्बड्समैन) से है।
- (ठ) "विवरणिका" का अभिप्राय और इसमें ऐसा कोई भी प्रकाशन शामिल है, चाहे वह मुद्रित स्वरूप में अथवा अन्यथा हो, जिसे जनसाधारण (जिसमें ऐसे संस्थान में प्रवेश पाने के इच्छुकों सहित) को एक संस्था से संबंधित निष्पक्ष और पारदर्शी जानकारी प्रदान करने के लिए ऐसे संस्थान अथवा किसी प्राधिकरण अथवा ऐसे संस्थान द्वारा ऐसा करने के लिए प्राधिकृत किए गए किसी व्यक्ति द्वारा जारी किया गया हो।
- (ड) "क्षेत्र" का अभिप्राय एक भौगोलिक क्षेत्र, जिसमें राज्य शामिल हैं, जिन्हें इन विनियमों को लागू करने हेतु सुकर बनाने के प्रयोजनार्थ ऐसा निर्धारित किया गया हो : नामतः, गध्य क्षेत्र जिसमें मध्य प्रदेश, गुजरात और छत्तीसगढ़ शामिल हैं, पूर्वी क्षेत्र में अंडमान और निकोबार, सिक्किम, ओडिशा, झारखण्ड, असम, मणिपुर, नागालैंड, मिजोरम, त्रिपुरा, मेघालय, अरुणाचल प्रदेश, पश्चिम बंगाल शामिल

हैं ; उत्तरी क्षेत्र जिसमें बिहार, उत्तर प्रदेश, उत्तराखण्ड शामिल हैं ; उत्तर पश्चिमी क्षेत्र में चंडीगढ़, हरियाणा, जम्मू एवं कश्मीर, लद्दाख, दिल्ली, पंजाब, राजस्थान, हिमाचल प्रदेश शामिल हैं ; दक्षिणी क्षेत्र तमिलनाडु, पुदुचेरी शामिल हैं ; दक्षिण मध्य क्षेत्र में आंध्र प्रदेश, तेलंगाना शामिल हैं ; दक्षिण पश्चिमी क्षेत्र कर्नाटक, लक्षद्वीप, केरल शामिल हैं ; पश्चिमी क्षेत्र में गोवा, महाराष्ट्र, दमण एवं दीव, दादर एवं नगर हवेली।

(द) "राज्य" का अभिप्राय संविधान की प्रथम अनुसूची में विनिर्दिष्ट किसी राज्य से है जिसमें संघ राज्य क्षेत्र भी शामिल है।

(न) "विद्यार्थी" से अभिप्राय किसी ऐसे संस्थान, जिसमें यह विनियम लागू होते हैं, में नामांकित किसी व्यक्ति अथवा नामांकित होने के लिए प्रवेश प्राप्त के इच्छुक व्यक्ति से है।

4. विवरणिका का अनिवार्य प्रकाशन, इसकी विषयवस्तु तथा मूल्य निर्धारण :

- (1) प्रत्येक संस्थान, अपने पाठ्यक्रम या अध्ययन के किसी भी कार्यक्रम में प्रवेश आरंभ करने की तिथि से कम से कम साठ दिन की समाप्ति से पूर्व अपनी वेबसाइट पर एक विवरणिका प्रकाशित और/अथवा अपलोड करेगा, जिसमें इस तरह के संस्थान में प्रवेश, लेने के इच्छुक व्यक्तियों और जन साधारण की जानकारी के लिए निम्नवत् जानकारी अंतर्निहित होगी, नामतः
 - क. प्रत्येक पाठ्यक्रम अथवा अध्ययन के कार्यक्रम के लिए, शिक्षण के घंटों, व्यावहारिक (प्रैक्टिकल) सत्रों और अन्य कार्य के साथ-साथ अध्ययन के कार्यक्रमों और पाठ्यक्रमों की सूची सहित उपयुक्त सांविधिक प्राधिकरण अथवा संस्थान, जैसा मागता हो, द्वारा विनिर्दिष्ट पाठ्यक्रम की व्यापक रूपरेखा ;
 - ख. जिस शिक्षा वर्ष हेतु प्रवेश दिए जाने का प्रस्ताव हो, उसके प्रत्येक पाठ्यक्रम अथवा अध्ययन के कार्यक्रम के संबंध में, उपयुक्त सांविधिक प्राधिकरण द्वारा अनुमोदित सीटों की संख्या ;
 - ग. संस्थान द्वारा विनिर्दिष्ट किसी विशेष पाठ्यक्रम अथवा अध्ययन कार्यक्रम में विद्यार्थी के रूप में प्रवेश के लिए व्यक्तियों की न्यूनतम और अधिकतम आयु-सीमा सहित शैक्षिक योग्यता और पत्रता की शर्तें ;
 - घ. इस प्रकार के प्रवेश के लिए आवेदन करने वाले योग्य उम्मीदवारों के चयन की प्रक्रिया, जिसमें प्रत्येक पाठ्यक्रम अथवा अध्ययन कार्यक्रम में प्रवेश के लिए ऐसे अभ्यर्थियों के चयन के लिए परीक्षा या परीक्षा के विवरण के संबंध में सभी संगत जानकारी और प्रवेश परीक्षा के लिए निर्धारित शुल्क की राशि शामिल है ;
 - ङ. किसी पाठ्यक्रम या अध्ययन कार्यक्रम में अध्ययन करने के लिए ऐसे संस्थान में भर्ती किए गए विद्यार्थियों द्वारा देय शुल्क, जमा राशियाँ और अन्य प्रभारों के प्रत्येक घटक और ऐसे भुगतानों की अन्य निर्बंधन और शर्तें ;
 - च. शास्ति लगाए जाने और संग्रहण किए जाने हेतु नियम/विनियम, विनिर्दिष्ट शीर्ष अथवा श्रेणियाँ लगाए जाने वाली शास्ति की न्यूनतम और अधिकतम राशि ;
 - छ. ऐसे संस्थानों में दाखिला लेने वाले विद्यार्थियों द्वारा यदि पाठ्यक्रम या अध्ययन कार्यक्रम के पूरा होने से पहले अथवा पूरा होने के बाद दाखिला छोड़ दिया जाता है तो विद्यार्थियों को प्रतिदाय किए जाने वाले शिक्षण शुल्क और अन्य प्रभारों की प्रतिशत, तथा समय सीमा जिसके भीतर प्रतिदाय किया जाएगा तथा पद्धति जिससे विद्यार्थियों को ऐसा प्रतिदाय किया जाएगा ;
 - ज. शिक्षण सकाय का विवरण : उनकी शैक्षिक योग्यता उनकी नियुक्ति के स्वरूप (नियमित/अस्थायित/अतिथि) और उसके प्रत्येक सदस्य के शिक्षण अनुभव के साथ ;
 - झ. गौतिक और शैक्षणिक बुनियादी ढांचे और छात्रावास और इसके शुल्क, पुस्तकालय अस्तपताल अथवा उद्योग, जहां विद्यार्थियों को व्यावहारिक प्रशिक्षण दिया जाना हो सहित अन्य सुविधाओं के संबंध में जानकारी और विशेषरूप से विद्यार्थियों द्वारा संस्थान में प्रवेश प्राप्त करने पर प्राप्त होने वाली सुविधाओं का ब्यौरा अंतर्निहित हो ;
 - ञ. संस्थान के परिसर के भीतर अथवा बाहर विद्यार्थियों द्वारा अनुशासन बनाए रखने के संबंध में सभी संगत निर्देश, और, विशेषरूप से किसी विद्यार्थी अथवा विद्यार्थियों की शैक्षणिक निषेध करने संबंधी ऐसे अनुशासन को बनाए रखने और उनका उल्लंघन किए जाने के परिणामों और संगत सांविधिक विनियामक प्राधिकरण द्वारा इस संबंध में तैयार किए गए किसी विनियम के उपबंधों का उल्लंघन किए जाने के परिणामों का ब्यौरा अंतर्निहित होगा ; तथा
 - ट. परिषद् द्वारा यथा-विनिर्दिष्ट कोई अन्य जानकारी ;

बशर्ते कि, प्रत्येक संस्थान इस विनियम के खंड (क) से (ट) में उल्लिखित खण्ड (में दी गई जानकारी) को अपनी वेबसाइट पर प्रकाशित/अपलोड करेगा, और विभिन्न समाचारपत्रों और अन्य मीडिया के माध्यम से प्रमुखता से प्रदर्शित करते हुए विज्ञापनों के माध्यम से इच्छुक विद्यार्थियों और जन साधारण का ध्यान वेबसाइट पर इस तरह के प्रकाशन की ओर दिलाएगा।

- (2) प्रत्येक संस्थान अपनी विवरणिका की प्रत्येक मुद्रित प्रति का मूल्य निर्धारित करेगा, जोकि विवरणिका के प्रकाशन और वितरण की उचित लागत से अधिक नहीं होगी और विवरणिका के प्रकाशन, वितरण या बिक्री से कोई लाभ अर्जित नहीं किया जाएगा।

5. विद्यार्थी शिकायत निवारण समिति (एसजीआरसी) :

- (i) पीडित विद्यार्थी द्वारा संस्थान के संबंध में की जाने वाली शिकायत, अध्यक्ष, विद्यार्थी शिकायत निवारण समिति (एसजीआरसी) को संबोधित होनी चाहिए।
- (ii) प्रत्येक अभागतृषि अनुमोदित संस्थान निम्नलिखित संघटन के साथ विद्यार्थी शिकायत निवारण समिति का गठन करेगा - नामतः
 - क. महाविद्यालय का प्राचार्य-अध्यक्ष;
 - ख. प्राचार्य द्वारा शिक्षण संकाय से तीन वरिष्ठ सदस्यगणों को नामनिर्दिष्ट किया जाएगा- तीन सदस्यगणों में से एक महिला सदस्य तथा अन्य/अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग श्रेणी से होंगे;
 - ग. महाविद्यालय के विद्यार्थियों में से एक प्रतिनिधि, जिसे प्राचार्य द्वारा शैक्षणिक योग्यता/खेलकूद में उत्कृष्टता/सह-पाठ्य क्रियाकलापों में उसके निष्पादन के आधार पर नामनिर्दिष्ट किया जाएगा- विशेष आमंत्रित।
- (iii) सदस्यगणों तथा विशेष आमंत्रित का कार्यकाल दो वर्षों का होगा।
- (iv) बैठक के लिए गणपूर्ति, सभापति सहित, परंतु विशेष आमंत्रित के अलावा, तीन सदस्यगणों की होगी।
- (v) इससे पूर्व शिकायतों पर विचार करते हुए, एसजीआरसी नैसर्गिक न्याय के सिद्धांतों का पालन करेगी।
- (vi) एसजीआरसी अपनी रिपोर्ट को अपनी सिफारिशों सहित, यदि कोई हों तो, के साथ संबंधित संस्थान को शिकायत प्राप्ति की तिथि से 15 दिनों की अवधि के भीतर भेजेगी तथा इसकी एक प्रति पीडित विद्यार्थी को भी भेजी जाएगी।
- (vii) विद्यार्थी शिकायत निवारण समिति के निर्णय से पीडित कोई भी विद्यार्थी, निर्णय प्राप्त होने के समय से 15 दिन की अवधि के भीतर लोकपाल को अपनी अपील कर सकता है।

6. लोकपाल की नियुक्ति, सेवाकाल, उसी पद से हटाया जाना और सेवा की शर्तें :

- (i) प्रत्येक सम्बद्धता प्रदान करने वाला विश्वविद्यालय, तकनीकी विश्वविद्यालय, निजी विश्वविद्यालय, मानित विश्वविद्यालय, विश्वविद्यालय अनुदान आयोग (विद्यार्थियों की शिकायतों का निवारण) विनियम, 2019 के अंतर्गत विद्यार्थियों की शिकायतों के निवारण के लिए लोकपाल (आम्बड्समैन) नियुक्त करेगा।
- (ii) एसजीआरसी के निर्णयों के विरुद्ध सुनवाई करने और निर्णय देने और अपील करने के लिए एक या एक से अधिक अशकालिक पदाधिकारियों को लोकपाल के रूप में नामित किया जाएगा।
- (iii) ऐसी संस्थाओं के लिए जो डिप्लोमा स्तर के पाठ्यक्रम(मों) चला रही हैं तथा तकनीकी शिक्षा बोर्ड से सम्बद्धता प्राप्त हैं, उनमें संबंधित तकनीकी शिक्षा निदेशालय (डीटीई) विद्यार्थियों की शिकायतों के निवारण के लिए लोकपाल नियुक्त करेंगे।
- (iv) ऐसी संस्थाओं के लिए जो किसी भी विश्वविद्यालय से सम्बद्धता प्राप्त नहीं हैं तथा प्रबन्धन, कम्प्यूटर अनुप्रयोग तथा यात्रा एवं पर्यटन में डिप्लोमा, पोस्ट डिप्लोमा, स्नातकोत्तर प्रमाण पत्र, स्नातकोत्तर डिप्लोमा पाठ्यक्रम(मों) चलाती हैं उनके लिए, विद्यार्थियों की शिकायतों के निवारण हेतु, लोकपाल की नियुक्ति परित्यक्त करेगी।
- (v) लोकपाल, सेवानिवृत्त जिला न्यायाधीश (डिस्ट्रिक्ट जज) अथवा सेवानिवृत्त कुलपति अथवा प्रोफेसर (जिन्होंने डीन/विभागाध्यक्ष के रूप में कार्य किया हो तथा राज्य/केन्द्रीय विश्वविद्यालय/प्रतिष्ठित के संस्थान में प्रोफेसर के रूप में 10 वर्ष का अनुभव हो) होंगे।
- (vi) लोकपाल अपनी नियुक्ति के समय पर, नियुक्ति के समय से एक वर्ष पूर्व, अथवा लोकपाल के रूप में कार्यविधि के दौरान संस्थान के साथ हितों के टकराव में शामिल नहीं होगा, जहाँ उनका व्यक्तिगत संबंध, ध्वावसायिक सम्बद्धता अथवा वित्तीय हित संस्था के प्रति निर्णय की स्वतंत्रता से समझौता करता हो अथवा युक्तियुक्त रूप से समझौता करता प्रतीत होता हो।
- (vii) लोकपाल को पद ग्रहण करने की तिथि से तीन वर्ष की अवधि अथवा सत्तर वर्ष की आयु होने तक, इनमें से कार्यभार ग्रहण करने के समय से जो भी पहले हो, के लिए नियुक्त किया जाएगा, और वह समान राज्य या क्षेत्र के लिए, जैसा भी मामला हो, एक और कार्यकाल के लिए पुनर्नियुक्ति होने के लिए पात्र होगा।
- (viii) सुनवाई का संचालन करने के लिए, लोकपाल को, यात्रा पर हुए व्यय की प्रतिपूर्ति सहित अखिल भारतीय तकनीकी शिक्षा परिषद् द्वारा निर्धारित किए गए मानदंडों के अनुसार, प्रति दिन, प्रति बैठक के आधार पर शुल्क का भुगतान किया जाएगा।
- (ix) राज्य के लोकपाल के मामले में राज्य सरकार द्वारा और परिषद् (परिषद् द्वारा नियुक्त लोकपाल (आम्बड्समैन) के लिए) द्वारा लोकपाल को इन विनियमों के तहत यथा-परिभाषित कदाचार या दुर्व्यवहार के आरोप सिद्ध होने पर पद से हटाया जा सकता है।
- (x) कम से कम उच्च न्यायालय के न्यायाधीश के पद पर आसीन न्यायमूर्ति द्वारा की गई जांच के अलावा लोकपाल को पदव्युक्त करने हेतु कोई आदेश जारी नहीं किया जाएगा, और इस प्रकार की गई जांच में लोकपाल को सुनवाई का एक उचित अवसर भी प्रदान किया जाएगा।

7. लोकपाल के कार्यकरण :-

- i. लोकपाल, विद्यार्थी द्वारा इन विनियमों के तहत उपबंधित सभी विकल्पों को अपना लिए जाने के पश्चात् ही पीडित विद्यार्थी की अपील की सुनवाई करेंगे।
- ii. यद्यपि परीक्षा के संचालन में अथवा मूल्यांकन की प्रक्रिया में गड़बड़ी के गुरों को लोकपाल से संदर्भित किया जा सकता है, तथापि, लोकपाल द्वारा उत्तर पुस्तिकाओं के पुनर्मूल्यांकन अथवा अर्थों का पुनः योग करने हेतु किसी अपील अथवा आवेदन पर लोकपाल द्वारा सुनवाई नहीं की जाएगी, जब तक कि भेदभाव की किसी विशिष्ट घटना के परिणामों को प्रभावित करने वाली किसी विशिष्ट अनियमितता को इंगित नहीं किया जाता है।
- iii. लोकपाल, कश्चित् रूप से किए गए भेदभाव की शिकायतों की सुनवाई करने के लिए, न्याय- मित्र के रूप में किसी भी व्यक्ति की सहायता प्राप्त कर सकता है।
- iv. लोकपाल पीडित विद्यार्थी(यों) से अपील प्राप्त होने के 30 दिनों के भीतर शिकायतों का समाधान करने के लिए सभी प्रयास करेगा।

8. लोकपाल तथा विद्यार्थी शिकायत निवारण समितियों द्वारा शिकायतों के निवारण हेतु प्रक्रिया :

- (i) प्रत्येक संस्थान, इस अधिसूचना के जारी होने की तिथि से तीन माह की अवधि के भीतर एक ऑनलाइन पोर्टल तैयार करेगा, जहां कोई भी पीडित विद्यार्थी शिकायत के निवारण के लिए आवेदन कर सकता है।
- (ii) ऑनलाइन शिकायत प्राप्त होने पर संस्थान, पोर्टल पर ऑनलाइन शिकायत की प्राप्ति के 15 दिनों के भीतर अपनी टिप्पणियों सहित शिकायत को उपयुक्त विद्यार्थी शिकायत निवारण समिति को भेजेगा।
- (iii) विद्यार्थी शिकायत निवारण समिति, जैसा भी मामला हो, शिकायत की सुनवाई के लिए एक तिथि निर्धारित करेगी जिसकी जानकारी संस्थान और पीडित विद्यार्थी को दी जाएगी।
- (iv) पीडित विद्यार्थी या तो व्यक्तिगत रूप से पेश हो सकता है अथवा अपना पक्ष रखने के लिए अपने किसी प्रतिनिधि को अधिकृत कर सकता है।
- (v) विद्यार्थी शिकायत निवारण समिति द्वारा समाधान नहीं की गई शिकायतों, को इन विनियमों में उपबंधित समयावधि के भीतर लोकपाल को भेजा जाएगा।
- (vi) संस्थान, शिकायतों के शीघ्र निपटान हेतु, लोकपाल अथवा विद्यार्थी शिकायत निवारण समिति का सहयोग करेंगे ; और ऐसा नहीं किए जाने पर लोकपाल द्वारा परिषद् को जानकारी दी जा सकती है जो इन विनियमों के उपबंधों के अनुरूप कार्रवाई करेगा।
- (vii) लोकपाल, दोनों पक्षों को सुने जाने का एक उचित अवसर प्रदान करने के बाद, कार्यवाहिया समाप्त होने पर तत्संबंधी कारणों सहित, इस प्रकार का आदेश पारित करेगा, जैसा वह उपयुक्त समझे, ताकि शिकायत का समाधान हो सके और पीडित विद्यार्थी को जैसा उपयुक्त हो, राहत प्रदान की जा सके।
- (viii) संस्थान के साथ ही साथ पीडित विद्यार्थी को लोकपाल के हस्ताक्षर के तहत जारी की गई आदेश की प्रतियां उपलब्ध कराई जाएंगी और संस्थान आदेश की प्रती को सामान्य जानकारी के लिए, अपनी वेबसाइट पर भी डालेगा।
- (ix) संस्थान, लोकपाल की सिफारिशों का अनुपालन करेगा और संस्थान द्वारा सिफारिशों का अनुपालन नहीं किए जाने के संबंध में लोकपाल परिषद् को जानकारी प्रदान करेगा।
- (x) जहां शिकायत झूठी या तुच्छ पाई जाती है उस स्थिति में लोकपाल शिकायतकर्ता के विरुद्ध उपयुक्त कार्रवाई किए जाने की सिफारिश कर सकता है।

9. लोकपाल और विद्यार्थी शिकायत निवारण समितियों के संबंध में जानकारी :

संस्थान अपनी वेबसाइट और अपनी विवरणिका में स्पष्ट रूप से इसके क्षेत्राधिकार में आने वाली विद्यार्थी शिकायत निवारण समिति(यों) तथा अपील किए जाने के प्रयोजनार्थ लोकपाल के संबंध में सभी संगत जानकारी उपलब्ध कराएगा।

10. अनुपालन नहीं किए जाने के परिणाम :

परिषद् किसी भी तकनीकी संस्थान के संबंध में, जो जानबूझकर इन विनियमों का उल्लंघन करते हैं अथवा बार-बार लोकपाल अथवा शिकायत निवारण समिति, जैसा भी मामला हो, की सिफारिशों का अनुपालन नहीं करते हैं, उनके विरुद्ध निम्नवत एक अथवा एक से अधिक कार्रवाई कर सकती है, नामतः :

(क) तकनीकी संस्थान को प्रदान किए गए अनुमोदन को वापस लेना ;

(ख) परिषद् द्वारा प्रदान की गई अनुदान अथवा वित्तीय सहायता प्राप्त करने के लिए उपयुक्तता अथवा अर्हता की घोषणा को वापस लेना ;

(ग) तकनीकी संस्थान को आवंटित किसी भी अनुदान को रोका जा सकता है ;

- (घ) परिषद् के किसी भी सामान्य अथवा विशेष सहायता कार्यक्रम के अन्तर्गत किसी भी सहायता को प्राप्त करने हेतु विचार किए जाने के लिए संस्थान को अयोग्य घोषित करना ;
- (ङ) उपयुक्त मीडिया में प्रमुखता से प्रदर्शित कर और परिषद् की वेबसाइट पर पोस्ट कर संभावित अभ्यर्थियों सहित जनसाधारण को सूचित करना, तथा इस बात घोषणा करना की संस्थान में शिकायतों के निवारण के लिए न्यूनतम भागक मौजूद नहीं हैं ;
- (च) विश्वविद्यालय से सम्बद्धता प्राप्त संस्थान अथवा डीटीई से संबद्धता प्राप्त संस्थान के मामले में, संबद्धता को वापस लेने के लिए संबद्ध विश्वविद्यालय संस्थान अथवा डीटीई सम्बद्धता संस्थान को सिफारिश करना ;
- (छ) गैर-अनुपालना के लिए संस्थान के विरुद्ध ऐसी अन्य कार्रवाई करना जो आवश्यक और उचित समझी जाए;
- बशर्ते कि, इन विनियमों के तहत परिषद् द्वारा कोई कार्रवाई नहीं की जाएगी, जब तक कि संस्थान को अपनी स्थिति स्पष्ट करने के लिए अवसर नहीं दिया गया हो और उसे सुने जाने का अवसर प्रदान नहीं किया गया हो।

प्रो० राजीव कुमार, सदस्य-सचिव

{ विज्ञापन-III/4/असा./297/19 }

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(REDRESSAL OF GRIEVANCE OF STUDENTS) REGULATIONS, 2019
NOTIFICATION

New Delhi, the 7th November, 2019

F.No. 1-101/PGRC/AICTE/Regulation/2019.—In exercise of the power conferred under clause (1) of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), and in supersession of the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulation 2012 dated 25th May, 2012, the All India Council for Technical Education makes the following Regulations, namely:

1. SHORT TITLE, APPLICATION AND COMMENCEMENT:

- a. These Regulations shall be called as the All India Council for Technical Education (Redressal of Grievance of Students) Regulations, 2019.
- b. They shall apply to all Technical Institutions recognized or approved by the All India Council for Technical Education as per Section 10(k) of the All India Council for Technical Education Act, 1987.
- c. They shall come into force from the date of their publication in the Official Gazette.

2. OBJECTIVE:

To provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto.

3. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:

- (a) "Act" means the All India Council for Technical Education Act, 1987;
- (b) "Council" means the All India Council for Technical Education;
- (c) "UGC" means University Grants Commission;
- (d) "Technical Education" means programs of education as defined under section 2(g) of the All India Council for Technical Education, Act, 1987;
- (e) "Technical Institution" means an Institution as defined under section 2(h) of the All India Council for Technical Education, Act, 1987;
- (f) "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act, 1956;
- (g) "Aggrieved student" means a student, who has any complaint in the matters relating to or connected with the grievances defined under these Regulations.
- (h) "Declared admission policy" means such policy, including the process there under, for admission to a course or program of study as may be offered by the institution by publication in the prospectus of the institution;

- (i) "Grievance" means and includes, complaint(s) made by an aggrieved student(s) in respect of the following namely:
- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - iv. non-publication of prospectus by the institution, in accordance with the provisions of these Regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - ix. non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Council;
 - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Council;
 - xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
 - xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
 - xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Council;
 - xiv. complaints of alleged discrimination of students from Scheduled Castes, Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
 - xv. denial of quality education as promised at the time of admission or required to be provided; and
 - xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.
- (j) "Student Grievance Redressal Committee" means a Committee constituted under these Regulations;
- (k) "Ombudsperson" means the Ombudsperson appointed under these Regulations;
- (l) "Prospectus" means and includes any publication, whether in print or otherwise, issued for providing fair and transparent information, relating to an institution, to the general public (including to those seeking admission in such institution) by such institution or any authority or person authorized by such institution to do so;
- (m) "Region" means a geographical territory, comprising of States, so determined, for the purpose of facilitating enforcement of these Regulations; namely, Central Region comprising Madhya Pradesh, Gujarat and Chhattisgarh; Eastern Region comprising Andaman and Nicobar, Sikkim, Orissa, Jharkhand, Assam, Manipur, Nagaland, Mizoram, Tripura, Meghalaya, Arunachal Pradesh, West Bengal; Northern Region comprising Bihar, Uttar Pradesh, Uttarakhand; North West Region comprising Chandigarh, Haryana, Jammu and Kashmir, Ladakh, Delhi, Punjab, Rajasthan, Himachal Pradesh; Southern Region comprising Tamil Nadu, Puducherry; South Central Region comprising Andhra Pradesh, Telangana; South Western Region comprising Karnataka, Lakshadweep, Kerala; and Western Region comprising Goa, Maharashtra, Daman and Diu, Dadra and Nagar Haveli.

- (n) "State" means a State specified in the First Schedule to the Constitution of India and includes a Union territory;
- (o) "Student" means a person enrolled, or seeking admission to be enrolled, in any institution to which these Regulations apply;

4. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:

- (1) Every institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:
- the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;
 - the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;
 - the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;
 - the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;
 - each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or program of study, and the other terms and conditions of such payment;
 - rules/regulations for imposition and collection of any fines specified heads or categories, minimum and maximum fine;
 - the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or program of study and the time within and the manner in which such refund shall be made to that student;
 - details of the teaching faculty, including their educational qualifications, along with their type of appointment (Regular/visiting/guest) and teaching experience of every member thereof;
 - information with regard to physical and academic infrastructure and other facilities including hostel accommodation and its fee, library, hospital or industry wherein the practical training is to be imparted to the students and in particular the amenities accessible by students on being admitted to the institution;
 - all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any Regulation in this behalf made by the relevant statutory regulatory authority; and
 - any other information as may be specified by the Council;

Provided that an institution shall publish/upload information referred to in items (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in different newspapers and through other media.

- (2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

5. STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC):

- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Student Grievance Redressal Committee (SGRC).
- Every AICTE approved institution shall constitute Student Grievance Redressal Committee (SGRC) with the following composition, namely:

- a. Principal of the College- Chairperson;
 - b. Three senior members of the teaching faculty to be nominated by the Principal as Members and out of three one member shall be female and other from SC/ST/OBC category;
 - c. A representative from among students of the College to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities- Special Invitee.
 - (iii) The term of the members and the special invitee shall be of two years.
 - (iv) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
 - (v) In considering the grievances before it, the SGRC shall follow principles of natural justice.
 - (vi) The SGRC shall send its report with recommendations, if any, to the concerned institution and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
 - (vii) Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.
- 6. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:**
- (i) Each affiliating University, Technical University, Private University, Deemed to be University shall appoint Ombudsperson for redressal of grievances of students under the UGC (Redress of Grievances of Students) Regulations, 2019.
 - (ii) There shall be one or more part-time functionaries designated as Ombudsperson to hear, and decide on, appeals preferred against the decisions of the SGRCs.
 - (iii) For institutions which are offering diploma level course(s) and are affiliated to Board of Technical Education (BTE), the concerned Directorate of Technical Education (DTE) shall appoint an Ombudsperson for redressal of grievances of students.
 - (iv) For Institution which are not affiliated to any University and offering Diploma, Post Diploma, Post Graduate Certificate, Post Graduate Diploma Course(s) in Management, Computer Applications & Travel and Tourism, the Council shall appoint an Ombudsperson for redressal of grievances of students.
 - (v) The Ombudsperson shall be a Retired District Judge or a retired Vice Chancellor or Professor (who has worked as Dean/HOD and 10 years' experience as Professor at State/Central Universities/Institution of eminence).
 - (vi) The Ombudsperson shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as Ombudsperson, be in a conflict of interest with the Institution where his/her personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the Institution.
 - (vii) The Ombudsperson shall be appointed for a period of three years or until he or she attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term for the same State or region, as the case may be.
 - (viii) For conducting the hearings, the Ombudsperson shall be paid a sitting fee, per diem, in accordance with the norms fixed by the Council, and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.
 - (ix) The State Government, in the case of an Ombudsperson of a State, and the Council (for Council appointed Ombudsperson), may remove the Ombudsperson from office, on charges of proven misconduct or misbehaviour as defined under these Regulations.
 - (x) No order of removal of Ombudsperson shall be made except after an inquiry made in this regard by a person not below the rank of judge of the High Court in which a reasonable opportunity of being heard is given to the Ombudsperson.

7. FUNCTIONS OF OMBUDSPERSON:

- i. The Ombudsperson shall hear appeals from an aggrieved student(s), only after the student has availed all other remedies provided under these Regulations.

- ii. While issues of malpractices in the conduct of examination or in the process of evaluation may be referred to the Ombudsperson, no appeal or application for revaluation or re-totalling of answer sheets from an examination, shall be entertained by the Ombudsperson unless specific irregularity materially affecting the outcome of specific instance of discrimination is indicated.
- iii. The Ombudsperson may avail assistance of any person, *as amicus curiae*, for hearing complaints of alleged discrimination.
- iv. The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved student(s).

8. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student may submit an application seeking redressal of grievance.
- (ii) On receipt of an online complaint, the institution shall refer the complaint to the appropriate Student Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint on the online portal.
- (iii) The Student Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved student.
- (iv) An aggrieved person may appear either in person or authorize a representative to present his/her case.
- (v) Grievances not resolved by the Student Grievance Redressal Committee shall be referred to the Ombudsperson, within the time period provided in these Regulations.
- (vi) Institutions shall extend co-operation to the Ombudsperson or the Student Grievance Redressal Committee, in early redressal of grievances; and failure to do so may be reported by the Ombudsperson to the Council, which shall take action in accordance with the provisions of these Regulations.
- (vii) The Ombudsperson shall, after giving reasonable opportunities of being heard to both parties, on the conclusion of proceedings, pass such order, with reasons therefore as may be deemed fit to redress the grievance and provide such relief as may be appropriate to the aggrieved student.
- (viii) The institution, as well as the aggrieved student, shall be provided with copies of the order under the signature of the Ombudsperson, and the institution shall place it for general information on its website.
- (ix) The institution shall comply with the recommendations of the Ombudsperson; and the Ombudsperson shall report to the Council any failure on the part of the institution to comply with the recommendations.
- (x) The Ombudsperson may recommend appropriate action against the complainant, where a complaint is found to be false or frivolous.

9. INFORMATION REGARDING OMBUDSPERSONS AND STUDENT GRIEVANCE REDRESSAL COMMITTEES:

An institution shall furnish, prominently, on its website and in its prospectus, all relevant information in respect of the Students Grievance Redressal Committee(s) coming in its purview, and the Ombudsperson for the purpose of appeals.

10. CONSEQUENCES OF NON-COMPLIANCE:

The Council shall in respect of any Technical institution, which wilfully contravenes or repeatedly fails to comply with the recommendation of the Ombudsperson or the Student Grievance Redressal Committee, as the case may be, proceed to take one or more of the following actions, namely:

- (a) withdrawal of approval granted to the Technical Institution;
- (b) withdrawal of declaration of fitness or entitlement to receive grants or financial assistance from the Council;
- (c) withholding any grant allocated to the Technical Institution;

- (d) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Council;
- (e) informing the general public, including potential candidates for admission, through a notice displayed prominently in suitable media and posted on the website of Council, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (f) recommend to the affiliating University for withdrawal of affiliation, in case of a University affiliated institution or DTE affiliated institution;
- (g) such other action as may be deemed necessary and appropriate against an institution for non-compliance:

Provided that no action shall be taken by the Council under these Regulations, unless the institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

Prof. RAJIVE KUMAR, Member Secy.

[ADVT.-III/4/Exty./297/19]

①

Gandipet
23-09-2022

Chaitanya Bharathi Institute
of Technology
23 SEP 2022
1983
Gandipet, R.R. Dist.
HYDERABAD-500 075.

N. Satvika,

160119736009,

Mechanical - F_v

CBIT

Subject: Request to search for misplaced folder

Respected Sir,

I'm Nisatvika of Meeh - F₁ from VII sem
with roll no 160119736009. I've lost my folder which has
original documents in the placement conference hall during
~~in~~ Technip FMC interviews on 16-09-2022. I humbly
request you to take an action to search for the
misplaced folder which contains 10th Certificate, Caste Certificate,
Bank pass book and study certificates.
Thanking You

Yours Sincerely
Batrikay

Contact: 9493150904,
8639196249

Beer
NITIMOLTAVERA
(PAPER)

Forwarded
Re: 88-02359/1022
for Head, MED

2-11-8
P
24/09/2022

To,
The director,
Student Affairs,
CBET

Gandipet
26-09-2022

From,
N-Satvika
160119736009,
Mechanical E,
VII semester,
CBET


Respected Sir,

I've received the file that I've lost
on 18-09-2022 ~~on~~ today i.e (26-09-2022). I've received
all the documents. I sincerely thank ~~Srinivas~~ the
director of student affairs i.e Srinivas Sharma Sir
for paying ~~spee~~ attention to the issue and taking an
action in searching the file.

Thanking You

Yours Truthfully
Satvika

9493150904


26/09/2022

25th Nov, 2021,
CBIT, Chandipet,

(2)


To,
Professor Sreenivas Sharma Sir,
Student Affairs Coordinator,
Rex CBIT College.

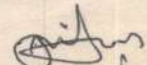
Respected Sir,

I am P. Sai Anil Kumar student of Civil Department studying in VIIIth sem bearing roll No. 160118732305. I lost my oppo F5 Mobile phone near MBA block. Someone handed it ^{to} the security officer. I made a phone call to my phone, the security officer lifted the call and enquired all my particulars about the phone to confirm that I am the owner of the phone and handed it over to me.

I am very thankful to the security officers.

Verified and
handed over the phone
to Mr. P. Sai Anil Kumar
Rex CBIT, 160118732305
25/11/2021

Yours faithfully,

P. Sai Anil Kumar,
160118732305,
Cell: 8121412028.

Received my phone back
in good condition.  25/11/21

Hyderabad,
09/04/2022.

To
The Director,
CBIT.

Subject: Lost and found phone.

Sir,
I am Prashanth Reddy Rontala bearing roll no 160115732099. I finished graduation in civil engg course in 2019. I came to college today for my certificate. In the process, I lost my phone opposite PC block. One the female security guards found it. This letter is to inform that, the phone you've found is mine.

Thanking you,
special appreciation to the generous security guard.

Verified and
handed over the mobile phone
09/04/2022

yours faithfully,
Prashanth Reddy,
7032271199

Prashanth

CBIT HYD,
19/9/2022

To

The Principal, CBIT HYD (through proper channel)

(2)

Rd No: 1601-19-737-117

Subject :- I, CHIPPAGIRI SUMANTH from IT-2,
4th year. My purse/wallet are lost
(stolen is the only possibility) in College
today i.e 19/9/2022 along with JPMC

Things Lost:- Purse & JPMC ID CARD ID CARD

Respected Sir,

Today i.e 19/9/2022 right from the morning
till 1:00 PM, I was in the library only, put my
bag in the ground floor shelves. At 1:30 PM or around,
I went to my classroom L-302 for project
presentation. And after the presentation, we left the
classroom and College. Realizing the things are
missing in my bag, complaining this to Student
Affairs Head, Sarma Sir.

Submitted to Principal

Sir, it is learnt that the CC
Cameras in Library are under
the control of DrCSR, the Librarian.
Hence, necessary permission may be
granted to the student to approach
him and enquire.

I got all my
belongings from
the HOD room as
a 3rd Year Girl
has submitted them
to HOD MAM

Thank You,

Yours Sincerely,

Chippagiri Sumanth

19/9/2022 it.sumanth@cbit.ac.in

To
The Director
Student Affairs
CBIT

Respected Sir,

This is with reference to the ID card, that I have lost some time back and now traced by the Security.

I am to state that ~~at~~ I have actually lost it and that I havenot played any mischief by handing over the card to them.

Thanking you.


Yours Sincerely

T. Priyanka

160117734066

7013883263

Card handed over to the student.


24/08/2015

27/08/19

To
The Director,
Student Affairs
CBST

Respected sir,

This is with reference to the ID card, that I have lost ~~as~~ 3 days ago and now traced by the security.

I am ~~to~~ to state that I have actually lost it and that I have not played any mischief by handing over the card to them.

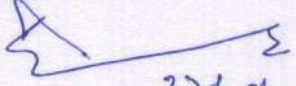
Thanking you,

Yours Sincerely,

P. Srivatsava,

1601-18-733-177.

Ph. 9030096333

Returned the Card to the Student

27/08/2019

09/01/2020.

To

The Director of student affairs.

CBIT

sir,

Sub: I lost my purse and received it
s

I V.V.sai vikas of ECE-1 2nd year had lost my wallet.
I received it from the director of student affairs with all the
contents in it.

Thank you

Yours Obediently,

V.V.sai vikas

160118775059,

9381691355-

Date: 27/06/2022

To,
The principal,
CBIT,
Grandpet

Respected Sir,

I prika-Akhila a student of
ME (p/p) (160121066002) Today morning around
9:15 - 10:10 pm when I was in Simulation-lab 1,
I lost my money from my bag when pr lab is
going on. Money - 900 rs/- only kindly give me
money

Thanking you Sir

Kindly request back my

Amount
27/6/2022

Yours faithfully,

P. Akhila

ME (p/p)

160121066002

Date: 27/06/2022.

To,
the principal,
CBIT,
Erandipet

Respected sir,

I Bhukya Soujanya From M.E PSPE 3rd year with enrolled of 160121766007. Today first Morning session we have power system simulation lab from 9:15am to 1:15pm. I losted money from my bag when ps lab is going on. Money 1500/-rs so kindly give our money.

Thanking you

money received back 1500/-RS.

Soujanya
28/06/22

Yours faithfully

Soujanya Bhukya

160121766007

ME PSPE

9392721602.

Amrith
20/06/2020

To,
Student affairs
the Principal of CEET.

This is N. Sri Sankar Reddy, Training Fellow
160112434107, from EEE Dept, 4th year. My friend [Name] son
of my class has robbed the money of few students
Student today i.e. 27/06/2020. While we were writing
our supply lab examination today, Sri Teja's name was
called by the lab in-charge. He is our project head
and placement coordinator of our class. We had
messaged each other on the topics based on project
work & our supply examinations & he showed the
few ~~for~~ examinations PDFs to me in Whatsapp.
He used to be with his friends [~~some~~ ~~chance~~ ~~chance~~ ~~chance~~
is called] most of the time in the class.

Thanking you,

Yours faithfully,

N. Sri Sankar Reddy

Phone No. 9750224970.

Date: 24/7/2021

To
The Principal Sir,
P. C. P. S.
P. C. P. S.

From
Akhil Rajput
P. C. P. S.
P. C. P. S.

Respected Sir,

I, Akhil Rajput, a student of P. C. P. S. am writing this letter to you to request you to forgive my son who has committed bad things in campus which I know are totally wrong. I take responsibility for such deeds and will make sure he will not repeat any such activities ever. As a parent, it is my responsibility and duty to make my son walk in righteous way.

I plead you to forgive him for this time, he never had such negative moments before. I am trying a positive approach from now on and I will provide punishment according to his own deeds.
Thanking you

Yours faithfully,
Akhil Rajput
P. C. P. S.

Signature

Date: 24/7/2021

Student Details

H.T No: 160118734102
 Name: LAKKARSO SATE JA VARM
 Parent: LAKKARSO KALAIAM

Roll No: 160118734102

Program: B.L
 Branch: ETL
 Sem: VIII SEM

Final CGPA :

Select the Semester

Total Credits : 129.00

Due Subjects 7/60

I SEM	II SEM	III SEM	IV SEM	V SEM	VI SEM	VII SEM
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Grade Details

You are Seeing - VI SEM Results

SINO	Exam Code	Subject (No of Attempts)	Month & Year	FinalGrade	Credits	Status
1	18EEEC20	Control Systems	June 2021	A++	3.00	PASS
2	18EEEC21	Microprocessors and Microcontrollers	June 2021	A++	3.00	PASS
3	18EEEC22	Power Systems Operation and Control	June 2021	O	3.00	PASS
4	18EEEE11	Electrical Distribution Systems (CE-3)	June 2021	O	3.00	PASS
5	18EEEE14	Electric Hybrid Vehicles (CE-4)	June 2021	A++	3.00	PASS
6	18CSO07	Basics of Cyber Security (OE-1)	June 2021	A++	3.00	PASS
7	18EEEC23	Control Systems Lab	June 2021	A++	1.00	PASS
8	18EEEC24	Microprocessors Lab	June 2021	A++	1.00	PASS

SGPA : 8.65

CGPA : 7.94

Student Details

H.T No: 160118734102
 Name: LAKKAR SU SATEJA VAPPA
 Parent: LAKKAR SU RAJALAH

Roll No: 160118734102

Program: EEE
 Branch: EEE
 Sem: VII SEM

Final CGPA :

Total Credits : 129.00

Due Subjects : 7/60

Select the Semester

I SEM

II SEM

III SEM

IV SEM

V SEM

VI SEM

VII SEM

Grade Details

You are Seeing - V SEM Results

SINO	Exam Code	Subject (No of Attempts)	Month & Year	Final Grade	Credits	Status
1	18EEEC14	Electrical Machines-II	January 2021	A+	3.00	PASS
2	18EEEC15	Power Systems-II	January 2021	A++	3.00	PASS
3	18EEEC16	Power Electronics	January 2021	A+	3.00	PASS
4	18EEEE01	Wind and Solar Energy (CE-I)	January 2021	O	3.00	PASS
5	18EEEE07	Industrial Electrical Systems (CE-II)	January 2021	A++	3.00	PASS
6	18EEEC17	Electrical Machines-II Lab	January 2021	A++	1.00	PASS
7	18EEEC18	Power Systems-I Lab	January 2021	O	1.00	PASS
8	18EEEC19	Power Electronics Lab	January 2021	O	1.00	PASS
9	18MBC01	Engineering Economics and Accountancy	January 2021	A++	3.00	PASS

SCPA : 8.26

CGPA : 7.80

Student Details

H.T No: 160118734102

Roll No: 160118734102

Name: LAKKARJU PARTHA VARM

Program: B.E

Parent: LAKKARJU RAJAMAH

Branch: EEE

Sem: VII SEM

Final CGPA :

Total Credits : 129.00

Due Subjects : 7/60

Select the Semester

I SEM

II SEM

III SEM

IV SEM

V SEM

VI SEM

VII SEM

Grade Details

You are Seeing - II SEM Results

SINO	Exam Code	Subject (No of Attempts)	Month & Year	FinalGrade	Credits	Status
1	18MTC03	Mathematics-II	May 2019	A+	4.00	PASS
2	18CYC01	Chemistry	May 2019	A+	4.00	PASS
3	18CEC01	Engineering Mechanics	May 2019	A+	4.00	PASS
4	18MEC01	Engineering Graphics and Design	May 2019	O	3.00	PASS
5	18EEC01	Basic Electrical Engineering	May 2019	B	4.00	PASS
6	18EEC02	Basic Electrical Engineering Lab	May 2019	O	1.00	PASS
7	18CYC02	Chemistry Lab	May 2019	A++	1.50	PASS
SGPA : 7.39		CGPA : 7.53				

Student Details

H.T No: 160118734102

Roll No: 160118734102

Name: LAKKARSHI SATEJA VARMA

Program: B.E

Parent: LAKKARSHI RAJANIAH

Branch: FEE

Sem: VII SEM

Final CGPA :

Total Credits : 129.00

Due Subjects : 7/60

Select the Semester

I SEM

II SEM

III SEM

IV SEM

V SEM

VI SEM

VII SEM

Grade Details

You are Seeing - I SEM Results

SINO	Exam Code	Subject (No of Attempts)	Month & Year	FinalGrade	Credits	Status
1	18MTC01	Mathematics-I	DECEMBER 2 018	A+	4.00	PASS
2	18PYC04	Waves, Optics and Introduction to Quantum Mechanics	DECEMBER 2 018	A+	4.00	PASS
3	18CSC01	Programming for Problem Solving	DECEMBER 2 018	B+	3.00	PASS
4	18EGC01	English	DECEMBER 2 018	A	2.00	PASS
5	18PYC07	Waves and Optics Laboratory	DECEMBER 2 018	O	1.50	PASS
6	18CSC02	Programming for Problem Solving Lab	DECEMBER 2 018	A++	2.00	PASS
7	18MEC02	Workshop/Manufacturing Practice	DECEMBER 2 018	A++	3.00	PASS
8	18EGC02	English Lab	DECEMBER 2 018	A++	1.00	PASS
SGPA : 7.68		CGPA : 7.68				

Student Details

H.T No: 160118734102

Roll No: 160118734102

Name: LAKKAR SU SATISHA VYAM

Program: B.E.

Parent: LAKKAR SU RAJULANI

Branch: FEE

Sem: VIII SEM

Final CGPA :

Select the Semester

Total Credits : 129.00

Due Subjects : 7/60

I SEM	II SEM	III SEM	IV SEM	V SEM	VI SEM	VII SEM

Grade Details

SINo	Exam Code	Subject (No of Attempts)	Month & Year	FinalGrade	Credits	Status
SGPA :		CGPA :				

**Sri Sai Venkat(Eee1)**

online



Rev p's pampi

25 June 2022

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20

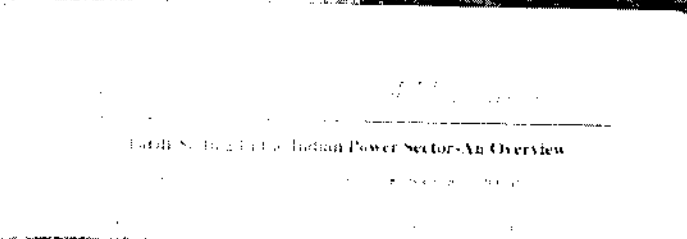
Forwarded



Includes 2009 MLA & 2010 APA Updates

PDF

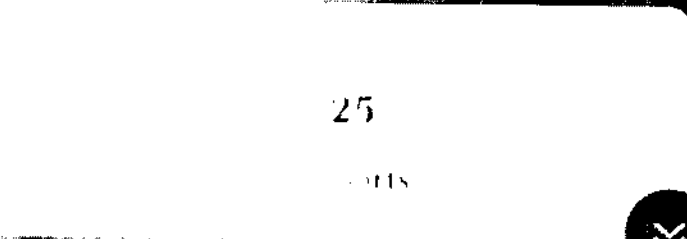
11:41 ✓✓



Indian Power Sector: An Overview

PDF

11:41 ✓✓

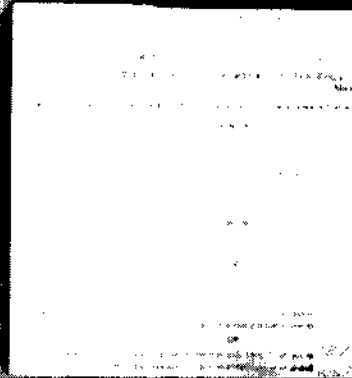




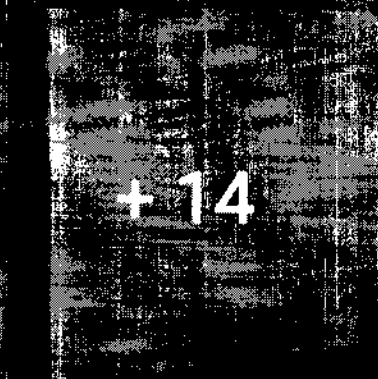
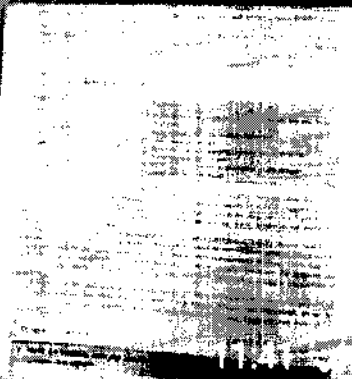
Sri Sai Venkat(Eee1)



Fri 25 June 2022



11:41 ✓✓



+14

Rey

11:41

Nu entrepreneurship kadha??

11:41

Kadu

11:42 ✓✓



11:42

arey

22:29 ✓✓

lab exams time table?

22:30 ✓✓

Reliduvinka

22:32

Message





Sri Sai Venkat(Eee1)



Telidhu inka

22:32

Yesterday

rep exam raa 19:19 ✓✓

ps lab 19:19 ✓✓

Ha 20:13

Pots pamp 20:13

Forwarded

Handwritten text on a piece of paper, possibly a note or a small document.

PS2_rec.pdf

7 pages • 10 MB • PDF

20:47 ✓✓

Forwarded

Load flow studies 20:47 ✓✓

Forwarded

Short ckt analysis 20:47 ✓✓

Forwarded

Transient stability 20:47 ✓✓

Forwarded



airpods

Bro 12:47 ✓✓

Abeh gandu dodge karra 18:22 ✓✓

Me found **airpods** pro 18:22 ✓✓

I gotta use them on my mac 18:22 ✓✓

Kaise karna heh 18:22 ✓✓

Check youtube tutorial 18:23

MC 1823

Press and hold the back button 18:23

Reset wala 18:23

Then pair with ur Device 18:23

No bro 18:25 ✓✓

Ni hora oo 18:25 ✓✓

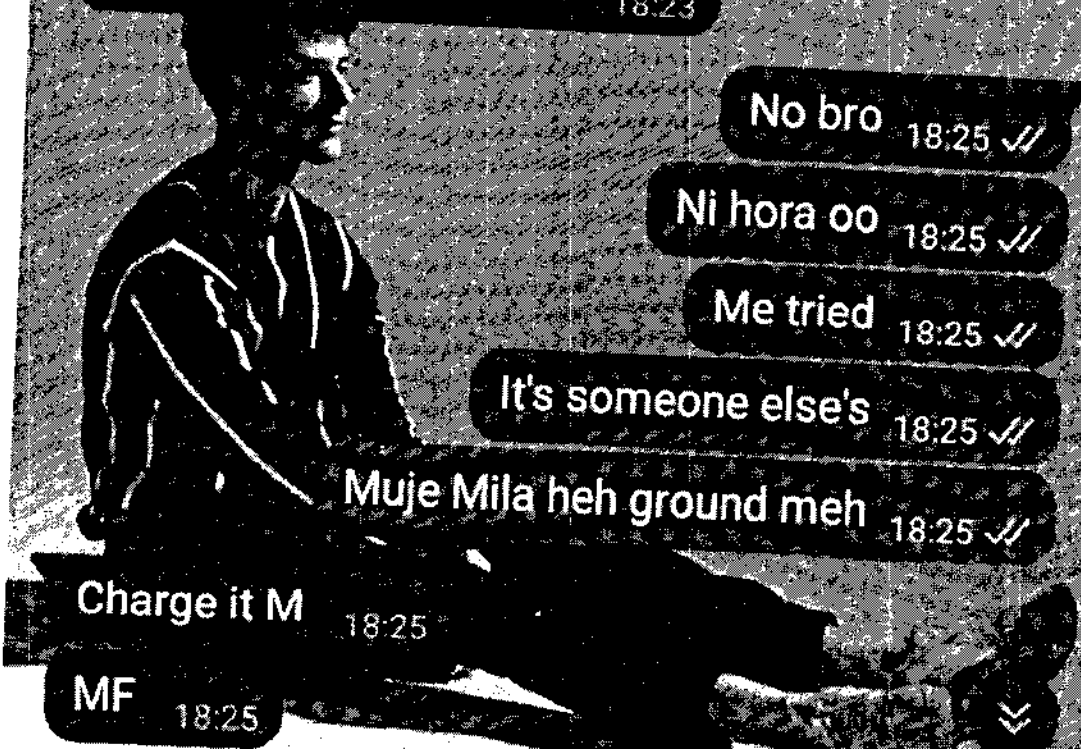
Me tried 18:25 ✓✓

It's someone else's 18:25 ✓✓

Muje Mila heh ground meh 18:25 ✓✓

Charge it M 18:25

MF 18:25



2.2KB/s      



airpods

Charge it M

18:25

MF

18:25

If you connect it

18:25

They are already paired with their device

18:25 ✓✓

It's going to be found

18:26

Yeni

They are already paired with their device

IK MOFO

18:26

Sameer 🍷🍷🍷

It's going to be found

Using Find My

18:26

Better

18:26

To not use it

18:26

Lya karu abh

18:26 ✓✓

Usme gps bi hoga nah bro

18:26 ✓

Muje subah mila

18:26 ✓

That's why saying

18:30

Don't connect it now

18:30



airpods



Okay 18:31 ✓✓

Me keep it in my home 18:31 ✓✓

Reset kaise karna heh bro 18:32 ✓✓

Joh bhi koya heh yeh airpods, have to
remove these airpods 18:32 ✓✓

Thab hi hoga nah 18:32 ✓✓

Mera Connect? 18:32 ✓✓

Bro pair up huwa mera Mac seh 22:30 ✓✓

But idk if it's reset 22:31 ✓✓

Bro 22:31

It will 22:31

Show 22:31

The owner 22:31

The location 22:31

mc... 22:31

Sameer ❤️❤️

The location

No bro 22:31

Ni both

13:27

1.3KB/s



airpods



Who said MOFO

22:31

I have MC

22:31

Airpods Pro

22:31

Sameer

Who said MOFO

Kya karu

22:31

What shall I do now

22:32

Find My app

22:32

What shall I do now

22:32

Bro mostly if the owner has registered
with find my app

22:33

It'll show them ur Location

22:33



22:33

Was ur MacBook connected to internet?

22:34

Sameer

Was ur MacBook connected to int

airpods

Was ur MacBook connected to internet?

22:46 ✓✓

22:46 ✓✓

22:46 ✓✓

22:46 ✓✓

bro be ready

14:30 ✓✓

tell ur father

14:30 ✓✓

that we r goin out

14:31 ✓✓

Bro tickets book karru

20:03 ✓✓

Place batah

20:03 ✓✓

18 June 2022

bro

20:34 ✓✓

kal de shaw exam heh

20:34 ✓✓

75min kah

20:34 ✓✓

when will u be free?

20:34 ✓✓

10am -10pm test window time

20:35

13:28

1.5KB/s

airpods

You

Canada meh

Ooo

08:12

6months

08:13 ✓✓

Acha

08:13

Recently gaya tha

08:13 ✓✓

If u need it ,i will ask him

08:13 ✓✓

Bro there's so many people who come back

08:13

You

If u need it ,i will ask him

Canada ryt ek min I'll check the price there

08:13

Sameer

Canada ryt ek min I'll check the price there

US meh aur kam heh Canada seh

08:15 ✓✓

1435 in canadian dollars to inr

All Maps News Shopping Images Video

1435 inr



Report Generation Date : 27-06-2022

THE MPASSBOOK STATEMENT IS GENERATED FOR SELECTED DATE RANGE BETWEEN
28-06-2021 TO 27-06-2022.

CUSTOMER DETAILS

Customer ID	190549242	Address of Customer
Account No	572110110008139	S/O LAKKARSU RAJIAH HNO-3-31 RAORUKULA
Name of Customer	LAKKARSU SAITEJA VARMA	SIDDIPET SIDDIPET (AP) TELANGANA INDIA 502107

Transaction Date	Instrument Id	Narration	Debit	Credit	Balance
31-Jul-2021		NEFT-DISTRICT TREASURY OF FICE RANGA	-	3250.00	5044.00
04-Aug-2021		Int:31-07-2021/01-05-2021	-	13.00	5057.00
02-Sep-2021		BUPI/124583674370/02-09-2 021 11:29:15/UPI	2000.00	-	3057.00
03-Sep-2021		BUPI/124615444073/03-09-2 021 15:20:57/UPI	-	600.00	3657.00
03-Sep-2021		BUPI/124600354684/03-09-2 021 15:24:17/UPI	3000.00	-	657.00
03-Sep-2021		BUPI/124615490544/03-09-2 021 15:25:19/UPI	-	5000.00	5657.00
03-Sep-2021		BUPI/124600389273/03-09-2 021 15:26:35/UPI	5000.00	-	657.00
04-Sep-2021		BUPI/124709502030/04-09-2 021 10:33:38/UPI	100.00	-	557.00
04-Sep-2021		BUPI/124710223032/04-09-2 021 10:35:00/UPI	-	100.00	657.00
07-Sep-2021		BUPI/125058492542/07-09-2 021 19:13:09/UPI	120.00	-	537.00
08-Sep-2021		BUPI/125118225165/08-09-2 021 18:22:12/UPI	-	1000.00	1537.00
09-Sep-2021		BUPI/125208819189/09-09-2 021 08:32:44/UPI	-	650.00	2187.00
09-Sep-2021		BUPI/125277597913/09-09-2 021 08:34:28/UPI	548.00	-	1639.00
09-Sep-2021		BUPI/125286037669/09-09-2 021 18:20:49/UPI	90.00	-	1549.00
16-Sep-2021		BUPI/125921705615/16-09-2 021 21:55:58/UPI	-	574.00	2123.00
16-Sep-2021		BUPI/125979909892/16-09-2 021 21:56:34/UPI	574.00	-	1549.00
21-Sep-2021		BUPI/126437404301/21-09-2 021 14:56:40/UPI	500.00	-	1049.00
21-Sep-2021		BUPI/126414556827/21-09-2 021 14:58:18/UPI	-	500.00	1549.00
23-Sep-2021		BUPI/126659064592/23-09-2 021 09:21:39/UPI	29.00	-	1520.00
24-Sep-2021		BUPI/126777951990/24-09-2 021 17:15:12/UPI	1500.00	-	20.00
30-Sep-2021		BUPI/127319219478/30-09-2 021 19:02:28/UPI	-	3000.00	3020.00
30-Sep-2021		BUPI/127359591818/30-09-2 021 19:19:23/UPI	3000.00	-	20.00
05-Oct-2021		BUPI/127828780833/05-10-2 021 09:14:55/UPI	-	5.00	25.00
14-Oct-2021		BUPI/128716667546/14-10-2 021	-	1000.00	1025.00

20-Oct-2021	BUPI/129342688462/20-10-2 021 16:19:56/UP1	1000.00	-	25.00
22-Oct-2021	BUPI/129511627162/22-10-2 021 11:00:07/UP1	-	1000.00	1025.00
22-Oct-2021	BUPI/129571976639/22-10-2 021 18:16:26/UP1	35.00	-	990.00
24-Oct-2021	BUPI/129720034400/24-10-2 021 20:26:19/UP1	-	223.00	1213.00
26-Oct-2021	BUPI/129922344949/26-10-2 021 12:41:37/UP1	1186.00	-	27.00
01-Nov-2021	BUPI/130512912890/01-11-2 021 12:06:36/UP1	-	500.00	527.00
01-Nov-2021	BUPI/130516909590/01-11-2 021 16:51:37/UP1	233.00	-	294.00
01-Nov-2021	BUPI/130560651905/01-11-2 021 16:53:07/UP1	-	5.00	299.00
04-Nov-2021	Int:31-10-2021/01-08-2021	-	-	-
07-Nov-2021	BUPI/13111960925/07-11-2 021 11:40:22/UP1	-	16.00	315.00
09-Nov-2021	BUPI/131335009501/09-11-2 021 14:57:41/UP1	-	1500.00	1815.00
09-Nov-2021	BUPI/131344172553/09-11-2 021 19:08:51/UP1	25.00	-	1790.00
10-Nov-2021	BUPI/131450390879/10-11-2 021 16:05:14/UP1	-	7500.00	9290.00
12-Nov-2021	BUPI/131685320061/12-11-2 021 21:59:02/UP1	30.00	-	9260.00
13-Nov-2021	BUPI/131714266061/13-11-2 021 14:05:13/UP1	1650.00	-	7610.00
16-Nov-2021	BUPI/132033632215/16-11-2 021 13:57:21/UP1	-	450.00	8060.00
16-Nov-2021	BUPI/132037655494/16-11-2 021 18:22:37/UP1	10.00	-	8050.00
16-Nov-2021	BUPI/132038014616/16-11-2 021 18:41:20/UP1	230.00	-	7820.00
17-Nov-2021	BUPI/132143230417/17-11-2 021 07:42:27/UP1	650.00	-	7170.00
18-Nov-2021	BUPI/132258234067/18-11-2 021 09:19:17/UP1	5500.00	-	1670.00
19-Nov-2021	BUPI/132258234067/18-11-2 021 09:19:17/UP1	120.00	-	1550.00
20-Nov-2021	SMSC Hrgs/JUL-SEP21/GST CUS T 190549242	17.70	-	1532.30
20-Nov-2021	BUPI/132427998517/20-11-2 021 16:50:18/UP1	-	880.00	2412.30
25-Nov-2021	BUPI/132915203548/25-11-2 021 19:45:23/UP1	-	233.00	2645.30
26-Nov-2021	BUPI/133076061937/26-11-2 021 15:22:11/UP1	25.00	-	2620.30
02-Dec-2021	BUPI/133659311885/02-12-2 021 08:56:33/UP1	429.00	-	2191.30
02-Dec-2021	BUPI/133608275807/02-12-2 021 08:59:00/UP1	-	429.00	2620.30
04-Dec-2021	BUPI/133806275770/04-12-2 021 21:34:55/UP1	2000.00	-	620.30
06-Dec-2021	BUPI/134021921559/06-12-2 021 21:31:09/UP1	-	2000.00	2620.30
07-Dec-2021	BUPI/134191952536/07-12-2 021 00:26:51/UP1	-	14.00	2634.30
10-Dec-2021	BUPI/134402995420/10-12-2 021 20:33:09/UP1	229.00	-	2405.30
11-Dec-2021	BUPI/134508527175/11-12-2 021 10:54:26/UP1	20.00	-	2385.30
12-Dec-2021	BUPI/134626114274/12-12-2 021 10:59:42/UP1	180.00	-	2205.30
12-Dec-2021	BUPI/134626149454/12-12-2 021 11:02:58/UP1	203.00	-	2002.30
12-Dec-2021	BUPI/134637022326/12-12-2 021 21:08:23/UP1	102.00	-	1900.30

13-Dec-2021	BUPI/134742993700/13-12-2 021 12:31:28/UPI	20.00	-	1830.30
13-Dec-2021	BUPI/134747712555/13-12-2 021 17:05:04/UPI	10.00	-	1820.30
14-Dec-2021	BUPI/134858910835/14-12-2 021 12:27:18/UPI	10.00	-	1810.30
15-Dec-2021	BUPI/134978300278/15-12-2 021 15:22:42/UPI	40.00	-	1770.30
16-Dec-2021	BUPI/135000136151/16-12-2 021 20:04:55/UPI	20.00	-	1750.30
17-Dec-2021	BUPI/135118015372/17-12-2 021 21:43:40/UPI	160.00	-	1590.30
18-Dec-2021	BUPI/135210983236/18-12-2 021 10:48:32/UPI	-	5000.00	6590.30
18-Dec-2021	BUPI/135216636254/18-12-2 021 16:18:51/UPI	-	289.00	6879.30
18-Dec-2021	BUPI/135227805216/18-12-2 021 16:50:24/UPI	30.00	-	6849.30
18-Dec-2021	BUPI/135231424006/18-12-2 021 19:42:47/UPI	189.50	-	6659.80
20-Dec-2021	BUPI/135461440540/20-12-2 021 19:15:54/UPI	630.00	-	6029.80
21-Dec-2021	BUPI/135514396562/21-12-2 021 14:26:02/UPI	-	630.00	6659.80
21-Dec-2021	BUPI/135552128856/21-12-2 021 19:24:12/UPI	-	5.00	6664.80
21-Dec-2021	BUPI/135552135403/21-12-2 021 19:24:27/UPI	-	5.00	6669.80
23-Dec-2021	BUPI/135708600342/23-12-2 021 18:42:01/UPI	17.00	-	6652.80
23-Dec-2021	BUPI/135709355624/23-12-2 021 19:10:19/UPI	145.00	-	6507.80
23-Dec-2021	BUPI/135709807952/23-12-2 021 19:28:28/UPI	60.00	-	6447.80
24-Dec-2021	BUPI/135807120621/24-12-2 021 13:04:10/UPI	-	100.00	6547.80
24-Dec-2021	BUPI/135855628167/24-12-2 021 20:23:43/UPI	60.00	-	6487.80
27-Dec-2021	BUPI/136102922244/27-12-2 021 17:04:48/UPI	10.00	-	6477.80
29-Dec-2021	BUPI/136369611849/29-12-2 021 22:37:07/UPI	12.00	-	6465.80
30-Dec-2021	BUPI/136472573998/30-12-2 021 02:31:10/UPI	60.00	-	6405.80
31-Dec-2021	BUPI/136594163202/31-12-2 021 13:55:08/UPI	100.00	-	6305.80
02-Jan-2022	BUPI/200238647981/02-01-2 022 21:02:07/UPI	292.00	-	6013.80
04-Jan-2022	BUPI/200467471167/04-01-2 022 17:25:14/UPI	460.00	-	5553.80
05-Jan-2022	BUPI/200576568281/05-01-2 022 10:00:14/UPI	3877.00	-	1676.80
05-Jan-2022	BUPI/200577436992/05-01-2 022 10:52:59/UPI	1000.00	-	676.80
05-Jan-2022	BUPI/200539160568/05-01-2 022 10:54:18/UPI	-	4.00	680.80
05-Jan-2022	BUPI/200539164418/05-01-2 022 10:54:30/UPI	-	4.00	684.80
07-Jan-2022	IMPS/200710888911/Flipkart Intern	-	3877.00	4561.80
08-Jan-2022	BUPI/200810731529/08-01-2 022 10:28:42/UPI	-	1000.00	5561.80
08-Jan-2022	BUPI/200827987804/08-01-2 022 11:06:16/UPI	50.00	-	5511.80
11-Jan-2022	BUPI/201123025199/11-01-2 022 10:01:38/UPI	-	700.00	6211.80
11-Jan-2022	BUPI/201178875391/11-01-2 022 10:19:13/UPI	5079.00	-	1132.80

17-Jan-2022	BUPI/201781503705/17-01-2 022 18:11:08 UPI	1300.00	-	832.80
17-Jan-2022	BUPI/201782617116/17-01-2 022 19:30:57 UPI	340.00	-	492.80
18-Jan-2022	BUPI/201808156829/18-01-2 022 08:10:40 UPI	-	1500.00	1992.80
18-Jan-2022	BUPI/201808171835/18-01-2 022 08:11:44 UPI	-	100.00	2092.80
18-Jan-2022	BUPI/201886696689/18-01-2 022 08:13:09 UPI	100.00	-	1992.80
18-Jan-2022	BUPI/201886704152/18-01-2 022 08:13:48 UPI	100.00	-	1892.80
18-Jan-2022	BUPI/201881277625/18-01-2 022 08:14:08 UPI	-	6.00	1898.80
18-Jan-2022	BUPI/201886707297/18-01-2 022 08:14:39 UPI	100.00	-	1798.80
18-Jan-2022	BUPI/201808220971/18-01-2 022 08:16:02 UPI	-	200.00	1998.80
18-Jan-2022	BUPI/201887639508/18-01-2 022 09:48:07 UPI	200.00	-	1798.80
18-Jan-2022	BUPI/201828662556/18-01-2 022 17:39:24 UPI	-	292.00	2090.80
19-Jan-2022	BUPI/201915387111/19-01-2 022 19:04:08 UPI	10.00	-	2080.80
19-Jan-2022	BUPI/201917025911/19-01-2 022 20:05:46 UPI	400.00	-	1680.80
24-Jan-2022	BUPI/202371820809/23-01-2 022 12:38:36 UPI	416.00	-	1264.80
24-Jan-2022	IMPS/202413677925/Flipkart Intern	-	5079.00	6343.80
24-Jan-2022	BUPI/202488136120/24-01-2 022 13:01:12 UPI	-	50.00	6393.80
25-Jan-2022	BUPI/202509032314/25-01-2 022 10:26:28 UPI	479.00	-	5914.80
25-Jan-2022	BUPI/202515729456/25-01-2 022 10:27:51 UPI	-	11.00	5925.80
25-Jan-2022	BUPI/202510965845/25-01-2 022 10:38:43 UPI	-	480.00	6405.80
04-Feb-2022	BUPI/203598210899/04-02-2 022 11:47:00 UPI	405.00	-	6000.80
04-Feb-2022	BUPI/203511964892/04-02-2 022 11:48:12 UPI	-	455.00	6455.80
05-Feb-2022	572110110008139: Int.Pd:01 -11-2021 to 31-01-2022	-	28.00	6483.80
05-Feb-2022	BUPI/203621576908/05-02-2 022 18:02:10 UPI	70.00	-	6413.80
08-Feb-2022	BUPI/203965532796/08-02-2 022 12:41:41 UPI	500.00	-	5913.80
14-Feb-2022	BUPI/204596357583/14-02-2 022 18:46:52 UPI	20.00	-	5893.80
17-Feb-2022	Cr Cust Account RBI049221 4997403 DISTRICT TREASU	-	1300.00	7193.80
19-Feb-2022	BUPI/205090373699/19-02-2 022 19:26:09 UPI	120.00	-	7073.80
20-Feb-2022	BUPI/205114417712/20-02-2 022 14:28:24 UPI	-	100.00	7173.80
20-Feb-2022	BUPI/205101126955/20-02-2 022 14:37:50 UPI	100.00	-	7073.80
25-Feb-2022	BUPI/205684663812/25-02-2 022 17:15:24 UPI	300.00	-	6773.80
25-Feb-2022	BUPI/205690484337/25-02-2 022 21:17:02 UPI	310.00	-	6463.80
26-Feb-2022	BUPI/205708522044/26-02-2 022 14:08:34 UPI	-	235.00	6698.80
26-Feb-2022	BUPI/205704206239/26-02-2 022 19:42:32 UPI	88.00	-	6610.80
01-Mar-2022	BUPI/206048670192/01-03-2 022 13:14:28 UPI	437.00	-	6173.80

11-Mar-2022	BUPI/207027593055/11-03-2 022 13:59:02/UPI	177.00	-	14996.80
13-Mar-2022	BUPI/207257990892/13-03-2 022 08:56:24/UPI	699.00	-	14097.80
13-Mar-2022	BUPI/207267577681/13-03-2 022 18:15:04/UPI	300.00	-	13797.80
13-Mar-2022	BUPI/207223545219/13-03-2 022 18:15:41/UPI	-	150.00	13947.80
14-Mar-2022	BUPI/207320678069/14-03-2 022 14:37:37/UPI	-	88.00	14035.80
14-Mar-2022	BUPI/207314449103/14-03-2 022 14:34:22/UPI	-	899.00	14934.80
15-Mar-2022	SMSChrgsOCT-DEC21+GST CUS T 190549242	17.70	-	14917.10
16-Mar-2022	BUPI/207520295519/16-03-2 022 19:18:37/UPI	50.00	-	14867.10
19-Mar-2022	BUPI/207859800725/19-03-2 022 09:33:23/UPI	5000.00	-	9867.10
20-Mar-2022	BUPI/207984979884/20-03-2 022 19:04:59/UPI	150.00	-	9717.10
22-Mar-2022	BUPI/208116454092/22-03-2 022 18:17:41/UPI	200.00	-	9517.10
22-Mar-2022	BUPI/208118210417/22-03-2 022 19:33:38/UPI	40.00	-	9477.10
22-Mar-2022	BUPI/208118459380/22-03-2 022 19:43:48/UPI	80.00	-	9397.10
22-Mar-2022	BUPI/208118509841/22-03-2 022 19:15:58/UPI	20.00	-	9377.10
24-Mar-2022	BUPI/208309588395/24-03-2 022 09:35:34/UPI	-	1500.00	10877.10
26-Mar-2022	BUPI/208574502851/26-03-2 022 10:18:51/UPI	2000.00	-	8877.10
26-Mar-2022	BUPI/208588736424/26-03-2 022 2:45:16/UPI	25.00	-	8852.10
31-Mar-2022	BUPI/209059134099/31-03-2 022 10:36:11/UPI	358.00	-	8494.10
31-Mar-2022	BUPI/209010867491/31-03-2 022 10:39:33/UPI	-	465.00	8959.10
31-Mar-2022	NEFTCHASK22088718076/BLU E YONDER INDIA PRIVATE L	-	31500.00	40459.10
31-Mar-2022	NEFTICIB220900063283/Ind ian School Of Business	-	3112.00	43571.10
31-Mar-2022	BUPI/209069252897/31-03-2 022 19:10:47/UPI	76.00	-	43495.10
04-Apr-2022	BUPI/209438828199/04-04-2 022 10:19:38/UPI	30000.00	-	13495.10
04-Apr-2022	BUPI/209440173780/04-04-2 022 1:00:22/UPI	10000.00	-	3495.10
04-Apr-2022	BUPI/209442949897/04-04-2 022 14:21:57/UPI	-	6400.00	9895.10
04-Apr-2022	BUPI/209443223078/04-04-2 022 14:36:46/UPI	6400.00	-	3495.10
04-Apr-2022	BUPI/209443324625/04-04-2 022 14:42:51/UPI	50.00	-	3445.10
04-Apr-2022	BUPI/209443337333/04-04-2 022 14:43:14/UPI	2.00	-	3443.10
07-Apr-2022	BUPI/209705399696/07-04-2 022 18:55:23/UPI	80.00	-	3363.10
08-Apr-2022	BUPI/209825741044/08-04-2 022 19:22:13/UPI	100.00	-	3263.10
09-Apr-2022	BUPI/209911171925/09-04-2 022 17:51:10/UPI	-	150.00	3413.10
10-Apr-2022	BUPI/210059196887/10-04-2 022 17:54:47/UPI	30.00	-	3383.10
27-Apr-2022	NEFTCHASL22116096865/BLU E YONDER INDIA PRIVATE L	-	31500.00	34883.10
30-Apr-2022	BUPI/212016603081/30-04-2 022 17:00:00/UPI	70.00	-	34813.10

05-May-2022	UPI 2110110008139/Int.Pd:01-02-2022 to 30-05-2022	-	75.00	34619.10
10-May-2022	BUPI/213002071430/10-05-2 022 08:29:07/UPI	155.00	-	34464.10
10-May-2022	IMPS/213010054849/Amazon Seller S	-	299.00	34763.10
13-May-2022	BUPI/213372548740/13-05-2 022 20:01:19/UPI	100.00	-	34663.10
14-May-2022	BUPI/213491809552/14-05-2 022 20:11:21/UPI	140.00	-	34523.10
16-May-2022	BUPI/213619505663/16-05-2 022 15:01:13/UPI	30000.00	-	4523.10
16-May-2022	BUPI/213616602059/16-05-2 022 16:52:43/UPI	-	3300.00	7823.10
16-May-2022	BUPI/213628568838/16-05-2 022 16:23:11/UPI	440.00	-	7383.10
18-May-2022	BUPI/213818746043/18-05-2 022 16:02:34/UPI	-	6.00	7389.10
18-May-2022	BUPI/213859152816/18-05-2 022 16:02:42/UPI	3300.00	-	4089.10
18-May-2022	BUPI/213865503849/18-05-2 022 20:37:48/UPI	120.00	-	3969.10
18-May-2022	BUPI/213827028779/18-05-2 022 20:45:21/UPI	-	3.00	3972.10
20-May-2022	BUPI/214064595097/20-05-2 022 16:34:13/UPI	-	40.00	4012.10
26-May-2022	UPI/214618567083/CR/LAKKA R SBIN/lakkarsur/UPI	-	1000.00	5012.10
26-May-2022	NIFTDR/TSLPRB/367704/	1000.00	-	4012.10
31-May-2022	NIFT/CHASL22150961117 INT ERNS BLUE YONDER INDIA P	-	31500.00	35512.10
03-Jun-2022	UPI 215455652333/DR/flipk a/HDFC/flipkart/UPI Tr	4560.00	-	30952.10
09-Jun-2022	UPI 216018852958/CR/flipk a/HDFC/flipkart/RRRPZT	-	4560.00	35512.10
09-Jun-2022	UPI 216072659127/DR/DDEVI PYTM/devisriv/UPI	600.00	-	34912.10
10-Jun-2022	UPI 216102378601/DR/Venka N SBIN/yogeshven/UPI	200.00	-	34712.10
12-Jun-2022	UPI 216328710978/DR/Bhart a/HDFC/airtel.pa/UPITra	10.00	-	34702.10
15-Jun-2022	SMSChrgsJAN-MAR22+GST CUS T 190549242	17.70	-	34684.40
18-Jun-2022	UPI 216921785258/CR/MOHD HDFC/950250798/Paymen	-	3000.00	37684.40
18-Jun-2022	UPI 216900643833/CR/MOHD HDFC/950250798/Paymen	-	1000.00	38684.40
20-Jun-2022	UPI 217101582354/DR/SRIRA M/FDRL/bharatpe./Pay to	20.00	-	38664.40
21-Jun-2022	UPI 217204964506/DR/Razor P/ICIC/airtelin./Airtel	666.00	-	37998.40
21-Jun-2022	UPI 217205026171/DR/Bhart a/HDFC/airtel.pa/UPITra	437.00	-	37561.40
21-Jun-2022	UPI 217205043499/DR/LAKKA R SBIN/lakkarsur/UPI	2897.00	-	34664.40
27-Jun-2022	UPI 217814549489/DR/CHARA N SBIN/charan.ch/UPI	1000.00	-	33664.40

Effective available balance as on 27-06-2022 14:30:33 is INR 33664.40

**This is a computer generated statement and does not require a signature.

June, 2022

To,
Director of Student Affairs,
CIRM.

Subject: Complaint on theft of laptops and generators
(Hushini's laptops)

Respected Sir,

I Lakshmi Prinja Bsc 1st Sem. of computer
would like to raise a complaint - that I have lost
my laptops on 21st June, 2022 in the laboratory
placement cell. The bag was placed on the rack
outside the laboratory and I did not know the name of

I request you to please look into the matter.
Description: White colour bag with
zipper, left side has a
pink handle.

Thanking You,
Yours Sincerely,

Lakshmi Prinja
(Hushini's laptop)
M No 99003 7223.

Received my laptops
from the Director of
Student Affairs.

Lakshmi Prinja

27th June 2022.

Respected Sir,

Subject: Lost my Apple airpods

I am Anani Reddy a student of IT-3 (160120137121). I have lost my ^{apple} airpods on 16th June 2022 in the placement labs on top of the canteen. I have checked all the CCTV footage since then and found someone suspicious. Kindly look into the matter as soon as possible and take action.

Thank You

Yours Sincerely

Anani Reddy.

972321147

Re: my airpods

Apologies

I promise I won't get valuable things to college and it will be my responsibility if I get them.


Thank you

To,

Respected principal sir,

I Request you that request you for the
permission of attendance leave in order to check
my lost airpods.

Thanking you Sir


Anika K

12/07/2024

02/07/2024

Received my Airpods & promised I would get
responsible of my responsibility of it in future
Anika K

Complaint Letter

To
The Director Student Affairs,
CBIT,
Grandpet.
Subs Complaint against seniors (who

Respected Sir,

I'm K. Bharadwaj from Civil A1 2/4
with roll no: 160120132029. On the night of 25/03/2022
ie, the night of sports day, few of the seniors (seemed
to be drunk) stopped my bike at the entrance gate.
One of them asked to check the number plate of my bike.
I replied "Yes there is no number plate". He demanded me
to stop off the bike to recheck the plate. I replied the
same again. Then, the senior asked "Where is the
respect to me?". I replied "I don't know whom you are".
He then he called to his friends (around 7 to 8 members).
All of them started beating me on my head again
and again. Some kicked me.

A professor came to stop them, He was
bald, wearing Spectacles (might be Chandramohan Sir).
Sir, I kindly request you to take the action
against them.

Thanking You Sir,
3 seniors I could identify
2 Bannay (Mech 3/4) ph: 9111357224



Welcome to BeeS ERP : Click on any of the Modules to Start with your ERP Solutions

You are Here :Staff Login >> Student Info (* mark fields are mandatory)

Notifications:



Student Details



PADALA SRAVAN KUMAR
160120734116 EEF IV SEM
2020 - 2021 (Active)

Ph : 6302293416

Email :

Father Name: PADALA RAVINDER

Mother Name: PADALA LATHA

Father Ph : 7382830069

Father Email :

Blood Group:

Date of Admission : 07-12-2020

Admn No : 20-6214

Admission Type : CONVENER

Fee Reimbursement : 0

CAste Category:--

Correspondence

Address

2-099, THIRMALAPUR, DOULTHABAD,
SIDDIPET, 502278, TELANGANA

RouteName:--

StageName:--

HostelName:--

BlockNo:--

RoomNo:--

Attendance Details

Attendance

Show Daywise Attendance

Show Subjectwise Attendance

Show Event Attendance

Show Extra Class Attendance

Show Overall Attendance

Show Fee Card

Show Student Profile

Academic Details

Final CGPA :

Show Mid Marks

Show Final Internal Marks

Show Overall Marks

Show Overall Marks-SemWise

Show Result

Show Due Subjects

6th July 2022

To, Advisor, Student Affairs
1327

Respected Sir,

Subject: Apology letter

This is Shaan Kumar - from EEE (12) Roll No: 160120734116

I am very sorry for what I did and am deeply ashamed for it. It was extremely wrong and disrespectful to everyone and shouldn't have been done. I promise to you that I will never do it again. If any case I do it, institute can take any action on me. From now on you can expect better behaviour from me. I have learned from this and would maintain some decorum.

I hope you excuse me this time.

Yours sincerely,

Shaan

Roll No: 160120734116

EEE-D2

(6302293206)

15 July 2022,
To, Advice Student Affairs,
CBIT.

Respected sir,

Subject :- Apology letter.

This is Shravan Kumar - from eee (d2) Roll No :- 1601207341

I am very sorry for what i did and i am deeply ashamed for it. it was extremely wrong and disrespectful to everyone and. shouldn't have been done. i promise to you. that i will never do it again. if any case i do it institute can take any action on me. from now on you can expect better behaviour from me. I have learned, from this and would maintain some decorum.

I hope you excuse me this time.

Yours sincerely,

Shravan

Roll No :- 160120734116

EEE-D2.

(6302293416)

He was cautioned not to repeat such things.
He was also informed that in case of any
such indulgence, institute reserves the right
to punish him severely. Head, EEE is
requested to counsel him in this regard.

06/07/2022

counselled

Counselled
BK Chaitanya
7/7/22

Counselled
Ravi
7/7/22

at the student
counselled him
7/7/22

6/07/22.

To Advisor Student affairs; CBIT

Respected sir,

I am B. Hareesh Teja, from E.E.E-D2

Bearing a Roll no. 160120734089. Sir, few days back.

My classmate Sravan [160120734116] used my phone

stater. Saying that "His balance got Exhausted"

He used my phone & phone no. to get his work done, I understand that He rang up to my Juniors.

I do not have any role in this matter

I promise that I will not give my phone in future for any misuse.

To Thanking you

your faithful
Student

B. Hareesh Teja

160120734089

phone.no:8074317606

Har
Signature

25/12/23

M.F

To
 K. Vishwanath
 Thirupur.

I lost keys of my car

Tacoo. I have get keys in office to principal
 in Madurai. This my keys to Bike 6580 I am
 responsible from take keys from attender

Thanking You,

Yours faithfully,
 K. Vishwanath
 192610075 &

Mobile no:

8129997441

sig K Vish

Received the key
 K. Vishwanath

28/04/2020
Hyderabad

To
The Principal,
through Director Students Affairs.

Respected Sir,

I B. Koushik holding roll no 181201252543 of 1st year
B.Tech. apartment sincerely apologise for my behaviour. Kindly
accept our sincere apology for violating the rules of
college hostel in the college premises.

Please forgive me if sometimes our bad habits are not
completely right my actions. I promise I would not
repeat this next time and follow the rules and regulations
of the college.

I request you to kindly forgive my fault this time.

Yours sincerely,

B. Koushik

181201252543

181201252543

Ph. no : 8328124366

S/o : B. Srinivasu Chetty

Ph. no : 9000540329

28/05/20

To

The Principal,

Through Direct Students Affairs,

Respected Sir,

I K. Meghana holding the roll number 160120131128 of Andhra Pradesh department sincerely apologise for my behaviour. Kindly accept our sincere apologies for violating the rules of college in the college premises. I understand how bad it looks on me. I deeply regret my actions. I promise I will not repeat this next time and follow the rules and regulations of the college.

I request you to kindly forgive my fault this one time.

Yours Sincerely,

K. Meghana

160120131128

TS. Smt. T. T.

160120131128

D. K. Vijay Kumar Reddy

160120131128

To the Principal of
Hyderabad,

(through proper channel)

On 17th March 2020, evening, I was involved
in giving my time to answer the question
for a contest which I should not be doing,
it's my mistake. I cannot repeat it again if I
do it again. I believe you have my action.

Thanking you,

Yours sincerely,

J. E. Raju

A. (26)

1000 649754

2020

Respectfully,
Principal of Hyderabad,

To the Board of Directors
Hingham

1997

Respected Sir,

On 10th March 2000 evening, I was involved in
delaying KRM bus in College premises
which was a mistake. I fully admit my
mistake and promise that I will not repeat
the same. If repeated the institute can take
any appropriate action against me.

I hope you

Vernon Sweeney

Southwest

11 - 3/4

57. 7/2, 8/6, 9/5

150119737592

14

Revol. color chart

To The Principal (BIT)

Hyderabad

(Through proper channel)

Respected Sir

In 11th March 2022, evening, I was involved in driving 1000 cc. 200 cc. village premises which was a narrow. If follow that road, motorist feel nervous that I will not come to the road. I reported the incident and take some action against it.

Thanking You

Yours faithfully,

Mr. Anwar

to (C)

2000/500

per 1000

Dr. B. Lakshmi

22nd September, 2022.

To,
The Transport Incharge,
CBT Transport department,
Chaitanya Bhavathi Institute of Technology,
Grandpel,
Hyderabad.

SUB :- Permission to board the bus [Route no:-18]

Respected Sir,

This is Mounika Kavuri, 4th year Undergrad student, Department of biotechnology, bearing roll number 160114805024. I request you to grant me permission to pay an innoculum amount of ₹ 30,000 for now. I assure you, that I would pay the remaining amount ~~by 2nd week of October~~ ^{by 10th October 2022} since I sincerely request you to accept my proposal and grant me permission to the board the bus.

Thank you.

Yours,

IK
Please show U/S
10th October 2022
no objection.

The Municipal,

CBIT,

Gandipet.

20th September, 2022.

Respected Sir,

Subject: Bus fee payment.

I, Sri Harshini K from Biotech 4th year, hall ticket number 160119805030 paid ₹ 20,000 as the part of Bus fee payment for the academic year 2022-2023. I assure you that I will pay the remaining amount by September 31st, 2022. Please grant permission to travel by bus (46) for these 10 days.

Thanking you,

Sri Harshini,

160119805030.

I/C.
Kindy allow for
30/8/2022
[Signature]
[Signature]

Signature of the Parent

Harshini

Signature of the Student

Hyderabad

10/11/2021

unt

To,
The Principal,
CBIT
Grandipet.

39729336
171600

B. Udaykiran
Signature of Depo

Respected sir,

I B. Udaykiran of class mechanical-2, B.E
2nd year. I have paid an amount of 19,000/- and
I promise to pay remaining 17,200/- by the end
of the december 2021. Hence I request you to
accept my request.

/-). The
or any

Thanking you

should
teen)
and the

10/11/2021

Yours faithfully

B. Udaykiran

160120736310

B.E 2nd year

Mech-2

7989724336

11-10-2021

Sir,

I am Vamsi from Mechanical E. I use the bus facility, route 14. I still haven't paid the fee yet. Please excuse me to use the facility till 25th. I will pay the bus fee by 25th October.

Yours Sincerely

N. Sai. Vamsi

Mechanical E

160119736044.

PhNo. 912172243

S/o Sri Devalah

9849385718

I will be paying 19000 by 25th October
and remaining amount ~~to~~ as early
as possible

Transport committee/principal

Sd/-

He may be permitted

12/10/21

DB RPS.
Kannan
(V. Sekar)

Subject: Regarding Bus Fee

Respected Sir,

I M-Teja Kiran, roll no: 160119737176 of 17-3,
3rd year. Would like to pay the fee in
2 installments. Will immediately pay the 1st
installment. 18,000/- and will pay the remaining
18,200/- within the next 2 months. Date: 31-12-2021
I kindly request you to issue me bus pass.

Thanking you,

M-Teja Kiran
17-3, 3rd year
160119737176

Date: 11/3/2022

I will pay by 11/3/2022


11/3/2022

Count
9
8691646


Signature of De

s 5.522/-). Th
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ographs should
ar Canteen)
mode and the

19-10-1940

19-10-1940

19-10-1940

19-10-1940
19-10-1940
19-10-1940
19-10-1940
19-10-1940

He applied
for VII for supply
place.

19-10-1940
19-10-1940

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

Gandipet, Hyderabad, Telangana 500075 Ph: 040 2419 3276

B.E VII SEM R18 S JUNE 2022 EXAMINATIONS**RECEIPT**Rec No: **166564**Receipt Date: **25/05/2022**Admn No: **160118735151** Course & Branch: **B.E VII Sem ECE**Student: **SUDINI HRISHI VARDHAN REDDY**Parent: **SUDINI ASHOK VARDHAN REDDY**Fee Amount: **1150**Fine: **500**Total: **1650**In Words: **Rupees one thousand six hundred fifty only****Subjects Registered:**

Date of Exam	Sub Code	Name:
11/06/2022	18ECC27	VLSI Design
25/06/2022	18CSO06	Fundamentals of DBMS (OE-II)
-----	18ECC29	Electronic Design and Automation Lab

No. of Subjects: 3**Date:****For Account Dept.**

Notes & Instructions: I am fully aware of the academic regulations that " A student shall be eligible to appear for End Examinations if acquires a minimum of 75% of attendance in aggregate of all the subjects". Further I know that mere payment of examination fee and regulations does not provide the eligibility for appearing End examinations

01/01/2020

10/1

10/1

01/01/2020 General: Invt ticket -

I am trying to get the Transportation of
Inventories fee through ^{ERP} ERP Login. Invt should get
Invt ticket - I Request you to kindly generate
Invt ticket for me and allow me for the
same.

01/01/2020

01/01/2020

01/01/2020

01/01/2020

He has applied
for IT Sam supply
please

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

Gandipet, Hyderabad, Telangana 500075 Ph: 040 2419 3276

B.E VII SEM R18 S JUNE 2022 EXAMINATIONS

RECEIPT

Rec No: 166565

Receipt Date: 20/05/2022

Admin No: 160117732114 Course & Branch: B.E VII Sem Civil

Student: JETTA SUNDEEP

Parent: JETTA KRISHNA

Fee Amount: 1150

Fine: 0

Total: 1150

In Words: Rupees one thousand one hundred fifty only



Subjects Registered:

Date of Exam	Sub Code	Name:
11/06/2022	18CEC25	Hydrology and Water Resources Engineering
21/06/2022	18CEE19	Airport Engineering (E-V)

No. of Subjects: 2

Date:

For Account Dept.

Notes & Instructions: I am fully aware of the academic regulations that "A student shall be eligible to appear for End Examinations if acquires a minimum of 75% of attendance in aggregate of all the subjects". Further I know that mere payment of examination fee and regulations does not provide the eligibility for appearing End examinations

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

S. No	Common Facilities	Person Responsible for addressing the feedback.
✓ 1	Accounts Office	I/C Accounts office
✓ 2	Academic and Examination Cell (AEC)	Director - AEC etc
✓ 3	Controller of Examination (CoE) Office	— de — CoE
4	Class Rooms (Infrastructure, Cleanliness etc)	Sr. AEC Chairperson, Infrastructure Committee
5	Transport facility	Transport I/C transport
6	Library	Librarian
7	Internet / Wi-Fi	JD - Director of Information
8	Sports Facilities	Physical Director
9	Medical Facilities	Dir - SA
10	Canteen Facilities	— de —
11	Drinking Water Facilities	Chairman <u>Chairman</u> / <u>Committee</u> Infrastructure
12	Wash Rooms (Girls)	— de —
13	Wash Rooms (Boys)	— de —

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

S. No	Common Facilities	
1	Accounts Office	
2	Academic and Examination Cell (AEC)	
3	Controller of Examination (CoE) Office CoE	
4	Class Rooms (Infrastructure, Cleanliness etc) Sri ABR	
5	Transport facility Dr RPC	
6	Library Librarian	
7	Internet / Wi-Fi JD. Director	
8	Sports Facilities Director Asst. Physical Director	
9	Medical Facilities Director SA&P	
10	Canteen Facilities Director SA&P	
11	Drinking Water Facilities (Sri I Bala Krishna) Det. A. Chavala off	
12	Wash Rooms (Girls) Sri Abha	
13	Wash Rooms (Boys) Sri ABR	

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken / Action Plan(s)* and expected timelines to complete the *Remedial Measures / Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Date: DD/MM/YYYY

Sir,

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures / Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section:

Name and Designation of the Person (Responsible):

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan proposed	Expected Timelines to complete the Remedial Measures/ Action Plan
1			
2			
..			
..			

Signature of the Person (Responsible)
Name and Designation

Copy to
Director-IQAC

Sir, For your approval
ND
15-11-21



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date : 15-11-2021

Dear Sir/Madam,

(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.

Best Regards

Sir,

For your approval.

MJ
15.11.21

15/11/2021

No. 23 / dt 16.11.2021 / IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date: 16-11-2021

To

1/c Accounts Section

Dear Sir/Madam,


(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
(Sl no. 1 : Accounts Office)

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director-IQAC 16.11.21

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 1	Accounts Office
Section	Feedback
B.E (CSE 2) V SEM	-
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	No one is available at counter
B.E (PROD) VII SEM	-
B.E (PROD) V SEM	Always closed- Time consuming-more counters needed.
B.E (CHEMICAL) VII SEM	Rating : 4/4
B.E (CHEMICAL) V SEM	Rating : 3.5/4
B.E (BIOTECH) VII SEM	-
B.E (BIOTECH) V SEM	Receipts is not generated immediately (getting delayed)
B.E (ECE) V SEM	Rating : 3.5/4 1.Sometimes they are not available at the counter 2. Online payment process to be improved 3. More number of ladies waiting halls with necessary facilities and assistance
B.E (MECH F2) V SEM	Rating : 2.89/4 The people at the counters are careless and response is not good
B.E (CSE 3) V SEM	-
B.E (CIVIL 1) VII SEM	Person to be available at the counter - Site in hanging while paying fee
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 3/4 1.Taking lot of time at the counter 2. Hostel money (1 st Year deposit is yet to be adjusted for students. 3. Hostel, senior block bathrooms must be improved (Both in number and quality)
B.E (ECE 2) VII SEM	Rating : 4/4 Payment should be made online
B.E (ECE 3) V SEM	Rating : 2/4 1. Need to increase the counters. People at the counters are rude. 2.Hostel fees is collected in 1 st year but not adjusted so far 3. Requested to reduce / refund. Transport Fee
B.E (EEE D2) VII SEM	Rating : 3/4 Need one more counter
B.E (MECH 1) VII SEM	Rating: 4/4 Problem with 'Gate' to submit challenge

B.E (EEE D1) VII SEM	Rating: 4/4 Need to respond for phone calls
B.E (EEE D1) V SEM	Rating : 2/4 Less number of counters and often closed
B.E (EEE D2) V SEM	Rating : 4/4
B.E (CSE C3) VII SEM	-
B.E (CSE C1) VII SEM	More counters should be there
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 1.4/4 1. Need to increase the no. of counters 2. People at the counter are mostly not available
B.E (ECE 3) VII SEM	Rating : 2/4 1. Most of the times they are not available 2. No. of counters to be increased
B.E (MECH F2) VII SEM	Rating : 1.3/4 Counters to be increased timings are delayed
B.E (IT I) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	--
B.E (IT 1) VII SEM	Not user friendly
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s) Proposed* and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/ _____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
..			
..			

Signature
Name and Designation

Copy to
Director-IQAC

ND-24/dt 16.11.21/IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

To

Date: 16-11-2021

Director AEC & GE

Dear Sir/Madam,

(As directed by PRINCIPAL)


Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.

Sl no. 2 : AEC

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director-IQAC 16.11.21

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 2	Academic and Examination Cell (AEC)
Section	Feedback
B.E (CSE 2) V SEM	Availability of staff during lunch time : Not there
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	3 rd year ID cards are to be provided
B.E (MECH F1) V SEM	Rating: 3.1/4 1. Very often people are not available at the counter; abnormal delay in issuing memos & certificates. 2..Quality of the question to be improved (some questions solved in classes will appear often)
B.E (PROD) VII SEM	Counters are overloaded. Need extra counters
B.E (PROD) V SEM	1.Abnormal delay in issuing ID cards ; Attendance calculation in displaying needs improvement 2. Keeping electives in the evening hours shall be avoided. All the classes shall be conducted during college hours only. 3.This year (R18 Curriculum) is not made available while 1 st mid is over 4. On marks memo with IPE should come, instead of PE 5. In all, teachers must guide us to fare competitive exams well.
B.E (CHEMICAL) VII SEM	Rating: 4/4
B.TECH (CHEMICAL) V SEM	Rating: 4/4
B.TECH (BIOTECH) VII SEM	Procedures must be explained clearly (or) proper publicity of procedures and time lines should be given
B.TECH (BIOTECH) V SEM	They have to be polite; Response should be faster, New ID cards to be issued.
B.E (ECE) V SEM	Rating : 3.29/4 Interaction should be proper with students
B.E (MECH F2) V SEM	Rating : 2.56/4 Schedules are not displayed on time
B.E (CSE 3) V SEM	To issue ID cards, Availability of counter I/Cs- all the time should be available
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 4/4
B.E (ECE 2) VII SEM	Rating : 4/4 Need more counters; Need to respond quickly for asking certificates
B.E (ECE 3) V SEM	Rating : 4/4
B.E (EEE D2) VII SEM	Rating : 3.33/4 No. of counters to be increased (during lunch time)

B.E (MECH 1) VII SEM	Rating : 1/4 Very poor response
B.E (EEE D1) VII SEM	Rating : 1.8/4 Poor response; Till now, ID cards are not issued
B.E (EEE D1) V SEM	Rating : 3/4 Most of the counters are often closed; they say that they are busy and ask the students to come again.
B.E (EEE D2) V SEM	Rating : 0/4 No. of counters to be increased, often the staff are not available, Behavior of people at the counter is made very negligent attitude about students.
B.E (CSE C3) VII SEM	Response is not proper. Availability in the counter should be more.
B.E (CSE C1) VII SEM	More counters should be there
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 2/4 1. No. of Counters to be increased 2. Proper display (timely) & at imp. Location at schedule needed. 3. Behavior of the staff is rude 4. No proper information is given 5. Circulars about deadlines and holidays are generally reaching late
B.E (ECE 3) VII SEM	Rating : 3.5/4 1. Although 3 counters are there, every time they send only 1 counter.
B.E (MECH F2) VII SEM	Rating : 2/4 1. Mostly clarity is to be given. 2. No. of counters to be increased; delayed info; Behavior of people at counters not good 3. Schedule shall be declared in the very beginning of the academic year
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	No. of counters must be increased
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	No. of counters must be increased
B.E (IT 1) VII SEM	-
B.E (CIVIL 2) VII SEM	More counters are required-Person should be available in the counter-response from the persons in the counter should be soft.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/_____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
..			
..			

Signature
Name and Designation

Copy to
Director-IQAC

NO. 25/dt 16.11.2021/IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

To

Date: 16-11-2021

Co E

Dear Sir/Madam,

(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
(SLM-3 : CoE office)

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


16/11/21
Director-IQAC

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 3	Controller of Examination (CoE) Office
Section	Feedback
B.E (CSE 2) V SEM	-
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating : 2.6/4 Results are not declared on time. No proper communication about results ; Site does not work often during results
B.E (PROD) VII SEM	Good
B.E (PROD) V SEM	Rating : 2/4 Always server is busy during results
B.E (CHEMICAL) VII SEM	Rating : 4/4
B.TECH (CHEMICAL) V SEM	Rating : 3.5/4
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating : 2.86/4 Revaluation results shall be declared before notification for supplementary exams
B.E (MECH F2) V SEM	Rating : 3.55/4 During the results the portal is getting slow
B.E (CSE 3) V SEM	To circulate the information about publication of results
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 2.25/4 Servers are very slow during results
B.E (ECE 2) VII SEM	Rating : 3/4
B.E (ECE 3) V SEM	Rating : 1.5/4 1.GPA is not getting upgraded after revolution results 2. Server is very slow during results
B.E (EEE D2) VII SEM	Rating : 4/4
B.E (MECH 1) VII SEM	Rating : 4/4
B.E (EEE D1) VII SEM	Rating: 2.39/4 Poor server response during results
B.E (EEE D1) V SEM	Rating : 1/4 Servers are very slow during results. Results dates are not revealed to students. Results publication schedules shall be announced to students.

B.E (EEE D2) V SEM	Rating : 1.9/4 LMS is very slow during results; Revaluation results are often delayed and not being informed properly
B.E (CSE C3) VII SEM	-
B.E (CSE C1) VII SEM	-
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 1/4 1.server is very slow during results 2.Results timing is unpredictable 3. Revaluation results are delayed very much.
B.E (ECE 3) VII SEM	Rating : 2.4/4 1. Servers are slow during results 2.Revaluation results are not in time
B.E (MECH F2) VII SEM	Rating :1/4 Servers are very slow during results ; Memos to be released in time
B.E (IT I) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	Revaluation results should be published before the last date of exam fee.

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/_____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
..			
..			

Signature
Name and Designation

Copy to
Director-IQAC

Nb-26/16-11-21/ISA (

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date: 16-11-2021

To

Sri A. Balaji Rao
Associate Prof.

Chairman, College Maintenance Committee

Dear Sir/Madam,

(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities -- Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
(Sl No. 4: Class Rooms, Sl No 12 & 13: Wash Rooms)

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director IQAC 16/11/21

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CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 4	Class Rooms (Infrastructure, Cleanliness etc.
Section	Feedback
B.E (CSE 2) V SEM	-
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	Block Names to be repainted
B.E (MECH F1) V SEM	Rating : 2.8/4 Damaged benches
B.E (PROD) VII SEM	-
B.E (PROD) V SEM	Rating : 2/4 Benches need to be modified to give comfort for legs
B.E (CHEMICAL) VII SEM	Rating : 4/4 Good
B.TECH (CHEMICAL) V SEM	Rating : 3/4 Furniture has become old, inconvenient to fold legs
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating : 3.39/4 1.Windows are jammed 2.Lighting to be improved
B.E (MECH F2) V SEM	Rating : 1.89/4 1.White boards are of not good quality 2.Lighting needs to be monitored (some are not working)
B.E (CSE 3) V SEM	-
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	Projector is not Working
B.E (ECE 1) V SEM	Rating : 4/4
B.E (ECE 2) VII SEM	Rating : 3/4
B.E (ECE 3) V SEM	Rating 4/4 1. No. of toilets for girls to be increased
B.E (EEE D2) VII SEM	Rating : 2.1/4 Needs to be cleaned frequently
B.E (MECH 1) VII SEM	Rating : 3/4 Old Benches
B.E (EEE D1) VII SEM	Rating : 2.11/4 1.Needs to be sanitized; need cleanliness 2. Sanitizers to be kept in & other important places.
B.E (EEE D1) V SEM	Rating : 3.35/4 1. Fans not functioning, Not clean 2. Covid norms are not being followed strictly.
B.E (EEE D2) V SEM	Rating : 2.8/4

	Fans not functioning, Suffocation in labs, Projectors not working in class rooms.
B.E (CSE C3) VII SEM	Not very clean
B.E (CSE C1) VIII SEM	Class rooms are not clean
B.E (CSE C2) VII SEM	Class rooms are to be more clean
B.E (IT 2) V SEM	Class rooms are not clean
B.E (ECE 1) VII SEM	Rating : 2.4/4 1. Sanitizer smell is more 2. Windows are dusty 3. Parking place needs to be increased
B.E (ECE 3) VII SEM	Rating: 2/4 1. Projectors are not working 2. Fans not working 3. Cleanliness to be improved 4. Provide more number of dust bins in the campus 5. Proper sanitization facility shall be there in campus
B.E (MECH F2) VII SEM	Rating : 2/4 1. Cleanliness is missing 2. COVID norms shall be strictly implemented 3. Parking space to be increased
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	Labs: Floor is dusty Class rooms : More cleaning is required
B.E (IT 3) V SEM	Class rooms are not clean
B.E (IT 2) VII SEM	Labs: Floor is dusty and Class rooms are not clean
B.E (IT 1) VII SEM	Not cleaned : Labs and Class Rooms
B.E (CIVIL 2) VII SEM	Projectors are not working

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 12	Wash Rooms (Girls)
Section	Feedback
B.E (CSE 2) V SEM	Door bolt
B.E (CSE 1) V SEM	Few doors don't have bolts - More dust bins are required.
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating: 2/4 Some of the toilets do not have locks; cleanliness can be improved; Better to have in each floor.
B.E (PROD) VII SEM	Adequate and well maintained
B.E (PROD) V SEM	Rating: 1/4 Napkins, cleanliness to be improved.
B.E (CHEMICAL) VII SEM	Rating: 2/4 Need more number (one each floor); Bolt etc. are not there for doors, needs cleaning & Proper maintenance
B.TECH (CHEMICAL) V SEM	Rating: 2/4 Not clean, Needs good maintenance, Bolts are missing for many doors, a need a toilet for girls in every floor.
B.TECH (BIOTECH) VII SEM	Not at all Hygienic, Bolts for doors to be checked
B.TECH (BIOTECH) V SEM	To be maintained properly, Bolts, Flash to be
B.E (ECE) V SEM	Rating : 3/4 Cleanliness to be maintained
B.E (MECH F2) V SEM	Rating : 2/4 Not clean, Not sufficient
B.E (CSE 3) V SEM	-
B.E (CIVIL 1) VII SEM	Washrooms to be provided in A- Block
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 3/4 At same places they are not clean.
B.E (ECE 2) VII SEM	Rating : 3/4 Good only in M-Block
B.E (ECE 3) V SEM	Rating : 2/4 Not Clean always
B.E (EEE D2) VII SEM	Rating : 2/4 No water, need one more wash room; Needs to be hygienic
B.E (MECH 1) VII SEM	Not available in D & E Blocks

B.E (EEE D1) VII SEM	Rating : 2/4 1. Doors Jammed, not clean, sinks not functioned properly. 2. Needed bolts for girls wash rooms
B.E (EEE D1) V SEM	Rating : 1/4 No cleanliness; Bolts missing; taps must be functioning
B.E (EEE D2) V SEM	Rating: 2/4 1. Need to be clean, More dust bins to be kept , No bolts for doors 2. More wash rooms for girls at least on per floors
B.E (CSE C3) VII SEM	More no. of washrooms one to be provided
B.E (CSE C1) VIII SEM	Common girls Was Rooms 'C' Block ground floor problem
B.E (CSE C2) VII SEM	Bolts won't work. Not hygienic
B.E (IT 2) V SEM	Not at all neat, clean (L. Common, block)
B.E (ECE 1) VII SEM	Rating: 4/4
B.E (ECE 3) VII SEM	Rating : 1.33/4 1. Cleanliness to be improved 2. Bolts missing for doors 3. Regular maintenance needed 4. More number of wash room for girls
B.E (MECH F2) VII SEM	Rating : 2/4
B.E (IT I) V SEM	Bolts problem (K-Block waiting room no water) locking facility not there.
B.E (IT 2) VII SEM	Bolts are not there
B.E (IT 3) V SEM	Not clean, Locks are not working,
B.E (IT 2) VII SEM	Bolts are not there
B.E (IT 1) VII SEM	Not hygienic -L-Block and K-Block Bolts are not there Doors are not proper
B.E (CIVIL 2) VII SEM	To provide in the same block

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 13	Wash Rooms (Boys)
Section	Feedback
B.E (CSE 2) V SEM	Buckets and mugs are broken
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	Wash rooms near workshop and civil labs are to be cleaned.
B.E (MECH F1) V SEM	Rating: 2/4 Cleanliness to be improved ; water leakages
B.E (PROD) VII SEM	Ok
B.E (PROD) V SEM	Rating: 1/4 Neatness, water supply etc.
B.E (CHEMICAL) VII SEM	Rating: 3/4
B.TECH (CHEMICAL) V SEM	Rating: 4/4
B.TECH (BIOTECH) VII SEM	Flush not working. Hand wash arrangement (Soap)
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating :1.25/4 1. No cleanliness 2. Leakage of water 3. Needs proper maintenance
B.E (MECH F2) V SEM	Rating : 2/4 Cleanliness, hand wash separate
B.E (CSE 3) V SEM	Wash rooms near workshop to be cleaned on regular basis
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	Flush not working (A-Block), water should be available all the times
B.E (ECE 1) V SEM	Rating : 3/4 Out of three taps only one works; cleaning could be improved.
B.E (ECE 2) VII SEM	Rating : 4/4
B.E (ECE 3) V SEM	Rating : 1/4 1. To maintain cleanliness 2. Congested space
B.E (EEE D2) VII SEM	Rating : 0/4 Not cleaning No flushes and water
B.E (MECH 1) VII SEM	Rating : 0/4 Water Problem
B.E (EEE D1) VII SEM	Rating : 1/4 Not clean, Taps are not working

B.E (EEE D1) V SEM	Rating : 1.5/4 Cleanliness to be improved/ taps not functioning
B.E (EEE D2) V SEM	Rating: 1/4 No boards; Bad smell; need maintenance, Not at all near
B.E (CSE C3) VII SEM	In front of canteen, require some repair work.
B.E (CSE C1) VIII SEM	They are not clean
B.E (CSE C2) VII SEM	Good
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 3.2/4 1.Taps not functioning
B.E (ECE 3) VII SEM	Rating : 1.4/4 1. Cleanliness to be improved 2. Taps not working 3. Pressuring hand showers are needed
B.E (MECH F2) VII SEM	Rating : 1/4 1.Smell is coming 2.Not Hygiene
B.E (IT 1) V SEM	L Block wash rooms not clean, water leakage. Hand wash, sanitizers
B.E (IT 2) VII SEM	Hand wash, Doors are broken
B.E (IT 3) V SEM	No Mugs, No buckets
B.E (IT 2) VII SEM	Hand wash to be provided
B.E (IT 1) VII SEM	Water is not available-K-Block-Door is damaged and not replaced
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/_____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
..			
..			

Signature
Name and Designation

Copy to
Director-IQAC

NO. 27 / dt 16-11-21 / IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date: 16-11-2021

To

Dr R P Chaudhary
Associate Prof.
1/c Transport

Dear Sir/~~Madam~~,


(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
(Sl No. 5 : Transport facilities)

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


16-11-21
Director-IQAC

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 5	Transport facility
Section	Feedback
B.E (CSE 2) V SEM	Adjustable, Fee is too high, dropping out the students at the middle of the road.
B.E (CSE 1) V SEM	Requesting for semester wise Transport Fee
B.E (Civil A1) V SEM	Fee Should collected semester wise
B.E (MECH F1) V SEM	Rating: 0/4 1. Fees is high; fees is collected even if we came for only few days during the pandemic situations , fee shall be collected semester wise 2. Refund facility of Transport fee shall be intervolved depending on the usage 3. Internships shall be improved in the core area in terms of number and quality 4. College transport fee in high (compared to that they were in 1 st year 5. Field trips shall be encouraged
B.E (PROD) VII SEM	-
B.E (PROD) V SEM	-
B.E (CHEMICAL) VII SEM	Rating : 3/4 1. Fees is very high compared to last year and also compared to other college 2. Collection of Transport fee during online classes should have been avoided 3. Even if they collect fee that should have been adjusted
B.TECH (CHEMICAL) V SEM	Rating: 2.5/4; Fees is high
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	Installment wise
B.E (ECE) V SEM	Rating : 2.43/4 1. Even if the facility is not used , fee is charged 2. Buses are to come on time 3. Buses are leaking during rainy season
B.E (MECH F2) V SEM	Rating : 1/4 1. Uncomfortable seating 2. Fee is high during COVID they collected full fees and not returning even if we don't travel.
B.E (CSE 3) V SEM	No issue
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 2/4 Very high fees, Fee is collected but not adjusted. Buses are not cleaned.

B.E (ECE 2) VII SEM	Rating : 2.75/4 Route no. 34 driver to be cautious; Abnormal increase of fee
B.E (ECE 3) V SEM	Rating : 1/4 1. No of buses in adequate 2. Route 14 is crowded 3. Fees is high 4. Fee paid in not adjusted and again asking for fee
B.E (EEE D2) VII SEM	Rating : 2/4 Abnormal increase in transport fee
B.E (MECH 1) VII SEM	Rating : 0/4 Transport Fee is high
B.E (EEE D1) VII SEM	Rating 2/4 Abnormal fee hike. Seats are not comfortable not cleaned regularly, adjusted of fee must be permitted
B.E (EEE D1) V SEM	Rating 1.67/4 Very high fees; No adjustment of fee paid earlier. Things are not maintained
B.E (EEE D2) V SEM	Rating : 1/4 66 Routes is crowded. Buses are dirty, need regular maintenance, Windows jammed, Drivers are reckless; Fees is high
B.E (CSE C3) VII SEM	Fee is expensive, many issue.
B.E (CSE C1) VIII SEM	Fee is very high
B.E (CSE C2) VII SEM	Fee issue (high)
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 0/4 1. fees is very high 2. Adjustment of fees is not permitted 3. Very dough driving 4. won't stop on a few bus stops (Route 52)
B.E (ECE 3) VII SEM	Rating : 2/4 1. Fee is high 2. Overcrowded & seats not available for students
B.E (MECH F2) VII SEM	Rating : 0/4 1. Fees is high 2. Behavior of transport in charge 3. Adjustment not done 4. Buses are not clean
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	Fee is high, Installments, semester wise
B.E (IT 2) VII SEM	--
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	Fee is high, Installments, semester wise Fee not refunded during COVID

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/_____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
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..			

Signature
Name and Designation

Copy to
Director-IQAC

no. 28/dt 16.11.21/IOA C

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

To

Date: 16-11-2021

The Librarian

Dear Sir/Madam,

(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.

Slno. 6 : Library Facilities

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director-IQAC 16.11.21

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 6	Library
Section	Feedback
B.E (CSE 2) V SEM	-
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating: 3/4 Useful books are only limited. No. of such book shall be increased behavior of male personnel at the issuing is not good.
B.E (PROD) VII SEM	Good
B.E (PROD) V SEM	Rating: 2/4 Questions papers, references old books need to be issued
B.E (CHEMICAL) VII SEM	Rating: 4/4
B.TECH (CHEMICAL) V SEM	Rating : 4/4
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating : 3.5/4 1. More copies of books to be made available, at least during exams
B.E (MECH F2) V SEM	Rating : 4/4
B.E (CSE 3) V SEM	No issue
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating: 4/4
B.E (ECE 2) VII SEM	Rating : 4
B.E (ECE 3) V SEM	Rating : 4/4
B.E (EEE D2) VII SEM	Rating : 4
B.E (MECH 1) VII SEM	Rating : 4/4
B.E (EEE D1) VII SEM	Rating : 3.72 Systems allotted for students not functioning
B.E (EEE D1) V SEM	Rating : 4/4
B.E (EEE D2) V SEM	Rating : 4/4
B.E (CSE C3) VII SEM	-
B.E (CSE C1) VIII SEM	-
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 4/4

B.E (ECE 3) VII SEM	Rating : 3/4 1. some books are not available in adequate number (new subject
B.E (MECH F2) VII SEM	Rating : 3/4
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	--
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	Wi-Fi is not working in the library

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/ _____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
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Signature
Name and Designation

Copy to
Director-IQAC

NO. 28 / dt 16-11-21 / IOAE

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date: 16-11-2021

To

Jd. Director (Academic)
Internship

Dear Sir/~~Madam~~,

(As directed by **PRINCIPAL**)


Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.

Sl No. 7 : Internet/Wi-Fi

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director-IOAC 16.11.21

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 7	Internet / Wi-Fi
Section	Feedback
B.E (CSE 2) V SEM	Connection problem
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating: 2/4 Not aware of (only one responded) No speed
B.E (PROD) VII SEM	Not aware of Passwords
B.E (PROD) V SEM	Not aware of the facility
B.E (CHEMICAL) VII SEM	Not aware; internet is there in
B.TECH (CHEMICAL) V SEM	Not aware of this facility
B.TECH (BIOTECH) VII SEM	Wi-Fi is not working in M-Block
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating :2/4 Not aware of Wi-Fi, 1.Most of the times no signal 2.Speed is not good
B.E (MECH F2) V SEM	Rating : ¼ Not aware; Speed is low in labs for internet
B.E (CSE 3) V SEM	Very slow
B.E (CIVIL 1) VII SEM	Not aware of availability of Wi-Fi
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 2/4 Speed is not there ; Wi-Fi is not available
B.E (ECE 2) VII SEM	Rating :4/4 Limited Wi-Fi
B.E (ECE 3) V SEM	Not aware of it
B.E (EEE D2) VII SEM	Rating : 4
B.E (MECH 1) VII SEM	Rating : 3/4
B.E (BEE D1) VII SEM	Rating : 3/4 Wi-Fi not available
B.E (BEE D1) V SEM	Rating : 0/4 No signals
B.E (EEE D2) V SEM	Internet : 0/4 Wi-Fi : 0/4
B.E (CSE C3) VII SEM	Never works
B.E (CSE C1) VIII SEM	Not aware of the facility
B.E (CSE C2) VII SEM	Never works
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 0/4 1. Very slow 2. Wi-Fi is not there.

B.E (ECE 3) VII SEM	Rating: 3/4 Internet is very slow ; Wi-Fi is not available at all
B.E (MECH F2) VII SEM	Rating : 0.22/4 Totally missing; Quality & signals to be improved awareness to be created.
B.E (IT 1) V SEM	Students are not known that Wi-Fi is available
B.E (IT 2) VII SEM	Continuity issues. Students are not aware
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	Continuity issues, Students are not aware
B.E (IT 1) VII SEM	Not accessing Wi-Fi
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Date: DD/MM/YYYY

Sir,

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* *Proposed* and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/_____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
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Signature
Name and Designation

Copy to
Director-IQAC

NO. 30/ dt 16.11.21/ IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date: 16-11-2021

To Dr.
Asst. Physical Director
Physical Education

Dear Sir/Madam,

(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
(Sl no. 8 : Sports facilities)

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director-IQAC 16.11.21

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 8	Sports Facilities
Section	Feedback
B.E (CSE 2) V SEM	Dress code-Problem
B.E (CSE 1) V SEM	Good
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating: 2.5/4 At issue counter problem is created in spite of producing IDs
B.E (PROD) VII SEM	Need some more number of every item (Such as Chess Boards, Balls etc.)
B.E (PROD) V SEM	Rating: 3/4 more number of kits to be made available
B.E (CHEMICAL) VII SEM	Rating: 4/4
B.TECH (CHEMICAL) V SEM	Rating 3.5/4
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating :2.96/4 1. Block is not open most of the times. 2.Grounds are to be maintained well 3. No kits are issued before 12 Noon.
B.E (MECH F2) V SEM	Rating : 2.55/4 1.More number of kits needed 2. Ground to be improved
B.E (CSE 3) V SEM	To relax the dress code in games like TT
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 2.5/4 Response is not proper; Badminton courts are not cleaned properly.
B.E (ECE 2) VII SEM	Rating :3/4 Poor Maintenance
B.E (ECE 3) V SEM	Rating 4/4
B.E (EEE D2) VII SEM	Rating: 2.1/4 (MGIT students are also using this facilities. Increase no. of kits
B.E (MECH 1) VII SEM	Rating: 1./5/4 Too many restrictions
B.E (EEE D1) VII SEM	Rating : 2.44 Indoor games are mostly looked.

B.E (EEE D1) V SEM	Rating : 2/4 Counters are often closed; outdoors kits to be increased
B.E (EEE D2) V SEM	Rating : 1/4 Grounds need maintenance; More kits needed; Not issuing kits even during leisure hours.
B.E (CSE C3) VII SEM	Dress code issue. Equipment issuing also problem
B.E (CSE C1) VIII SEM	Less equipment some time
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating : 3/4 1. Nets for practice not available 2. Grounds maintenance is required
B.E (ECE 3) VII SEM	Rating : 3/4 1. More no. of kits to be procured 2. Available ones also are not issued many a time
B.E (MECH F2) VII SEM	Rating: 2/4 Shortage of kits; Demanding the students to follow several conditions to give kits.
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	-
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/_____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
..			
..			

Signature
Name and Designation

Copy to
Director-IQAC

m-31/dt 16.11.21/IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

To

The Director,
SA&P

Date: 16-11-2021

Dear Sir/Madam,

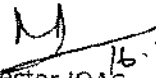
(As directed by PRINCIPAL)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:- Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
(Sl No. 9: Medical Facilities, Sl No. 10: Canteen Facilities)

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the remedial measures to be taken/proposed action plans with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


Director-IQAC 16.11.21

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 9	Medical Facilities
Section	Feedback
B.E (CSE 2) V SEM	Should be opened throughout the day
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating: 4/4
B.E (PROD) VII SEM	Good
B.E (PROD) V SEM	Not availed
B.E (CHEMICAL) VII SEM	Rating :4/4
B.TECH (CHEMICAL) V SEM	Rating :4/4
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating :3/4 1. All times it is closed 2. Even if it is open Nurse is not available
B.E (MECH F2) V SEM	Rating : 4/4
B.E (CSE 3) V SEM	-
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	-
B.E (ECE 1) V SEM	Rating : 4/4 Medicines may be given to others also if patients are unable to come.
B.E (ECE 2) VII SEM	Rating : 3/4
B.E (ECE 3) V SEM	Rating 4/4
B.E (EEE D2) VII SEM	Rating : 4
B.E (MECH 1) VII SEM	Rating: 4/4
B.E (EEE D1) VII SEM	Rating : 2/4 Often closes whenever needed
B.E (EEE D1) V SEM	Not aware of the facility
B.E (EEE D2) V SEM	Rating : 2.33/4 Lack of proper medicines. Doctor is not available ; we have to often go to MGIT for medicines
B.E (CSE C3) VII SEM	-
B.E (CSE C1) VIII SEM	-
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	-
B.E (ECE 1) VII SEM	Rating: 4/4
B.E (ECE 3) VII SEM	Rating : 3/4 Some medicines are not available

B.E (MECH F2) VII SEM	Rating : 3/4 Most of the times they are not available
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 10	Canteen Facilities
Section	Feedback
B.E (CSE 2) V SEM	Cleanliness of plates.
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	After Pandemic prices are increased.
B.E (MECH F1) V SEM	Rating:2.6/4 Food is not hot at times
B.E (PROD) VII SEM	Good. Need some more chairs
B.E (PROD) V SEM	Taste & Quality is not good. Costly also, more chairs needed.
B.E (CHEMICAL) VII SEM	Rating: 4/4
B.TECH (CHEMICAL) V SEM	Rating: 2/4 Poor in terms of less no of chairs crowded. Food quality is good. Need another canteen.
B.TECH (BIOTECH) VII SEM	Should be more Hygienic
B.TECH (BIOTECH) V SEM	-
B.E (ECE) V SEM	Rating : 2.79/4 1.Adequate seats are not available 2. During lunch times very crowded.
B.E (MECH F2) V SEM	Rating : 2.22/4 1.Hygiene to be improved 2. Prices are high
B.E (CSE 3) V SEM	Should be neat
B.E (CIVIL 1) VII SEM	To be more clean
B.E (CIVIL 2) V SEM	Should Hygienic (Dogs are roaming around)
B.E (ECE 1) V SEM	Rating : 2.1/4 After taking order items are often not available, cleanliness to be maintained; more no. of item required
B.E (ECE 2) VII SEM	Rating 2/4 Non-Veg items to be included.
B.E (ECE 3) V SEM	Rating :3.5/4 1. Need to control the crowd 2. Clean times.
B.E (EEE D2) VII SEM	Rating : 3/4 Crowded slighting increased prices, need cleanliness)
B.E (MECH 1) VII SEM	Rating : 1.5/4 Only few chairs
B.E (EEE D1) VII SEM	Rating : 2.72/4 Crowded; very few chairs ; More items needed
B.E (EEE D1) V SEM	Rating : 2.5/4 Poor quality; high prices; Inadequate seating no cleanliness

B.E (EEE D2) V SEM	Rating : 2.1/4 Hygienic needed, maintenance needed; not tasty; Inadequate chairs; To open another canteen; often crowded.
B.E (CSE C3) VII SEM	Not clean
B.E (CSE C1) VIII SEM	Two more canteens should be there
B.E (CSE C2) VII SEM	-
B.E (IT 2) V SEM	Non-Veg and Veg food serving counters should be separated.
B.E (ECE 1) VII SEM	Rating: 2.3/4 1. seating to be increased 2. Cleanliness to be increased 3. One more canteen is required 4. chapatti only two pieces for Rs.60/-
B.E (ECE 3) VII SEM	Rating : 1.9/4 1. Hygiene is to be improved 2. More chairs to be provided 3. One more canteen is needed 4. More variety is needed 5. Veg and non-veg spoons are mixed in canteen
B.E (MECH F2) VII SEM	Rating : 2/4 1. Cleanliness missing 2. Necessary items/ drinks/ juices missing 3. Chairs less 4. Need one more canteen
B.E (IT 1) V SEM	Food Standard could to better, one more canteen with more food items
B.E (IT 2) VII SEM	More food items are to be provided, Water bottles are to be provided sufficient number
B.E (IT 3) V SEM	Not Hygienic, very crowded
B.E (IT 2) VII SEM	More food items to be available
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/ _____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
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..			

Signature
Name and Designation

Copy to
Director-IQAC

no. 32 / dt 16.11.21 / DAAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Date: 16-11-2021

To

Sri I. Bala Krishna
Asst. Professor
Dept. of Chemical Engg.

Dear Sir/~~Madam~~,


(As directed by **PRINCIPAL**)

Sub:- Students' Feedback on Common facilities – Request to submit Remedial Measures/Action plans with expected timelines in the enclosed template-Reg.

Ref:-Feedback Report - V and VII Semester students of BE/B.Tech programs-AY 2021-22.
CST No. 11 : Drinking Water Facilities

Please find herewith enclosed the feedback report (on common facilities) from the V and VII Semester students of B.E/B.Tech programs.

You are hereby requested to submit regarding the *remedial measures to be taken/proposed action plans* with expected timelines to address students' feedback on common facilities in the attached template by 25-11-2021.


16.11.21
Director-IQAC

Copy to PA to Principal

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

STUDENTS' FEEDBACK ON COMMON FACILITIES

Sl. No. 11	Drinking Water Facilities
Section	Feedback
B.E (CSE 2) V SEM	-
B.E (CSE 1) V SEM	-
B.E (Civil A1) V SEM	-
B.E (MECH F1) V SEM	Rating: 3/4 Needs regular ,maintenance
B.E (PROD) VII SEM	Facility ok. But needs continuous supply of water
B.E (PROD) V SEM	Rating: 4/4
B.E (CHEMICAL) VII SEM	Rating: 4/4
B.TECH (CHEMICAL) V SEM	Rating: 4/4
B.TECH (BIOTECH) VII SEM	-
B.TECH (BIOTECH) V SEM	Not working in M Block , K Block waiting rooms
B.E (ECE) V SEM	Rating :3.14/4 1. At times throats are getting infected when this water is consumed 2. Cleanliness to be maintained
B.E (MECH F2) V SEM	Rating : 3/4
B.E (CSE 3) V SEM	-
B.E (CIVIL 1) VII SEM	-
B.E (CIVIL 2) V SEM	
B.E (CIVIL 2) V SEM	At least one in the floor
B.E (ECE 1) V SEM	Rating : 4/4
B.E (ECE 2) VII SEM	Rating :3/4 Not good; Must be cleaned frequently
B.E (ECE 3) V SEM	Rating : 4/4
B.E (EEE D2) VII SEM	Rating : 4
B.E (MECH 1) VII SEM	Rating : 4/4
B.E (EEE D1) VII SEM	Rating : 2.94/4 Not clean, cooling is not happening
B.E (EEE D1) V SEM	Rating : 1/4 Some location water is not there, cleanliness to be improved
B.E (EEE D2) V SEM	Rating : 2.5/4 No cool water, No glasses; Dusty & needs cleaning
B.E (CSE C3) VII SEM	Untidy
B.E (CSE C1) VIII SEM	-
B.E (CSE C2) VII SEM	K-Block waiting room- water is not clean

B.E (IT 2) V SEM	L-Block water coolers are not clean
B.E (ECE 1) VII SEM	Rating 4/4
B.E (ECE 3) VII SEM	Rating: 3/4
B.E (MECH F2) VII SEM	Rating : 3/4 Cleanliness missing
B.E (IT 1) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 3) V SEM	-
B.E (IT 2) VII SEM	-
B.E (IT 1) VII SEM	--
B.E (CIVIL 2) VII SEM	--

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/ _____:

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1			
2			
..			
..			

Signature
Name and Designation

Copy to
Director-IQAC

CHAITANYA BHARAHTI INSTITUTE OF TECHNOLOGY (A)

Submitted to the Principal:

Date: 25/11/2021

Sir,


Sub: - Submission of *Remedial measures to be taken/ Action Plan(s) Proposed and expected Timelines* to complete the Remedial Measures/Action Plans with regard to the student feedback on Common facilities (**Drinking Water Facility**)

Ref: - 1. Students' feedback Report.
2. Letter from Director, IQAC dated 16.11.21

Name of the Department/ Section/ committee/ Chemical Engineering

Sl.No	Summary of the students' feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial measures/ Action Plan(s)
1.	Water coolers are not cleaned properly.	Maintenance department may take up the cleaning work once and hand them over to the concerned departments where the dispensers are located. Departments may take up the regular maintenance of these dispensers from then. I/C water plant can check these fortnightly.	By 02/12/21 , these works can be completed
2.	Cooling not happening in few water coolers.	Will be informed to the electrical wing to get them rectified.	By 02/12/21, these works can be completed
3.	Glasses not provided	Students collect water in bottles. If required glasses will be arranged by chaining them to the dispenser.	-
4.	Water taste is not proper in few dispensers	Repair/ Maintenance work of the water plants is being taken up on priority basis	By 04/12/21, these works will be completed.

Copy to
Director, IQAC


(H. Bala Krishna)
I/C, Mineral Water Plants


25/11/21

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: 27/11/2021

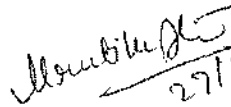
Sub: - Submission of *Remedial measures to be taken / Action Plan(s)* Proposed and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department: Accounts

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1.	Non availability of personnel at fee counters	Will make sure that an alternative is always available at counter.	Immediate
2.	Improvement in Online fee payment facility	We will work with our banker and try to improve the online fee payment facility	2 months
3.	Hostel fee paid during Covid-19 lock down to be adjusted	Talks are going on with management & GST consultant will get to a conclusion soon	1 month
4.	Rude counter staff	Efforts will be made to improve communication between counter staff and students	Immediate
5.	Reduction of hostel & transport fee	Will pass on the request to the management	Immediate
6.	Less Counters	We have already addressed the issue and increased the number of counters to 2 from 1	
7.	Need to respond calls	We will make sure that a dedicated person will take all the calls	Immediate

Copy to
Director-IQAC


27/11/21
Krutika Atre
Sr. Asst Accounts

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)
HYDERABAD – 500 075

No. 1274/CBIT/AEC/IC/2021

Date: 05.12.2021

To,
The Principal,
Chaitanya Bharathi Institute of Technology,
Hyderabad,

Dear Sir,

Sub: CBIT-AEC- Student's Feedback on Common Facilities – Remedial Measures / Action
Plans – Reg.

Ref: Letter No. 24/ dt. 16.11.2021/IQAC

With reference stated above, the Action Plan proposed is as follows:-

S. No.	Feed Back Item	Action Plan	Time Line
1	Need more Counters	Plan to increase more number of Counters. Taken Approval from the Principal.	One Counter will be increased by the end of December 2021
2	Issuing ID Cards	Issuing of ID Cards was delayed due to Covid-19 Pandemic Situation and lockdowns. All the ID Cards have been issued	Already issued
3	Availability of Staff during Lunch Time	Already working during lunch timings of Student's Class Work	Available
4	Staff need to be polite	Staff have been polite and cordial with students. However, we try to improve the politeness further to the best of satisfaction of students	Is already in practice

Submitted for information and necessary directions.


Director-AEC & COE

Copy to Director-IQAC.

ACADEMIC AND EXAMINATION CELL

years

Note submitted to the Principal

Date: 17.11.2021

Sir,

Sub-Submission of *Remedial measures to be taken / Action Plan(s) Proposed* and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities. - Reg.

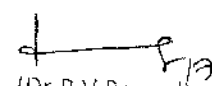
Ref:- No. 25/dt 16.11.21/IQAC

Name of the Department/Section/Committee/: CoE

Sl. No.	Summary of the Student's feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/Action Plan(s)
1	Results are not declared on time	<ul style="list-style-type: none"> The Results of Main/Suppl Examinations generally will be declared within 4 weeks from the date of Last theory/Lab examination. Proposed to take action against Faculty who have not completed evaluation within the stipulated time. 	It is already in practice.
2	Revaluation results shall be declared before notification for supplementary exams.	<ul style="list-style-type: none"> After receiving the "List from the AEC office", the revaluation will take minimum 3 weeks' time. Students list must be received from the AEC within two days after the last date of fee payment. 	It is already in practice
3	No proper communication about results.	<ul style="list-style-type: none"> After the results are ready to be announced, a mail will be sent to "website in-charge" with a request to publish the results in the website. A copy of the same mail will be sent to Director-AEC & COE as well. Since all the student communication will be sent from AEC office, publication of results communication also can be sent from AEC 	---
4	GPA is not getting upgraded after revaluation results.	GPA will be upgraded immediately after the announcement of results, for the students without any backlogs.	It is already in practice
5	Memos to be released in time	Memos will be released within 10 days from the announcement of results.	It is already in practice
6	Servers are very slow during results	It is not in the purview of COE office.	---

Copy to Director-IQAC

19/11/21
Feedback to all


(Dr. P.V. Prasad)
COE

ACADEMIC AND EXAMINATION CELL

Chaitanya Charathi Institute of Technology
 Guntur
 Date: 17.11.2021
 1087
 Gen. M. S. H. Dist.
 HYDERABAD

Note submitted to the Principal

Sir,

Sub:-Submission of Remedial measures to be taken / Action Plan(s) Proposed and Expected Timelines to complete the Remedial Measures/Action Plan(s) with regards to students' feedback on Common facilities. - Reg.

Ref:- No. 25/dt 16.11.21/IQAC

Name of the Department/Section/Committee/: CoE

Sl. No.	Summary of the Student's feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/Action Plan(s)
1	Results are not declared on time	<ul style="list-style-type: none"> The Results of Main/Suppl Examinations generally will be declared within 4 weeks from the date of Last theory/Lab examination. Proposed to take action against Faculty who have not completed evaluation within the stipulated time. 	It is already in practice.
2	Revaluation results shall be declared before notification for supplementary exams.	<ul style="list-style-type: none"> After receiving the "List from the AEC office", the revaluation will take minimum 3 weeks' time. Students list must be received from the AEC within two days after the last date of fee payment. 	It is already in practice
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5	Memos to be released in time	Memos will be released within 10 days from the announcement of results.	It is already in practice
6	Servers are very slow during results	It is not in the purview of COE office.	---

Copy to Director-IQAC

Dr. P. V. Prasad
 Director

13/11/2021
 (Dr. P. V. Prasad)
 COE



CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY
(Kukapudi Village), Gandipet, Hyderabad, Telangana-500075. www.chaitanyait.ac.in

ACADEMIC AND EXAMINATION CELL

Chaitanya Bharathi Institute
of Technology
Gandipet, R.R. Dist.
HYDERABAD-500 075.
17 NOV 2021
1087
Date: 17.11.2021

Note submitted to the Principal

Sir,

Sub:-Submission of Remedial measures to be taken / Action Plan(s) Proposed and Expected Timelines to complete the Remedial Measures/Action Plan(s) with regards to students' feedback on Common facilities. - Reg.

Ref:- No. 25/dt 16.11.21/IQAC

Name of the Department/Section/Committee/: CoE

Sl. No.	Summary of the Student's feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/Action Plan(s)
1	Results are not declared on time	<ul style="list-style-type: none"> The Results of Main/Suppl Examinations generally will be declared within 4 weeks from the date of Last theory/Lab examination. Proposed to take action against Faculty who have not completed evaluation within the stipulated time. 	It is already in practice.
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5	Memos to be released in time	Memos will be released within 10 days from the announcement of results.	It is already in practice
6	Servers are very slow during results	It is not in the purview of COE office.	---

Copy to Director-IQAC

Direct AEC & COE
Director DEAE
f of

Dr. P. V. Prasad
COE
13/11/2021

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of Remedial Measures to be taken/Action Plan(s) and expected timelines to complete the Remedial Measures /Action Plan(s) with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of Remedial measures to be taken / Action Plan(s) Proposed and Expected Timelines to complete the Remedial Measures /Action Plan(s) with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section/Committee/ "STUDENT'S TRANSPORT CENTRE"

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1	High Fees and Installation facility	Fees hike is due to implementation of GST & rise in diesel price	
2	Adjustment of fees	not possible due to road payment during Covid period.	
3	cleanliness and Drivers behaviour	and more relief in tax payments from Govt.	
4	overcrowding on some Routes	SOP are made and informed to drivers. extra buses deployed and unauthorised boarding was prevented.	

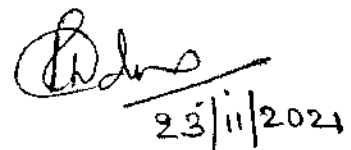
Copy to
Director-IQAC

Signature 24/11/21
Name and Designation
Dr R. P. CHOWDARY
Associate professor
Mechanical Engg Dept.

బస్ డ్రైవర్లకు ప్రవర్తనా నియమావళి.

- ① మధ్యం-నీచి-చి వాహనం ఎట్టుపరిస్థితులలోనడపరాదు. అది చట్టరీత్యానోం.
- ② సమయ పొలనకు ప్రాధాన్యత ఈయవలెను. ఏదయినా బస్ స్టాప్ నకు నిర్దేశించిన సమయము కన్నా ముందు వచ్చినట్లైతే, అక్కడ నిర్దేశ సమయము వరకు వేచి ఉండి, విద్యార్థులను ఎక్కించుకొని బయలుదేర వలయును.
- ③ విద్యార్థులను ఎక్కించుకొనునప్పుడు, మరిము దించునప్పుడు రోడ్డు మధ్యలో కాకుండా పక్కకు తీరవలయును.
- ④ బస్సులను పరిశుభ్రముగ ఉంచవలెను
- ⑤ విద్యార్థులలో వాగ్వివాదానికి దిగకుండా ఏమయినా సమస్యలున్నట్లైతే సుపర్వైజర్లకు తెలిపవలెను.
- ⑥ బస్సును అతవేగంగానడపరాదు, మరిము త్రాఫిక్ నిబంధనలను తప్పని సరిగా పాటించవలెను.
- ⑦ మీరు వాహనము యొక్క పరిస్థితులు ఎప్పుడొకప్పుడు గమనించి, రిపేరులు ఏమయినా ఉన్నట్లైతే వెంటనే చేయించ వలెను.
- ⑧ వాహనము నడుపునప్పుడు సెల్ ఫోన్ మాట్లాడుదురు.


23/11/2024


23/11/2024

Sir,
above guidelines were made and
circulated to drivers

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY(A)

STUDENTS TRANSPORT CENTRE

Received the Instructions sheet and we will follow the same in future. 25-11-2021

S.No	Bus Route No	Name of the Driver	Signature
1	10--amberpet		
2	14-Uppal	D. Sudhakar Shetty Reddy	T. S. Reddy
3	15-Uppal	M.D. RABA RAO	M. RAO
4	17- Mallapur		Informed
5	18-ECIL		Informed
6	19- Amberpet	S. KRANTHI Reddy	Informed
7	20- A.S. Rao Nagar		Informed
9	24- Alwal		Informed
10	26- Suchitra	A. KRISHA	A. KRISHA
11	28- Sangeet		Informed
12	29-A.S. Rao Nagar	R. PRASAD	R. PRASAD
13	32- Indu Aranya	R.D. NAVAZ	Syed Nawaz
14	36-L.B. Nagar	A. SATHI	Jay
15	39-L.B.Nagar	V. LAXMAN	V. LAXMAN
16	44- Alkapuri	S. KINIVAS	S. KINIVAS
17	46- Vanastalipuram	S. LEE R. BHAI	S. LEE R. BHAI
18	48- B.N. Reddy	M.D. ELAHI	ELAHI
19	49- B.N. Reddy	Alam Fadia	Alam Fadia
20	52- Sri Nagar Colony		
21	59- S R Nagar	C. N. NALAN	C. N. NALAN
22	59-A SR Nagar		
23	60- Beeramguda		
24	61- Miyapur		
25	64-n Pragati Nagar	D. H. CHANDRAN	D. H. CHANDRAN
26	66- Jeedimetla	K. J. U.	
27	67- Kukatpally		Informed
28	69-Y- Junction	M.D. F. H. ZAK BHAI	Informed

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)
Gandipet, Hyderabad - 500 075

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on common facilities: 11/6/21

Submitted to Principal:

Sir,

Date: 25/11/2021

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)*
Proposed and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section : Library & Information Centre

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1	WiFi Problem	Present Wifi Device is working,	-
2	Computer Systems not functioning	All the Student Systems are working fine	-
3	More Copies of Books	Books are available as per the Ratio. However new additions will be added every year as per the need.	No immediate Remedial Action required However new additions will be added every year as per the need.

Dr. C. SRIKANTH REDDY
LIBRARIAN-CBIT

Copy to
Director-IQAC

15/11/21
12/11/21

C.B.I.T

E-MAIL & WEB SERVICES

Principal CBIT <principal@cbit.ac.in>

LIBRARY - Student Feedback - Remedial Measures - Information - Reg

Dr. C.Srikanth Reddy, Librarian-CBIT <librarian@cbit.ac.in>

To: Principal - CBIT <principal@cbit.ac.in>

Cc: Director-IQAC <director_iqac@cbit.ac.in>

Sat, Nov 27, 2021 at 2:46 PM

Dear Sir
Greetings

With reference to Student Feedback on Common Facilities
it is herewith attached the Remedial measures for the issues raised by the students on library facilities and services

Submitted for your information and necessary directions if any

Thanking you

Regards

Librarian -CBIT

----- TAKE CARE - STAY SAFE - STAY HEALTHY -----

----- Knowledge is Power -----

Dr. Srikanth Reddy, C.

Librarian & Head
Library & Information Centre
CBIT, Gandipet,
HYDERABAD - 500 075

Mobile : 08466997215

Email : librarian@cbit.ac.in / cbitlic@gmail.com

2021-CBIT- Feedback on Common Facilities - Library - Remedial Measures - 2021.11.25.pdf
84K

Dr. Srikanth Reddy
27/11/21
28/11/21
29/11/21

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)
Gandipet, Hyderabad - 500 075

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: 25/11/2021

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)*
Proposed and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section : Library & Information Centre

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1	WiFi Problem	Present Wifi Device is working, There is need to improve the capacity and It will be taken up along with Campus Wifi Project proposed by CSE Dept./JD informatics	No Remedial Action required
2	Computer Systems not functioning	All the Student Systems are working fine	No Remedial Action required
3	More Copies of Books	Books are available as per the Ratio. However new additions will be added every year as per the need.	No immediate Remedial Action required
4			

Handwritten signature

Dr. C. SRIKANTH REDDY
LIBRARIAN-CBIT

Copy to
Director-IQAC

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

DEPARTMENT OF PHYSICAL EDUCATION

No.PED/470/17/2021-22

07-12-2021

Sub: Feedback on Sports facilities – Remedial measures / Action plan – Reg.

Ref: No.30/dt:16-11-21/IQAC

With reference to the above letter, the following are the remedial measures / Action plans for the feedback report on sports facilities from V and VII Semester students.

Sl.No	Summary of the students feedback	Remedial measures / Action plan	Expected timelines to complete
1.	Ground and court maintenance	Need to purchase bush cutter and increase the man power	Already proposed
2.	Dress Code – Problem, relax the dress code, several conditions to issue	shoes and dress code is mandatory to avoid injuries, playing convenience, and for court maintenance	
3.	Availability of Kits and facilities	Student's strength increased rapidly and sports facilities decreased – 2 Volleyball courts, 1 basketball court and 2 tennis courts dismantled during construction of M and N blocks. Hence present facilities are not fully catering the student's.	Proposed for construction of new courts – outdoor facilities
4.	Need more kits, less equipment	Already proposed for purchase of sports material	
5.	No kits are issued before 12 noon,	Departmental rule that issues starts by 12:00 noon, with the	

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Date: 03/12/2021

Sir,

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)*
Proposed and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Lr.no.31/dt.16-11-2021/IQAC).

Name of the Department/Section/Committee/Canteen Monitoring Committee:

Sl. No	Summary of the Students' feedback	Remedial measures taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1	Cleanliness and Hygiene conditions	<ul style="list-style-type: none"> Portable water was provided for the washing area. However, hot water supply is also proposed Dustbins with covers are provided in a sufficient number. Additional dust bins are planned It is resolved to replace the existing (old) hand wash with a new one 	<ul style="list-style-type: none"> It is planned to provide hot water in two months within a month within two months.

2	Non-Vegetarian food	<ul style="list-style-type: none"> Non-vegetarian food is already introduced 	<ul style="list-style-type: none"> Immediately implemented
3	Crowded	<ul style="list-style-type: none"> Vegetarian and non-vegetarian counters are separated The support of NSS volunteers is taken to monitor during the peak hours. Additional Counter is proposed 	<ul style="list-style-type: none"> Immediate Immediate One month
4	Adequate seats are not available	<ul style="list-style-type: none"> Considering the covid situation no of seats are limited deliberately. However, the number of Granite top tables is increased 50 more chairs are arranged 	<ul style="list-style-type: none"> Immediate Immediate
5	More items	<ul style="list-style-type: none"> The matter will be referred to Canteen Development Committee (CDC) 	<ul style="list-style-type: none"> within 15 days
6	Additonal Canteen	<ul style="list-style-type: none"> The matter will be referred to Canteen Development Committee (CDC) 	<ul style="list-style-type: none"> within 15 days



Signature
Chairman- Canteen Monitoring Committee, CBIT

(Prof. P. Sreenivas Sarma)

Copy to
Director-IQAC

12/12/21

