

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)
Gandipet, Hyderabad - 500 075

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Date: 25/11/2021

Sir,

Sub: - Submission of *Remedial measures to be taken / Action Plan(s)*
Proposed and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department/Section : Library & Information Centre

Sl. No	Summary of the Students' feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1	WiFi Problem	Present Wifi Device is working,	-
2	Computer Systems not functioning	All the Student Systems are working fine	-
3	More Copies of Books	Books are available as per the Ratio. However new additions will be added every year as per the need.	No immediate Remedial Action required However new additions will be added every year as per the need.


Dr. C. SRIKANTH REDDY
LIBRARIAN-CBIT

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Director-IQAC

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25/11/21

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of **Remedial Measures to be taken/Action Plan(s)** and expected timelines to complete the **Remedial Measures /Action Plan(s)** with regards to students' feedback on common facilities:

Submitted to Principal:

Date: 27/11/2021

Sir,

Sub: - Submission of **Remedial measures to be taken / Action Plan(s) Proposed** and Expected Timelines to complete the **Remedial Measures /Action Plan(s)** with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).

Name of the Department: Accounts

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1.	Non availability of personnel at fee counters	Will make sure that an alternative is always available at counter.	Immediate
2.	Improvement in Online fee payment facility	We will work with our banker and try to improve the online fee payment facility	2 months
3.	Hostel fee paid during Covid-19 lock down to be adjusted	Talks are going on with management & GST consultant will get to a conclusion soon	1 month
4.	Rude counter staff	Efforts will be made to improve communication between counter staff and students	Immediate
5.	Reduction of hostel & transport fee	Will pass on the request to the management	Immediate
6.	Less Counters	We have already addressed the issue and increased the number of counters to 2 from 1	
7.	Need to respond calls	We will make sure that a dedicated person will take all the calls	Immediate

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27/11/21

Krutika Atre
Sr. Asst Accounts

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27/11/2021



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

Template for submission of *Remedial Measures to be taken/Action Plan(s)* and expected timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on common facilities:

Submitted to Principal:

Sir,

Date: DD/MM/YYYY

Sub: - Submission of *Remedial measures to be taken / Action Plan(s) Proposed* and Expected Timelines to complete the *Remedial Measures /Action Plan(s)* with regards to students' feedback on Common facilities.

Ref: - Students' feedback Report (Reference Details to be furnished).


Name of the Department/Section/Committee/ "STUDENTS TRANSPORT CENTRE"

Sl. No	Summary of the Students' feedback	Remedial measures to be taken / Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/ Action Plan(s)
1	High Fees and Instabment facility	Fee hike is due to implementation of GST & rise in diesel price	
2	Adjustment of fees.	- not possible due to vendor payment during covid period.	
3	cleanliness and Dories behaviour	- SOP are made and informed to drivers. and no relief in tax payments from Govt.	
4	overcrowding on some Routes	- extra Buses deployed and unauthorised boarding was prevented.	


Signature 26/11/21

Name and Designation

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Director-IQAC



27/11/21

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బస్ డ్రైవర్లకు ప్రవర్తనా నియమావళి.

- ① మధ్య సీమిచి వాహనం ఎట్టపరిస్థితులలో నడపరాదు. అది చట్టరీత్యా సేరం.
- ② సమయ పొలనకు ప్రాధాన్యత ఈయవలెను. విదయనా బస్ స్టాప్లనుకు నిర్దేశించిన సమయము కన్నా ముందు వచ్చినచో. అక్కడ నిర్దేశ సమయము వరకు వేచి ఉండి, విద్యాార్థులను ఎక్కించుకొని బయలు దేర వలయును.
- ③ విద్యాార్థులను ఎక్కించుకొనునప్పుడు, మరిము దించునప్పుడు రోడ్డు మధ్యలో కాకుండా పక్కకు ఆపవలయును.
- ④ బస్సులను పరిశుభ్రముగ ఉంచవలెను
- ⑤ విద్యాార్థులలో వాగ్వివాదానికి దిగకుండా విమయనా సమస్యలున్నచో సుపర్వైజర్లకు తెలిపవలెను.
- ⑥ బస్సును అతవేగంగా నడపరాదు, మరిము ట్రాఫిక్ నిబంధనలను తప్పని సరిగా పాటించవలెను.
- ⑦ మీరు వాహనము యొక్క పరిస్థితులు ఎప్పటికప్పుడు గమనించి, రిపేరు లు విమయనా ఉన్నచో వెంటనే చేయించవలెను.
- ⑧ వాహనము నడుపునప్పుడు సబ్ ఫోన్ మాట్లాడులదు.


23/11/2021


23/11/2021

Not: These details were informed and circulated to bus drivers

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY(A)

STUDENTS TRANSPORT CENTRE

Received the Instructions sheet and we will follow the same in future. 25-11-2021

S.No	Bus Route No	Name of the Driver	Signature
1	10--amberpet	D. Sudarshan Shetty	D.S. Reddy
2	14 -Uppal	M.D. BABA Bhai	M. Bhai
3	15 -Uppal	M.D. RA SOOL	
4	17- Mallapur		
5	18-ECIL		
6	19- Amberpet	S. KRANTHI Reddy	S. Kranti Reddy
7	20- A S. Rao Nagar		
8	22- AS Rao Nagar	JANI	Jani
9	24- Alwal	A. SAI A. KRISHNA	A. Sai A. Krishna
10	26- Suchitra	M.D. MAJEED	M. Majeed
11	28- Sangeet		
12	29-A.S. Rao Nagar	R. PRA SAD.	R. PRASAD
13	32- Indu Aranya	G.D. NAVAZ	G.D. Navaz
14	36-L.B. Nagar	A. SAILE	A. Saile
15	39-L.B.Nagar	V. LAXMAN	V. Laxman
16	44- Alkapuri	SKINIVAS	S. Kinivas
17	46- Vanastalipuram	SA LEE M. Bhai	S. Lee M. Bhai
18	48- B.N. Reddy	M.D. ELAHI	M. Elahi
19	49- B.N. Reddy	Aleem Pasha	Aleem Pasha
20	52- Sri Nagar Colony	B. SUTAYA NARAYANA	B. Sutyay -
21	59- S R Nagar	Ch. Maleesh	Ch. Maleesh
22	59-A SR Nagar		
23	60- Beeramguda	M. P. H. V.	M. P. H. V.
24	61- Miyapur		
25	64-n Pragati Nagar	D H CHANDAR	Dhrc
26	66- Jeedimetla	KATU	
27	67- Kukatpally		
28	69-Y- Junction	M.D. RAZAK Bhai	R. Bhai

CHAITANYA BHARAHTI INSTITUTE OF TECHNOLOGY (A)

Submitted to the Principal:

Date: 25/11/2021

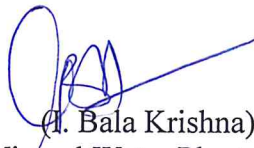
Sir,

Sub: - Submission of *Remedial measures to be taken/ Action Plan(s) Proposed and expected Timelines* to complete the Remedial Measures/Action Plans with regard to the student feedback on Common facilities (**Drinking Water Facility**)

Ref: - 1. Students' feedback Report.
2. Letter from Director, IQAC dated 16.11.21

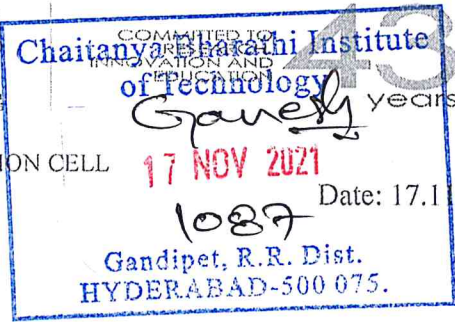
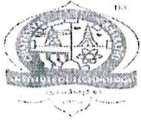
Name of the Department/ Section/ committee/ Chemical Engineering

Sl.No	Summary of the students' feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial measures/ Action Plan(s)
1.	Water coolers are not cleaned properly.	Maintenance department may take up the cleaning work once and hand them over to the concerned departments where the dispensers are located. Departments may take up the regular maintenance of these dispensers from then. I/C water plant can check these fortnightly.	By 02/12/21 , these works can be completed
2.	Cooling not happening in few water coolers.	Will be informed to the electrical wing to get them rectified.	By 02/12/21, these works can be completed
3.	Glasses not provided	Students collect water in bottles. If required glasses will be arranged by chaining them to the dispenser.	-
4.	Water taste is not proper in few dispensers	Repair/ Maintenance work of the water plants is being taken up on priority basis	By 04/12/21, these works will be completed.


(A. Bala Krishna)
I/C, Mineral Water Plants

Copy to
Director, IQAC


25/11/21



ACADEMIC AND EXAMINATION CELL

Note submitted to the Principal

Sir,

Sub:-Submission of *Remedial measures to be taken / Action Plan(s) Proposed* and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities. - Reg.

Ref:- No. 25/dt 16.11.21/IQAC

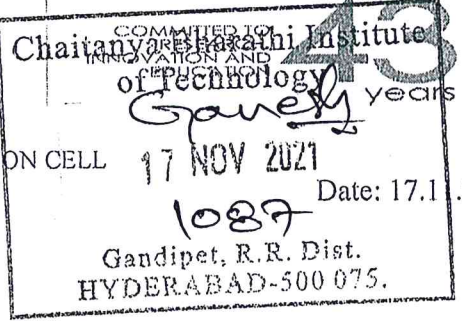
Name of the Department/Section/Committee/: CoE

Sl. No.	Summary of the Student's feedback	Remedial measures to be taken/ Action plan(s) proposed	Expected Timelines to complete the Remedial Measures/Action Plan(s)
1	Results are not declared on time	<ul style="list-style-type: none"> The Results of Main/Suppl Examinations generally will be declared within 4 weeks from the date of Last theory/Lab examination. Proposed to take action against Faculty who have not completed evaluation within the stipulated time. 	It is already in practice.
2	Revaluation results shall be declared before notification for supplementary exams.	<ul style="list-style-type: none"> After receiving the "List from the AEC office", the revaluation will take minimum 3 weeks' time. Students list must be received from the AEC within two days after the last date of fee payment. 	It is already in practice
3	No proper communication about results.	<ul style="list-style-type: none"> After the results are ready to be announced, a mail will be sent to "website in-charge" with a request to publish the results in the website. A copy of the same mail will be sent to Director-AEC & COE as well. Since all the student communication will be sent from AEC office, publication of results communication also can be sent from AEC 	---
4	GPA is not getting upgraded after revaluation results.	GPA will be upgraded immediately after the announcement of results, for the students without any backlogs.	It is already in practice
5	Memos to be released in time	Memos will be released within 10 days from the announcement of results.	It is already in practice
6	Servers are very slow during results	It is not in the purview of COE office.	----

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Direct-AEC & COE
Director IQAC
18/11/2021

(Dr.P.V.Prasad)
COE



ACADEMIC AND EXAMINATION CELL

17 NOV 2021

Date: 17.11.2021

Note submitted to the Principal

Sir,

Sub:-Submission of *Remedial measures to be taken / Action Plan(s) Proposed* and Expected Timelines to complete the *Remedial Measures/Action Plan(s)* with regards to students' feedback on Common facilities. - Reg.

Ref:- No. 25/dt 16.11.21/IQAC

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Direct-AEC & COE
Director DSAC
11/11/2021

(Dr.P.V.Prasad)
COE