


**Chaitanya Bharathi Institute of Technology (A)**  
**Department of Electronics and Communication Engineering**  
**ECE-Laboratories In charges**

S.no	Name of the Lab.	Room No.	Area 1 bay 36 Sq.m	Intercom No.	Teaching Staff	Technical Staff
1	Basic Electronics Lab	N-003	2 bays	303	Sri.E.Chandra Shekar/ Dr. Jeet Ghosh	Sri.N.Krishnaiah
2	Projects Lab	N-004	2 bays	303	Sri.MohdZiauddin Jahangir / Sri.P.Ranjith	Sri.V.ChandrashekarYadav
3	Computer Centre	N-005	2 bays	304	Sri.G.MallikharjunaRao/ Dr.P.Sathish	Sri.V.Shiva Kumar
4	SP / EDA Lab	N-101	2 bays	307	Sri.A.Krishna Kumar/ Sri.T.AravindaBabu	Sri.S.Chandra Reddy
5	ES&VLSID Lab	N-102	2 bays	307	Dr. MLN Charyula Dr.M.Ramana Reddy	Sri.M.Krishna
6	CN Lab	N-105	2 bays	309	Sri.G.V.Pradeep Kumar/ Dr.Sai Krishna Kondoju	Sri.N.SeshagiriRao
7	Microcontrollers Lab	N-106	2 bays	309	Dr. K.Sudershan Reddy/ Smt.N.Dhana Lakshmi	Sri.V.Rajender Reddy
8	Microwave Lab	N-201	2 bays	313	Dr.P.NarahariSastry/ Dr..K.Suman	Sri.V.SivaRamaiah
9	Communications Lab	N-202	2 bays	313	Dr.A.Vani/ Smt.K.S.R.S.Jyothsna	Sri. K.Vijaya Bhaskar Reddy
10	LDIC Lab	N-204	2 bays	315	Sri. N.Jagan Mohan Reddy/ Dr.D.Nagadevi	Sri. K. Sridhar Babu
11	ED/Analog Circuits Lab	N-205	2 bays	315	Smt.B. Neeraja / Sri.P.ChandraSekhar	Smt.M.P.Radha
12	EMS Lab	N-206	2 bays	316	Sri.M.V.Nagabhushanam / Smt.A.Satyavati	Sri.G. Surender
13	EWN Lab	N-208	2 bays	316	Dr. Ch.Navitha / Smt.J.Mounika	Sri.E.Yadagiri
14	NCRC	N-401	1 bay	317	Dr.A.Supraja Reddy Sri.T. Sridher	Sri.K.Lakshmana Project Staff
15	G-1 Lab	R&E Pent House	36.4 Sq. m	301	Dr. M. Bhanu Chandra Dr. Vinodh Kumar M	Sri. V. Maneesh Reddy, Project Associate

  
**HEAD**  
**Dept.of ECE**

# CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)

## Department of Electronics and Communication Engineering Roles and Responsibilities of Lab Incharges

1. To prepare budget proposal and plan for the procurement of equipment for the coming academic year well in advance in coordination with Lab Technician.
2. To find out the requirements for consumables for the laboratory and procure the same, before the start of every semester.
3. Requisition of consumables shall be submitted to the HOD, who in turn shall verify the same and forward to the Principal for necessary procedure to purchase.
4. To ensure lab maintenance and readiness of the lab for performing the experiments.
5. Lab In-Charges are required to well maintenance the lab and plan & execute for repairing of equipment.
6. Equipment safeguarding and following safety protocols during sessions.
7. Raise the indent for the new requirements to cater the latest lab requirements.
8. To prepare lab manuals and update the same as per regulations change/curriculum change.
9. To maintain the Stock Register and Consumable Registers.
10. Maintenance of In-Out entry registers for the equipments and consumables.
11. To plan for repair and condemnation of the equipments.
12. To see that the infrastructure facilities in the labs are adequate so that each batch has ample opportunity to complete practical's satisfactorily.
13. To hold those responsible for any breakage / loss etc, recover costs while issuing no dues from labs.
14. Lab In-charge should display (i) List of Equipment/software with cost (ii) List of Experiments (iii) Lab Timetable (iv) Names of Lab In-charge / Lab Assistants (v) Major equipment's etc, on the Lab Notice board.
15. To display Do's & Don'ts and safety precautions in the lab.
16. Any other duty as may be assigned by the HoD / Principal from time to time.



**HEAD**

**DEPT.OF ECE**