


Meeting of the Teaching Staff in HOD's Room
 on ~~27th~~ 27th July 2013 - at 1 PM.

Members Present / Absent

- Dr. T. Sai Krishna, HOD 
1. Dr. V. Aruna
 2. Sri. C. Obula Reddy
 3. Dr. S. Snylaja — on 'OD'
 4. Sri. K. Raja Gopal
 5. Dr. G.V. Lakshmi
 6. Smt. S. Sumitra
 7. TRAV. Bharathi
 8. Dr. Sonu Roy
 9. Mr. Md. K. A. Hatteen
 10. Dr. C. Anjaneyulu.
 11. Smt. P. Sujatha

Minutes of the Meeting:

Meeting of BOS in Biotechnology Dt: 6-08-2013.

HOD

[Signature]

Dr. V. Aruna

[Signature]
6/8/2013

Dr. G. VIJAYA LAKSHMI-

[Signature] 6/8/13

Mrs. T.R.A. Vepaya Bharathi

[Signature] 6/8/2013

J. SUMITHRA

[Signature] 6/8/13

C. Obula Reddy

[Signature] 6/8/13

MD. K. A. Matheem

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Ms. P. Sujata

[Signature] 6/8/13

- HOD informed that ISO Audit would be held on 29th & 30th of August 2013.
- There is a need to offer one open elective by each department for which - 3 grades can be given
- There is a need to convene a BOS meeting after O.V. confirms the university nominee. There is a need to convene a meeting in 3rd week of August to finalize the syllabus (1st year 2013-14).


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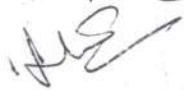

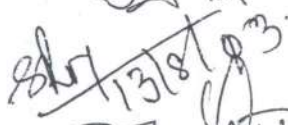
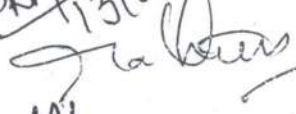
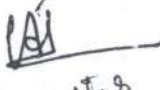
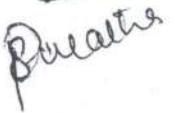
In the light of the autonomy Staff Council at the level of the department is constituted that includes the following teaching staff
Dr. T. Senthil Kumar, Dr. V. Aruna, Sri. C. Obula Reddy, Dr. G. Vijaya Lakshmi
Smt. S. Sumithra, Smt. T.R.A. Bharathi, Dr. Soma Ray, Md. K.A. Matheem, C. Anja Raju
and Ms. P. Sujata.

13/8/13

Circular

The following Staff is requested attend Staff Council meeting at 12.45 P.M today i.e. 13.8.13 in HOD's meeting.


HOD
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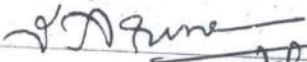
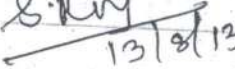
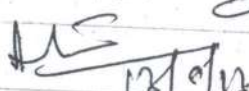

- Dr. V. Aruna  13/8/13
- Sri. C. Chula Reddy 
- Dr. G. Vijaya Lakshmi  13/8/13.
- Ms. Sumitra 
- Ms. TRAV. Bharami  13/8/2013
- Dr. Soma Roy  13/8/13
- Ms. KA Mahesh 
- Dr. C. Anjaneyulu 
- Ms. P. Sujatha 

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Meeting of Staff members on 13/8/13
in HOD's Room. at 12:45 PM.

Members Present:

Dr. T. Sankritha	
Dr. V. Aruna	
C. Obala Reddy	copy 13/8/2013
P. Sujatha	Prathna 13/8/13
Mrs. T.R.A. Vijaya Bharathi	By 13/8/2013
Dr. Soma Roy	S. Roy 13/8/13
MD. K.A. Mathew	
J. SUMITHRA	
Dr. G. VIJAYALAKSHMI	

1. Meeting called to discuss about BOS.
2. Dept BOS to do subject framing.
→ Dept. BOS: 7 members (upto Mathew)
→ Staff Council - core subject (all) faculty members
~~Dept BOS~~

3. College BOS decided to have
6 subjects in Ist yr 1st sem
& 6 " " Ist " 2nd sem

Credits / Periods per sem = 33

4. Staff council discussed in depth on ^{sa} feasibility of continuing ^{both} BOC & IPAC (Chem papers)
• It was felt that
• IPAC syllabus is studied by all at Intermediate level. Hence repetition.

subject at 1st yr (as per BOS college level.)
 it is decided to have ~~and~~ ~~Fundamentals of Biochem~~
 BOB in both semesters ~~of~~

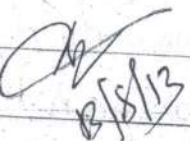
& Chem/Phy^{Bio} in one semester.

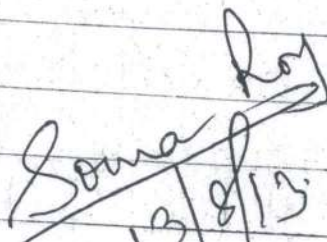
- Also suggested that ES (which was as a core subject in 2/4) needs to be offered at 1st yr. itself.
- Hence staff council decided

BOC in 1st/2nd Sem of 1/4
~~in place of IAC, another chemistry~~

5. Workshops in-chargees were asked to give a structure frame for the workshop conduction.

6. Faculty who have accompanied students for Industrial Visit (on 12/8/13) were Congratulated by HOD.


 13/8/13


 13/8/13


CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY
DEPARTMENT OF BIOTECHNOLOGY

Date: 26-09-2013

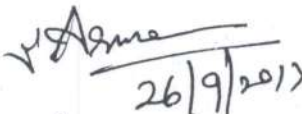
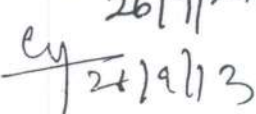
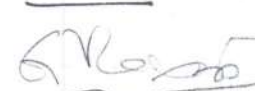

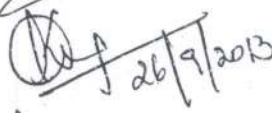
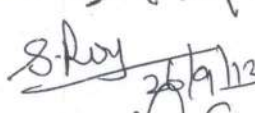
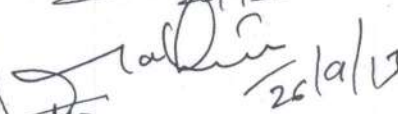
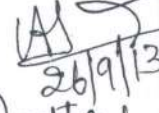
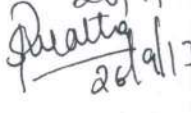
This is to inform Teaching staff of the department that there will be a meeting in HOD's chamber on 26-09-2013 (Today) at 1:00 pm.

Agenda

1. Autonomy
2. Two days Workshop


HOD, Biotech

List of Teaching staff.

1. Dr. V.Aruna 
26/9/2013
2. Mr. C.Obula Reddy 
26/9/13
3. Dr. S. Shylaja _____
4. Dr. K.Rajagopal _____
5. Dr.G.Vijaya Lakshmi 
6. Ms.S. Sumitra 
7. Ms.T.R.A.Vijaya Bharathi 
26/9/2013
8. Dr. Soma Roy 
26/9/13
9. Mr Md.K.A.Matheen 
26/9/13
10. Dr.C.Anjaneyulu 
26/9/13
11. Smt.P Sujatha 
26/9/13

26/9/13

Teaching Staff Meeting in HOD room
at 1:00 p.m.

1. BOS meeting to be held on 28/9 (Sat) at 2:30^{PM}
2. Revised BOS committee done. Decided for total of 9 members. BOS, including

⑨

HOD - chairman	
Asst Prof - Dr. Aruna	
Expert (Outside) - Dr. Kalpakam Polasa (NIR)	
- Dr. Anu Acharya ()	
from O.U	- Dr. Gopal Reddy (HOD, Micro dept)
Alumni	- Mr. Navneet Bury (O.U)
Other from Dept	- Mr. Obola Reddy
	- Dr. G. Vijayalakshmi
from Industry	- Dr. M. Madhusudhan Rao (CCMB)

③ BOS meeting on 28/9 will look into:-

- ✓ Review of sub. str for 1/4
- ✓ Review of sub wise detailed syllabus
- ✓ Credits for Chem & BioPhy labs. (1 for each)
- ✓ Chem lab changed to Organic Chem lab.
- ✓ Suggest methodologies for innovative teaching
- ✓ for Research & Training
- ✓ Industry - Guest interactions (MOU₁₃)

(7) Two-day Workshop: 28th & 29th Sep '13.

✓ Review was done with respect to program schedule.

✓ Responsibilities of Staff given

✓ No co-convenor names in Certificates.

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9. M

10. Dr.

. Sir



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)
GANDIPET, HYDERABAD -75

28-09-2013

Date: 16.09.2013

ORDERS

Sub:- CBIT (Autonomous) – Constitution of Board of Studies - for the Dept. of Bio-Technology - Reg.

Ref:- (1) Letter No.F.22-1/2013(AC) Dated: 22-05- 2013.
(2) Letter No.976/MR/H/1601-Engg./2012-13/Acad./IV-1 Dated: 22.7.2013.

The UGC vide orders 1st cited, has granted Autonomous status to CBIT for a period of 6 years with effect from the academic year 2013-2014 to 2018-2019. In accordance with the said orders of the UGC, the Osmania University also has granted Autonomous status vide letter 2nd cited, for the same period of 6 years with effect from the academic year 2013-2014 to 2018-2019 subject to UGC, AICTE guidelines. In accordance with the UGC guidelines, the Board of Studies is hereby constituted for the Department of Bio-Technology, CBIT, as given below.

**COMPOSITION OF THE BOARD OF STUDIES AND ITS FUNCTIONS
FOR BIO-TECHNOLOGY DEPARTMENT**

I. Composition:

1. Head of the Department concerned (Chairman)	Dr. T.Sai Krishna
2. All the Professor of the Department.	--
3. One Associate Professor	--
4. One Assistant Professor.	Dr. V. Aruna
5. Two experts in the subject from outside the college to be nominated by the Academic Council.	1. Dr. Kalpkam Polasa, Director, NIN, Tarnaka, Hyderabad-500007. 2. Dr. Anu Acharya, CEO, Mapmy Genome India Ltd, Hyderabad-500081.
6. One expert to be nominated by the vice-chancellor from a panel of six recommended by the college Principal	Prof. Gopal Reddy, Head, Dept. of Microbiology, UCS, OU, Hyderabad - 07.
7. One representative from industry/corporate sector/allied area relating to placement.	Dr. N. Madhusudhan Rao, Scientist CCMB-Tarnaka, Hyderabad-500007
8. One postgraduate meritorious alumnus to be nominated by the principal. The chairman, Board of Studies, may with the approval of the principal of the college, co-opt:	Mr. Navneet Bung, GS1-44, Innovation Lab Tata consultancy services, Deccan park, Madhapur, Hyderabad -500081
(a) Experts from outside the college whenever special courses of studies are to be formulated.	-
(b) Other members of staff of the same faculty.	Mr. C. Obula Reddy Dr. G. Vijaya Laxmi

Special invitee EADU

28/9/13. P.T.O.

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Minutes of BOS of Biotechnology held on 28th Sep 2013

ONOMOUS)

Date: 16.09.2013

Members present: Ch

* Chairman Dr. V. Saikrishna. : Chairman.

1. * Dr. Gopal Reddy. : OSmania University
CBOS, Member. O.U. Nominee.

2. Dr. Kalpakam Polasa : Subject expert. Outside
Director. NIN. the college.

3. Dr. N. Madhusadhan Rao. : Representative, Outside
Scientist. CCMB. College / Research.

4. Mr. Navrooz Bano. : Alumnus. Post
TES, graduate alumnus.

5. Prof. H. Polasa. : Advisor & ~~Member~~
Dept. Biotech. Visiting Prof.
CBIT.

6. Dr. V. Aruna. : Faculty of
7. Dr. G. VIJAYALAXMI. : Biotech - CBIT.
8. C. Obula Reddy : Biotech - CBIT

Members discussed with Agend a items and prepared. The chairman explained salient features of autonomy & necessity of preparing the syllabus. After the detailed discussion, by going thru the draft syllabus

apt. of
7.2013.
of 6 years with effect
ers of the UGC, the
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ICTE guidelines. In
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prepared for 1st & 2nd B.Tech Biotechnology

The following resolutions were adopted

1. Resolved to approve the course structure for B.Tech. 1st & 2nd Semester B.Tech (1st) course as prepared & modified. The necessary modifications to be incorporated.
2. Approved the panel of Examiners for 1st & 2nd Semester. (2013-14) were prepared for theory & Practical.
3. It is suggested to prepare the overall course structure of B.Tech Biotech from 2nd to 4th year, with clear titles of papers for theory & Pract.
4. To discuss and finalise in the next BOS meeting. Draft Syllabus with detailed content under each paper title is to be discussed, prepared for discussion & approval in the next BOS meeting.

[Signature]
Chairman

Chairman thanked all the members

for the constructive ^{advice} program for BOS meeting -

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28/9/13

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