



CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY (A)
Kokapet (Village), Gandipet, Hyderabad, Telangana-500075. www.cbti.ac.in



ISO Certified
9001:2015

COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

43
years

Eligibility Criteria for the following non-teaching positions

o Civil CAD Operator

Ist or IInd Class in Diploma in Architecture / Civil Engineering with Knowledge of Auto CAD Drawings of Buildings, Furniture & Machinery. Desirable knowledge of 3D views in Auto CAD.

o Computer Operator

1st or IInd class Degree with PGDCA / Diploma in CSE / B.Tech / BCA / MCA / BSc / MSc with 2 Years of Experience in Corporate or Educational Institutions. Excellent Computer Skills and Knowledge in Operating Systems

o Student Counsellor

M.Sc., / MA in Psychology, with minimum 8-10 Years of Experience in Counseling Students in Higher Education. Ph.Ds.' with lesser experience will be considered.

o Programmer

1st Class in B.Tech / MCA / MSc (comp) with 8-10 years of experience in Programming, Computing and Systems Operations. Excellent Academic Record will be preferred.

Skills:

Well versed with Programming and Software's. Great insight on further developments, ability to learn and teach various programming languages. Skilled enough to understand the students' requirements and guide them to make them learn and understand better. Ability to assess the need, analyze the situations and provide on time solution in the Computer Labs.

Certification : PHP.

- ✓ Good Coding Skills.
- ✓ Problem solver
- ✓ Decision making ability.

o **Administrative Executives**

1st or IInd class in Degree with 2 - 3 Years of Experience in reputed Institution well versed with MS Office with Good Typing Skills. Good Knowledge in Documentation and Filing.

Drivers

A pass in 10th Standard, should be able to read and write English (basic) and Local language and should possess professional Driving License with 8 years' experience in heavy vehicle.

General Information :

- o Candidates may submit their latest CV along with all the relevant certificates relating to the Qualifications, Experience and proof of salary drawn.
- o T.A. and D.A. will not be paid for the candidates to attend the interview.
- o The Advertised Posts will be recruited depending upon the Vacancy Position / Requirement in the Departments which will be decided by the Management.
- o Selection process is completely under the Management discretion.

Note :

The Management has got all the right to conduct or call off the interviews at any time for the given Advertisement.

Sd/-
Prof. P. RAVINDER REDDY
PRINCIPAL, CBIT