## logo latest

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## **CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (Autonomous)**

**(7 U.G. & 5 P.G. Engg., Programmes Accredited by NBA & Accredited by UGC - NAAC -**

**with "A+ + " Grade and NIRF Ranked Institute)**

## **Chaitanya Bharathi P.O., Kokapet (V), Gandipet (M), Hyderabad - 500 075, Telangana State.**

## **=======================================================================================**

**Advt. No. 1 / TS / 2025**

Affix your latest passport size photograph & get it attested by a Gazetted Officer with seal

**EMPLOYMENT APPLICATION FORM**

**APPLICATION FOR THE POST OF** : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DEPARTMENT** : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PART - A : GENERAL & ACADEMIC INFORMATION**

1. Name in full with Surname : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. Father’s / Husband Name : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. Date of Birth & Age (in Christian era) : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

4. Place of Birth : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

5. Postal Address for Communication : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

6. Email ID : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

7. Mobile No. : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

8. Give particulars of all **Examinations passed Degree / Diploma obtained** (commencing with the Matriculation or equivalent Examination). Where a **Degree / Diploma** has been obtained by **Private** **appearances** that should be specifically mentioned in **Brackets** in **Column (2)** of the **Table**.

***- (Copies of Certificates to be enclosed)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Examination or**  **Degree** | **Name of the College and University** | **Year of passing** | **Class & Percentage** | **Subjects taken for Specialization** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

9. **EMPLOYMENT DETAILS:**

a) **Teaching Experience: \_\_\_\_\_\_\_\_ Yrs.** *(Give in reverse chronological order*)

***- (Copies of Appointment Orders and Service Certificates to be enclosed)***

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name & Address of the Organization** | **Designation** | **Scale of pay / Consoli-dated Salary Rs.** | **Duration of Employment** | | | **Basic Pay last Drawn / Consolidated salary** | **Reasons for leaving the Post** |
| **From** | **To** | **Total (Yrs)** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |

**Courses taught: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Administrative Experience: \_\_\_\_\_\_\_\_ Yrs.** *(Give in reverse chronological order*)

***- (Copies of Appointment Orders and Service Certificates to be enclosed)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Organization** | **Designation** | **Duration of Employment** | | **Pay Band / Grade Pay and Total Salary in Hand** |
| **From** | **To** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**c) Industrial / Research Experience: \_\_\_\_\_\_\_\_ Yrs.** *(Give in reverse chronological order*)

***- (Copies of Appointment Orders and Service Certificates to be enclosed)***

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Employer** | **Position Held** | **Nature of Duties** | **Duration of Employment** | | | **Basic Pay last Drawn / Consolidated salary** | **Reasons for leaving the Post** |
| **From** | **To** | **Total (Yrs)** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |

**PART – B : RESEARCH PUBLICATIONS & OTHER INFORMATION**

**1) RESEARCH :**

**a) Papers published in International Journals**

***(List of Publication details to be attached)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Complete reference details of the paper (names, paper title, issue etc.)** | **ISSN/ISBN/DOI** | **Number of Authors** | **Publishing group [(like Elsevier, Springer, IEEE etc)]** | **Page Nos.** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**b) Papers published in Conferences (National or International)**

***(List of conference papers to be enclosed)***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Complete reference details of the paper (names, paper title, issue etc.)** | **ISSN/ISBN/DOI** | **Name of the Conference** | **Conference organized by** | **Date** | **Page Nos.** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |

**c) Books and Monographs**

***(Enclose the proof of Books and Monographs)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name of the Authors** | **Reference details of**  **book / monograph** | **Name of the publisher & ISSN/ISBN** | **Number of authors** | **Page Nos.** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**d) Book Chapters**

***(Enclose the proof of Book chapters)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Name of Authors** | **Reference details of book chapter and the book in**  **which this appears** | **Name of the publisher & ISSN/ISBN** | **Page Nos.** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |

**e) Research Projects**

**(*Enclose the proof of document)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month & year of sanction of project and duration** | **Name of the Sponsoring Agency** | **Expected Outcome** | **Current Status** | **Page Nos.** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**f) Consultancy Works**

**(*Enclose the proof of document)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Month & year of sanction of project and duration** | **Name of the consultancy work** | **Expected Outcome** | **Current Status** | **Page Nos.** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**g) Patents**

**(*Enclose the proof of document)***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Authors** | **Title** | **File No. & Date** | **Design Process** | **Filed /**  **Published / Granted with date** | **Page Nos.** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |

**2) Awards/Fellowship (*Enclose the proof of document)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name of the award / fellowship** | **Name of awarding body** | **Date** | **International / National** | **Page Nos.** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**3) Ph.D. Thesis Supervision** *(At all organization that you have worked with)***:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Name** | **Title of Thesis** | **Year of Completion** | **Co-guides (if any)** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |

**4) Membership of Professional Bodies:** **(*Enclose the proof of document)*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5) Other Information, if any : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6) Details of Enclosures:**

(i) (ii)

(iii) (iv)

(v) (vi)

**7)** If any of your Relatives / Friends are working in the

Institute mentions their Names with Relationship. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8)** Names of two Persons with their Address / Designation

(Including Email ID & Mobile Number) to whom reference

can be made about the Candidate :

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**9)** If selected and appointed please specify the time you require for joining duty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place:

Date: / /2025  **Signature of the Candidate**

================================================================================

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that the particulars furnished in this Application are true to the best of my knowledge.

Date: / /2025  **Signature of the Candidate**

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**ONLY FOR CANDIDATES ALREADY WORKING IN ORGANIZATION / INSTITUTIONS**

* 1. Forwarded to the Principal, CBIT, Gandipet, Hyderabad – 500 075.
  2. The Applicant is a Permanent / Temporary Employee and His / Her Conduct and Character are \_\_\_\_\_\_\_\_\_\_
  3. Certified that the above Particulars are correct as per our Records.
  4. The Organization / Institution has No Objection to relieve Him / Her, if He / She is selected for the Post.

**FULL SIGNATURE:**

**DESIGNATION:**

Date: **(Office Seal)**