

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY, (AUTONOMOUS) GANDIPET,
HYDERABAD-75
DEPARTMENT OF ENGLISH

Date: 17.05.2021

Minutes of the meeting of Board of Studies (BOS) - English, held at 2.00 PM on Saturday, 15 May 2020 via online mode through google meet.

Members, BoS:-

1. Dr YL Srinivas, Professor & Chairperson, Dept of English, Osmania University
2. Dr V. Parvathi, HOD, Humanities and Social Sciences, JNTUCEH, GNITS
3. Dr P. Aparna, Professor & Head, Dept of Humanities & Mathematics
4. Mr Sreekar Sannapareddy, Co-Founder & CEO Gradvine Advisors Pvt. Ltd, Hyderabad
5. Mrs A. Vijayalakshmi, Assistant Professor(Sr), Dept. of English, CBIT
6. Mr Sreenivas Andoju, Assistant Professor(Sr), Dept. of English, CBIT
7. Mr K. Naveen Kumar Assistant Professor Dept. of English, CBIT
8. Dr Shagufta Parween, Assistant Professor Dept. of English, CBIT
9. Dr Shirisha Deshpande, Assistant Professor Dept. of English, CBIT
10. Mr V. Laxman, Assistant Professor Dept. of English, CBIT
11. Dr. N. Madhu, Assistant Professor Dept. of English, CBIT

Members Absent: Mr Sreenivas Andoju, Assistant Professor(Sr), Dept. of English, CBIT

Mrs A. Vijayalakshmi, Assistant Professor(Sr), BoS English, occupied the chair and conducted the proceedings.

Item No.1: Approval of the syllabus for the course Indian Traditional Knowledge -BE/B.Tech III & IV Semesters -All branches)

Minutes: The syllabus for Indian Traditional Knowledge was thoroughly discussed and deliberated upon in the BoS meeting. It was unanimously resolved that since the course is mandatory and the syllabus has been prescribed by the AICTE no major changes would be brought about in the syllabus. The syllabus was approved by the BoS members after removal of "Introduction to Mayamatam" from the AICTE prescribed syllabus as it was considered to be too difficult for the students. It was also decided that the department requires adequate resources to handle it. The BoS members recommended that the department should outsource or invite people from outside who are experts in the field to handle the course. The Code for the syllabus 20EGM02 was approved by the BoS.

Item No. 2: Approval of the syllabus for the course Universal Human Values-II: Understanding Harmony - BE/B.Tech III & IV Semesters -All branches)

Minutes: The BoS members resolved to keep intact the syllabus for the compulsory credit course, Universal Human Values-II: Understanding Harmony as it has been provided by AICTE. Professor & Chairperson, OU, drew attention to the conspicuous absence of ancient Indian texts as the Jataka stories or Kathasaritasagara, which are embedded with values. Professor & Chairperson, OU, also recommended to include two texts in the References:
1) AMARTYA SEN, The Argumentative Indian.
2) SHASHI THAROOR, The Hindu Way of Life.

Dr. V. Parvathi informed that AICTE regularly conducts programs on Universal Human Values and Indian Traditional Knowledge and materials used during the orientation programme can be used for the course. It was also mentioned that any faculty handling the subject should have a minimum exposure to at least one 8-day FDP on the subject. Dr P. Aparna also emphasised on the training and suggested that a workshop could be arranged to guide and motivate people as to how to take the classes. The BoS members also stressed upon that it is to be highlighted that the course is to be taught by faculty from every teaching department. Based upon the suggestions of the BoS, the Course Outcomes was slightly modified. the syllabus was then unanimously approved by the BoS.

Item No. 3: Changes to be brought about in the unit V of Soft skills Lab Syllabus- V & VI SEM

Minutes: It was informed that the course would now be taught in the V and VI Semester instead of the III and IV semester so that it would help the students at the time of placements. It was unanimously resolved to rename the title of the Soft Skills Lab course as **Employability Skills**. Dr YL Srinivas suggested to include Hypothesis, and Dr. P. Aparna suggested to include Plagiarism in Unit IV. It was resolved to include elements in the V Unit of the syllabus which will help the students prepare for competitive exams. As such, the following elements were included in **Unit V- Verbal Aptitude-** Sentence correction, sentence completion, jumbled sentences, vocabulary and Reading Comprehension. After a thorough revision and restructuring of the course Objectives, Course Outcomes, syllabus design, and Proofreading, the syllabus was approved by the BoS.

Item No. 4: Revising Approval of CIE for English Lab 20EGC02 in R 20 Scheme (BE/BTech I & II Semesters -All branches)

Minutes: The BoS members suggested that the terminology used in the Lab CIE should be contextual as well as appropriate and the tools used to assess the students for the Lab CIE need to be clearly defined. After thorough deliberations and based upon the suggestions of the BoS members it was decided to keep the following five Performance Indicators in the Lab CIE rubrics:

- Pre Activity Preparation work
- Activity Performance
- Post Activity Analysis[Viva, Inference]
- Record Writing
- Personal and Professional Etiquette

Item No. 5: Any other item with the permission of the Chair

There being no other item the meeting ended with vote of thanks to the chair.

Head, Dept. of English &
Chairperson BoS

Cc:--
The Principal, CBIT
Director, Academics, for Information,
All the Members of the BoS