



**CHAITANYA BHARATHI
INSTITUTE OF TECHNOLOGY**
An Autonomous Institute | Affiliated to Osmania University
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075. www.cbti.ac.in

Approved by: Affiliated to: UGC Autonomous: 12 Programs Accredited by: Grade A++ in: All India Ranking 151-200 Band: Certified by: ISO 21001 : 2018

COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

47
years

Date: 19.08.2026

CIRCULAR

Sub: Certification of Attendance for Scholarship holders for the year 2025 -26 for purpose of **Renewal** for the year **2026 – 27** – Reg.

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The Social Welfare Department, Govt of Telangana, has issued revised guidelines to the colleges for renewal of scholarship for the year **2026 – 27**. Accordingly, every scholarship holder shall put in a minimum of 75% of attendance in the previous year 2025 – 26.

The Heads of Departments are requested to kindly certify the attendance of the scholarship holders of their department in the proforma given for the year 2025 – 26. The concerned student may be directed to enclose the certificate issued by the Head of the Department along with the hard copy of the Scholarship Online Renewal Application form and submit the same in the scholarship section for renewal of scholarship for the year **2026 – 27**, and for onward transmission to the respective sanctioning authority.

PRINCIPAL



CERTIFICATE

Name of the Student _____ Admn No. _____
Roll No. _____ Course _____ Branch _____ Category _____
of the Scholarship (_____) (SC / ST / BC / EBC / MINORITY / PHC) Actual percentage of
Attendance during the year **2025 – 26** is _____ %.

Signature of the Student with date

Mobile No: _____

Epass Appl.No : _____

Signature of the
Head of the Department
with date and stamp