CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

Autonomous Institution Under UGC
Accredited by NBA and NAAC-UGC
Chaitanya Bharathi (Post) HYDERABAD – 500075

Date: 24.03.2014

Minutes of second meeting of Academic Council held on 19.03.2014 at 02:00 PM in the Conference Hall, CBIT.

Members Present:

1. Dr.B.Chennakesava Rao, Principal, CBIT and Chairman, Academic Council
2. Dr. T.Sai Krishna, Head, Department of Biotechnology
3. Dr.R.Sreedhar Rao, Head, Department of Chemical Engg.
4. Prof. P.Sreenivasa Sarma, Head, Department of Civil Engg.
5. Dr. N.V.Koteswara Rao, Head, Department of Electronics and Comm. Engg.
6. Dr. P Suresh, Head, Department of Information Technology
7. Dr. P.Ravinder Reddy, Head, Department of Mechanical Engg.
8. Dr. P.Saraswathi, Head, Department of SMS
9. Dr. Y. Rama Devi, Head, Department of MCA
10. Dr. K.Nagi Reddy, Head, Department of Chemistry
11. Dr. C.R.K.Reddy, Professor, Department of Computer Science & Engg.
12. Dr. T.Sankarshana, Professor, Chemical Engg. and Controller of Examinations
13. Dr. P.Venkata Prasad Dept. of Electrical and Electronics Engg.
14. Dr. B.Linga Reddy, Dept. of Physics
15. Dr. Swatmaram, Dept. of Mathematics
16. Mr. K. Sagar, Assoc. Professor, Department of Computer Science and Engg.
17. Dr. M.V.S. Murali Krishna, Professor, Department of Mechanical Engg.
18. Dr. M.V.Krishna Rao, Assoc. Professor, Department of Civil Engg.
19. Smt M. Kalyani, Asst. Professor, Department of Chemical Engg.
20. Sri M.V.Nagabhushanam, I/c. AEC & Assoc. Professor, Dept. of Electronics & Comm. Engg.
21. Dr. E. Saibaba Reddy, Professor of Civil Engg & Rector, JNTUH.
22. Dr. N. Venkata Reddy, IIT, Hyderabad.
23. Dr. Ravande Kishore, Professor, Dept. of Civil Engg. Univ. College of Engg., OU
24. Dr. P.V.N. Prasad, Professor, Dept. of Electrical & Electronics Engg., Univ. College of Engg., OU
25. Dr. Srinagesh Chatarajupalli, Infosys
26. Sri K.S.Sarvanan, CTS

Leave of Absence:

1. Prof. A. Venugopal Reddy, Dean, OUCE, OU
2. Sri Raj Kumar Chellappan – Director – QLC Head, CTS, Hyderabad.

Dr. B. Chennakesava Rao, Chairman, Academic Council welcomed the members of the council and conducted the proceedings.

Minutes:

The minutes of the first meeting of academic council held on 30-10-2013 are confirmed.

ITEM 1: To approve the minutes of BOS of

a) Chemical Engineering

i. The council recommended To include course objectives and courses outcomes with serial numbers for every course and to correct the typographical errors crept in unit-5.
ii. To quote/include the latest editions of text books / suggested readings indicating the year of publication.

b) MCA

i. The council recommended
ii. To include course objectives and courses outcomes with serial numbers for all the courses. To restrict the textbooks / suggested readings to six (6) only. To quote the latest editions of text books and suggested readings, indicating the year of publication.
iii. To incorporate case studies in all laboratory courses and to maintain consistency in writing laboratory experiments.
iv. To use uniform template for all the courses.
v. To avoid mentioning unit numbers against the text books.
vi. To dispense with the mention of unit Nos and follow a standard practice of listing out experiments/ Exercises in respect of the course EG 621 (Advanced English Communication Skills Lab).

c) SMS

The council recommended
i. To include the template and incorporate proper course objectives and outcomes for all the courses.
ii. To limit the number of text books / suggested readings to six (6).
iii. To avoid vendor names of the software in the syllabus and to state broadly as "Exposure to appropriate Software Packages".
iv. To correct typographical errors crept in and avoid the use of question marks in the syllabus.
v. To quote/ include the latest editions of text books and suggested readings, along with the year of publication.

ITEM 2: To finalize scheme/structure for 2/4 B.E / B.Tech

The BOS Chairman of Civil Engg, CSE, ECE, EEE, IT, Mech & Prod.Engg, Chemical Engg and Bio-Technology have presented their respective schemes of instruction for 2/4 B.E /B.Tech. The council recommended to adopt uniform policy in formulating the scheme of instruction and recommended the following.

i. To offer either six(6) theory courses plus two(2) lab courses **or** five(5) theory courses plus three(3) lab courses, with an exception for a maximum of six(6) theory courses plus three(3) lab courses, under unavoidable and exceptional circumstances with proper justification and subsequent approval of the council. It was also advised to deliberate on this issue in the meeting of Heads of the departments and balance the work load.

ii. To award one(1) credit for two periods of tutorial in theory courses.
iii. To provide clarity in respect of survey camp in 2/4 B.E (Civil) curriculum.
iv. To adopt common format of the template for all the courses.
v. To maintain balance of load for common courses viz: Managerial Economics and Accountancy, after deliberating in the meeting of HODs.
vi. To offer elective courses from 3/4 I-semester onwards only.
vii. To rename M-I and M-II of 2/4 B.Tech (Bio-Tech) as Basic Mathematics and Advance Mathematics or any other option as felt appropriate by the BOS concerned.
viii. To have a maximum of Thirty Five(35) periods per week.

ITEM 3: Any other item with permission of the chair

i. Academic council has approved the syllabus of "Object Oriented Program through C++" for 1/4 B.E / B.Tech, which is common to all the programs.
ii. Academic Council has ratified the appointments of Dr.P.Ravinder Reddy, Dean (R&D), Dr.N.V.Koteswara Rao, Dean (CDAAC), Dr.S.Sankarshana, Controller of Examination and Dr.P.Venkata Prasad, Asst. Controller of Examination.
iii. All the chairmen BOS, are required to finalize the syllabus of 2/4 B.E/B.Tech and send the approved copies (soft copy) of syllabus to the Principal by 20th April 2014 without fail. Further, it is to be noted that the hard copies of the syllabus with the signatures (on every page) of all the BOS members concerned are to be sent to the Principal, on or before 20th April 2014.

The meeting of academic council concluded with the vote of thanks proposed by the chairman.

Sd/-

Chairman
Academic Council

Copy to:
All the members of Academic Council

Attestation by Director Academics

Dr. K. Krishna Veni

Note:
The members are hereby requested to suggest modifications to the minutes of the academic council, if any, within one week, otherwise minutes are deemed to be approved.

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