



**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)**  
**ACADEMIC AND EXAMINATION CELL**

No. 1080/CBIT/ AEC / IC / 2023

Date: 06.10.2023

**NOTIFICATION**

The last date for applying for **Physical Verification** of Answer Scripts of MBA IV-sem and MBA II-sem (Main & Backlogs) R20 & R16 and MBA I-sem & III-sem (Supple & Backlogs) R20 & R16 held in the month of **Aug, 2023** is **16.10.2023** . The fee for each answer script verification is **Rs. 1,000/-** . Students desirous of applying for Physical Verification are required to pay the fee through **Challan** or **use the following online payment procedure**. Submit the Challan or Online payment receipt along with duly filled Revaluation application form at AEC **on or before 16.10.2023**

**Procedure for online payment:**

- Logon to erp portal and click on respective (Revaluation / Recounting) fee payment link and follow the instructions step by step for the payment.

After successful payment, click on "Revaluation / Recounting Fee Receipt" for generating online examination fee receipt along with student photographs. Failing to download the generation of online examination fee receipt along with student photographs will be **treated as non-submission of examination Application**

For any queries, contact Director, AEC & CoE.

- Note:**
1. Application forms are available at AEC counter(s) for **Offline Payment**. The student should pay through **Challan** (Admn Office) and submit exam form along with the Challan at AEC Counter without fail.
  2. **Fee once paid cannot be refunded or adjusted for any future examinations.**

Copy to :

1. HOD-MBA with a request to circulate and display the same.
2. Admin Office with a request to make necessary arrangements
3. Director - Academics
4. Controller of Examinations
5. Director-CDC
6. Librarian
7. AEC-Counter-3

  
**PRINCIPAL**

