



**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A)**  
**ACADEMIC AND EXAMINATION CELL**

No. 04/CBIT/ AEC / IC / 2024

Date: 04.01.2024

**NOTIFICATION**

The last date for applying for **Physical Verification** of Answer Scripts of B.E/B.Tech VII-semester (Main) R20 held in the month of **Dec, 2023** is **11.01.2024**. The fee for each answer script verification is **Rs. 1,000/-**. Students desirous for applying for Physical Verification are required to pay the fee through **Challan** or **use the following online payment procedure**. Submit the Challan or Online payment receipt along with duly filled Revaluation application form at AEC **on or before 11.01.2024**

**1. Procedure for online payment:**

- Logon to erp portal and click on respective (Revaluation / Recounting) fee payment link and follow the instructions step by step for the payment.
- After successful payment, click on "Revaluation / Recounting Fee Receipt" for generating online examination fee receipt along with student photographs. Failing to download the generation of online examination fee receipt along with student photographs will be **treated as non-submission of examination Application.**
- For any issues regarding Examination Fee Payment, contact: **8466997216.**

**2. Procedure for offline payment ( through CBIT Challan):**

Application forms are available at AEC counter(s) for Offline Payment. Students shall take Challan at Admn. Office/ Accounts Section, pay the fee at ICICI Bank and submit the filled in application form along with the Challan at AEC Counter immediately after payment without fail.

**3. Fee once paid cannot be refunded or adjusted for any future examinations.**

Copy to :

1. All HODs with a request to circulate and display the same.
2. Admin Office with a request to make necessary arrangements.
3. All Directors, Joint Directors, Librarian for information.
4. CoE, for information and necessary arrangements.
5. WBC, for uploading the notification on the Institute's Website.
6. AEC-Counter-2

*C. S. S.*  
**PRINCIPAL**

*[Handwritten Signature]*