



**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD
ACADEMIC AND EXAMINATION CELL**

No. 224 /CBIT/ AEC / IC /Exams/2022

Date: 11.06.2022

NOTIFICATION

The last date for applying for **Physical Verification** of Answer Scripts **MBA - I Sem (Main & Backlogs) - R20, MBA III Sem (Main & Backlogs) R20 and MCA I Sem (Main & Backlogs) R20**, held in the month of **March / April, 2022** is **17.06.2022**. The fee for each answer script verification is **Rs. 1000/-**. Students desirous of applying for revaluation are required to pay the fee through **Challan** or **use the following online payment procedure**. Submit the Challan or Online payment receipt along with duly filled Revaluation application form at AEC on or before **17.06.2022**. **Those candidates who could not submit the application forms at AEC counter are not considered for Physical Verification.**

Procedure for online payment:

- Logon to ERP portal and click on "Recounting" (for Physical Verification) fee payment link and follow the instructions step by step for the payment.
- After successful payment, click on "Recounting" (for Physical Verification) for generating online examination fee receipt along with student photographs. Failing to download the generation of online examination fee receipt along with student photographs will be **treated as non-submission of examination Application.**
- For any queries, contact Director, AEC & CoE.

Procedure for offline payment:

1. Application forms are available at AEC counter(s) for **Offline Payment**. The student should pay through **Challan** (Admn. Office) and submit exam form along with the Challan at AEC Counter without fail.
For any queries, contact Director, AEC & CoE.
2. **Fee once paid cannot be refunded or adjusted for any future examinations.**

Copy to :

1. The Head, **MCA & MBA** with a request to circulate and display the same
2. Admin Office with a request to make necessary arrangements
3. Director - Academics
4. Controller of Examinations
5. Librarian

PRINCIPAL

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Principal
Chaitanya Bharathi Institute of Technology
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