



ACADEMIC AND EXAMINATION CELL

No. 1189/CBIT/AEC/IC/Exams/2023

Date: 08-12-2023

NOTIFICATION

It is hereby notified that the following examinations will be held in the month of **January, 2024**.

- **MBA I Sem (Main) R23**
- **MBA III Sem (Main & Backlogs) & I Sem (Backlogs) R20**
- **MCA I Sem (Main) R23**
- **MCA III Sem (Main & Backlogs) & I Sem (Backlogs) R20**

Semester End Theory and Practical Examination schedules will be informed in due course of time,

Examination Fee Payment:

1. Procedure for online payment:

- Log on to <https://erp.cbit.org.in/> portal and click on respective (Regular / Supply) fee payment link and follow the instructions step by step for the payment.
- After successful payment, click on "**Regular / Supply Fee Receipt**" for generating online examination fee receipt along with student photographs. Failing to download the generation of online examination fee receipt along with student photographs will be **treated as non-submission of examination Application**.
- For any issues regarding Examination Fee Payment, contact: **8466997216**.

2. Procedure for offline payment (through CBIT Challan):

- Application forms are available at AEC counter(s) for Offline Payment. Students shall take Challan at Admn. Office/ Accounts Section, pay the fee at ICICI Bank and submit the filled in application form along with the Challan at AEC Counter immediately after payment without fail.

The fee particulars and **schedule for payment of the fee and submission of Examination Application form** are as follows:

1.	Fee for Main Examinations	Rs. 2200-00
2.	The Autonomous Fee	Rs. 2,500-00
3.	Fee for more than four papers (Backlogs)	Rs. 2200-00
4.	Fee upto four papers (Backlogs)	Rs. 1350-00
5.	Last date for the payment and Submission of Exam Application form	10-01-2024
6.	Last date for the payment and submission of Exam Application form (with fine 500/-)	12-01-2024
7.	Last date for the payment and submission of Exam Application form (with fine 1000/-)	15-01-2024
8.	Last date for the payment and submission of Exam Application form (with fine 2000/-)	18-01-2023

Note:

1. If any student, detains due to the shortage of attendance, he/she shall not be allowed to write the examinations and the examination fee paid will be reimbursed.
2. Students are instructed to collect Hall Tickets well before the commencement of Examinations.

CC to

1. All HoD's with a request to circulate and display the same
2. Admin Office with a request to make necessary arrangements
3. Director - Academics, Controller of Examinations
4. Director-CDC, Librarian, WBC, AEC-Counter

PRINCIPAL