## ACADEMIC AND EXAMINATION CELL

MBA I Semester, AY 2025-26

No.: 541/CBIT / AEC/IC/Class Test/2025 - 26

## Date: 20-11-2025

## **CIRCULAR**

As per almanac, Class Test - I for MBA - I Semester is scheduled from 03.12.2025 to 05.12.2025. The detailed timetable for the above Class Test - I is enclosed herewith. The Head of the department is requested to see that the question papers are set and submitted at the AEC on or before 26.11.2025. Faculty who are setting the question papers shall write their Name & Department Name below the question paper.

The paper setter shall indicate clearly the marks allotted, course outcomes and blooms taxonomy level to each question. Further, the paper setter shall thoroughly verify the paper for the number of questions in the question paper, subject name, etc. before submitting the question paper.

Director - AEC & CoE

To

Heads of the respective departments, for information and with a request to arrange for circulation among the concerned faculty members under their control.

Vice Principals, Directors, Associate/Asst. Directors, Controller of Examinations, Librarian, Asst. Physical Director for information.

Incharge maintenance for necessary action.

Notice Board

WBC for uploading the timetable on the institute website.

**Encl: Detailed Timetable**