



**CHAITANYA BHARATHI  
INSTITUTE OF TECHNOLOGY**  
An Autonomous Institute | Affiliated to Osmania University  
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbii.ac.in



COMMITTED TO  
RESEARCH,  
INNOVATION AND  
EDUCATION

**45**  
years

No. 225 /CBIT/AEC/IC/2024

Dt. 14-05-2024

**CIRCULAR**

All the students of B.E./B.Tech., M.E./M.Tech., MBA and MCA are hereby informed to note that they shall show the Valid ID Cards for Class Tests and Valid Hall Tickets & ID Cards for Semester End Examinations (both Theory and Practical) to the invigilators before entering the respective allotted Examination Halls.

Any student, found not wearing a Valid ID Card would be penalized with Rs. 1,000/- (Rupees One Thousand only) (Circular No. 647/CBIT/AEC/IC/2023 dated 10-02-2023).

All the students are instructed to collect the Hall Tickets from AEC well in advance, at least one day before the commencement of the Semester End Exams. Last minute requests for Hall Tickets and ID Cards shall not be granted.



In case of loss / forgetfulness to carry Hall Tickets / ID Cards, student shall collect the duplicate Hall Ticket / ID Card from AEC by paying the required fee, at least 30 minutes before the commencement of the examination.

Students are also instructed to occupy the allotted seats in the respective examination halls at least 10 mins before the commencement of Class Tests and 15 minutes before that of the Semester End Examinations. No student is allowed after the commencement of the examination.

Students possessing electronic gadgets like Digital Watches, Mobile Phones, Tablets, Headphones, Programmable Calculators; possessing chits, hand written or printed material; written text / diagrams on hands / legs, etc. is considered as malpractice and punished accordingly. Any communication with other students, misbehavior, arguments, etc. in the examination hall are also considered as malpractice.

If a student is caught under malpractice in the Class Test in a particular examination that exam shall be cancelled and zero marks are awarded in that subject along with an appropriate action against the student such as retaining electronic gadgets, cell phones for one month, imposing a fine, etc.

If a student is caught under malpractice in the Semester End Theory/Practical Examination, the Hall Ticket is seized and all the papers / subjects, on the Hall Ticket shall be cancelled, i.e., the results of the papers/subjects already written shall not be declared and he/she shall not be permitted to write the other examinations on the Hall Ticket.

  
**PRINCIPAL**  


To

All Heads of the Departments for information and with a request to arrange for circulation among all the students under their control.

All the Advisors, Directors, Associate / Assistant Directors / Joint Directors, COE, Librarian, Head - HR, Asst. Physical Director for Information.

WBC to upload the same on our website.