



ACADEMIC AND EXAMINATION CELL

No. ~~459~~ /CBIT/AEC/IC/Exams/2025

Date: 22.10.2025

Notification for the M.E. /M.Tech IV-Sem Dissertation (SUPPL)

The students of all branches of **M.E/M.Tech - IV Semester** are required to submit the final Dissertation on or before **15.12.2025** for external evaluation. **The students who have not submitted in July/Aug-2025. It is directed to submit the following documents to AEC.**

Examination Fee Payment:

1. Procedure for online payment:

- Log on to <https://erp.cbit.org.in/> portal and click on respective (Regular / Supply) fee payment link and follow the instructions step by step for the payment.
- After successful payment, click on "**Regular / Supply Fee Receipt**" for generating online examination fee receipt along with student photographs. Failing to download the generation of online examination fee receipt along with student photographs will be **treated as non-submission of examination Application.**
- For any queries, contact: **8466997216.**

2. Procedure for offline payment:

1. Application forms are available at AEC counter(s) for Offline Payment. The student should pay through Challan (Admn Office) and submit application form along with the Challan at AEC Counter immediately after payment without fail.

The fee particulars and **schedule** for payment of the fee and submission of Examination Application form are as follows:

1.	Examinations Fee	Rs. 3,000/-
2.	Last date for the payment of examination Fee and Submission of Exam Application form.	01-12-2025
3.	Last date for the payment of examination Fee and Submission of Exam Application form (with fine 1000/-)	03-12-2025

Note:

1. It is directed to submit the following documents to the concerned Head of the Departments
 - a) Submit two (Hard Black Bound) copies of dissertations.
 - b) No Dues Certificate in original.
 - c) One set of xerox copies of Grades sheets (I to III-sem)
2. Students are instructed to collect their Hall Tickets Two days before the Viva-Voce.

Prepared by *Blair*

Verified by *22/10/2025*

PRINCIPAL

CC to

1. The Head, CIVIL, CSE, ECE, EEE, MECH, IT with a request to circulate and display the same.
2. Admin Office with a request to make necessary arrangements.
3. All Directors, Joint Directors, Librarian for information.
4. CoE, for information and necessary arrangements.
5. WBC, for uploading the notification on the Institute's Website.