



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY

An Autonomous Institute | Affiliated to Osmania University
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbit.ac.in



COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

47
years

ACADEMIC AND EXAMINATION CELL (AEC)

CIRCULAR

No.495 /CBIT/AEC/2025

Date: 07.11.2025

Subject: Instructions to Students Regarding the Conduct of Semester End Examinations

All the students are hereby informed that the Semester End Examinations (Main / Supply / Backlogs) will commence from 10.11.2025 as per the timetable released by the Controller of Examinations, CBIT. As per the CAC meeting held on 06-11-2025, students are instructed to strictly adhere to the following guidelines for the smooth and fair conduct of examinations:

1. Hall Tickets:

All the students are hereby informed to collect their Semester End Examination Hall Tickets at least one day prior to the commencement of the examinations.

Students are strictly advised to ensure that they obtain their hall tickets within the stipulated time. The college will not be responsible for any inconvenience or loss arising due to failure to collect the hall ticket in advance.

Hall tickets should be preserved carefully and produced for verification during each examination.

2. Identification:

Students must carry their college identity card along with the hall ticket for identity verification at the examination venue.

3. Reporting Time:

Students shall report to the respective examination halls at least 15 minutes before the commencement of the examination.

Entry into the examination hall will not be permitted after the scheduled start time.

4. Prohibited Items:

Mobile phones, smart watches, electronic devices, programmable calculators, and any study material are strictly prohibited inside the examination hall.

Violation of these rules will be treated as malpractice and will invite disciplinary action as per examination regulations. Even possessing the above is also considered as malpractice. Malpractice Rules are available on our Institute Website: <https://www.cbit.ac.in/wp-content/uploads/2021/04/Malpractice-rules.pdf>

5. Conduct and Decorum:

Students are expected to maintain proper discipline and decorum within and around the examination premises.

Any form of misconduct or malpractice will be viewed seriously.

6. General Instructions:

Students are advised to check the examination timetable (Institute website for Exam Time Tables: https://www.cbit.ac.in/current_students/exam-time-table/) and seating arrangements displayed on the notice board and college website regularly.

Ensure compliance with all examination rules and instructions issued from time to time by the Examination Branch.

All students are directed to take note of the above instructions and cooperate for the orderly conduct of the Semester End Examinations.


Dr. C. Venkata Narasimhulu
Principal



Copy to:

- All the Heads of Departments for information and with a request to arrange for circulation among all the concerned students under their control.
- Vice – Principals, Advisors, Directors, Associate & Assistant Directors, CoE, Librarian, Head – HR, Asst. Physical Director for information.
- WBC to upload the same on our website.
- Institute Notice Board.