

**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (A), HYDERABAD-75**

No. CBIT/Admn./ 072 /2020

Dt.05.03.2020

**CIRCULAR**

As we are aware of the ongoing outbreak of Corona Virus in the City, request the Staff to act wise towards the same. Please see that necessary guidelines are followed by the Staff and Students to avoid spread of the Virus. The Staff has to respond immediately in case they find any emergency in the Campus. Ensure that a proper Hygiene is maintained in the Department and on Campus. The I/c-Maintenance has to ensure that the Washrooms are cleaned every day and proper Hygiene is maintained. Please ensure that necessary Medication is available at the Health Centre on Campus.



**PRINCIPAL**

To

All Heads of the Departments / Sections, for information & Necessary action and with a request to arrange for circulation among the Staff & Students under their control.

All Directors, IQAC co-ordinator, HR, COE & PRO, for information & N/a.

C.C. to the Advisor-RCG, CBIT, for kind information.