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S.No. 18176 Date: 07/08/2019

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S/o. ANANEYA SHASTRY R/O. HYDERABAD

For Whom: M/s. CENTRE FOR INNOVATIONS IN PUBLIC SYSTEMS-HYDERABAD

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MEMORANDUM OF UNDERSTANDING

BETWEEN

CENTRE FOR INNOVATIONS IN PUBLIC SYSTEMS (CIPS)

AND

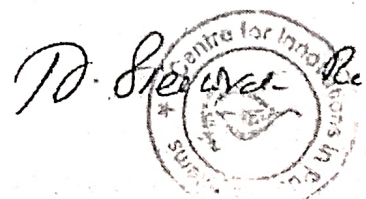
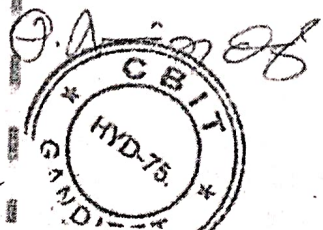
CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (CBIT)



This Memorandum of understanding is entered by and between Centre For Innovations In Public Systems (CIPS) and Chaitanya Bharathi Institute Of Technology (CBIT) on 04 Dec 2019 at C.B.I.T. Hyderabad.

1. Preamble

Whereas the Centre for Innovations in Public Systems (CIPS), Hyderabad, an Autonomous Centre of Administrative Staff College of India (ASCI), established by the Government of India,



located at College Park Campus (CPC) of ASCI, Road No. 3, Banjara Hills, Hyderabad. This Centre was set up in pursuance of the recommendation of the XIII Finance Commission.

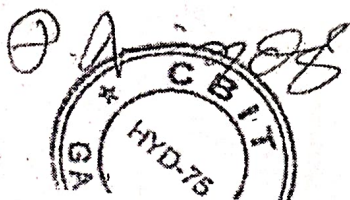
In line with its mandate and objectives, CIPS is working with State Governments, Union Territories and Government of India Organisations as well as Non-State Agencies for promoting an innovative eco-system for transforming creative ideas into Sustainable practices. CIPS is also associating with Public Institutions in State and Government of India to pursue the following activities:

- i. Identify and promote innovations in public systems in the area of management of people (capacity building), process improvement (reducing cost and improving quality), process re-engineering (introducing technology) and better service delivery to improve the well-being of the people.
- ii. Provision of learning opportunities for building capacity through training programmes, conferences, seminars, workshops, surveys, publications and development of a database on innovations in public systems for improving public services.
- iii. Track nationally and globally and disseminate different innovations and best practices in areas of health, education, skill development, urban governance, e-governance, disaster management, forest and biodiversity, land & water management and others that have positively impacted public service delivery, increased efficiency and ensured cost reduction.
- iv. Create an inventory of innovations in public systems, government departments, for knowledge management and help replicate innovations engaging all stakeholders.
- v. Act as a platform for process re-engineering in public systems through the use of technology and best practices.

Whereas, **Chaitanya Bharathi Institute of Technology (CBIT), Hyderabad**, established in the Year 1979, is an Autonomous, Self-Financed, Private Engineering College, permanently affiliated to Osmania University and Accredited by the National Board of Accreditation. CBIT, over Four Decades has emerged as the Premier Engineering Institute in the States of Telangana and Andhra Pradesh.

2. Objectives

In recognition of the mutual interest in Academic, R&D Projects, Training Programs / Workshops, Research and Capacity Building shared by the CBIT and CIPS, both the Institutions agree to enter into a wide-ranging Partnership for all activities relating to Innovative Practices.



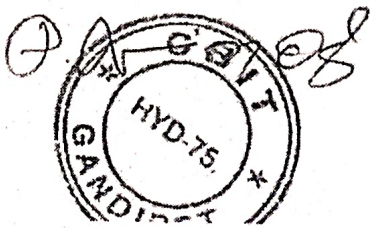
The Objective of the MoU is to establish, maintain and enhance Academic and Intellectual Interaction between the CBIT, Hyderabad and CIPS, Hyderabad through specific initiatives.

The CIPS [Party (1)] and CBIT [Party (2)], Hyderabad (herein after referred to as "the Parties" collectively or "the Party" individually) agree to collaborate in their initiatives to take up various activities through the following:

3. General Terms & Conditions

The Parties herein above mutually agree to enter into a Memorandum of Understanding (MOU) on the following terms and conditions namely:

- a) Party (2) shall prepare an Action plan / Operational plan to work with Party (1) related to Academic, R&D Projects, Training Programmes/ Workshops, Research and Capacity Building including Financial aspects from time to time.
- b) Party (2) shall prepare a Concept Note on the establishment of "Bamboo Social Enterprise"/ "Bamboo R&D Centre" to promote Bamboo Cultivation, Marketing, Skill Development, Value addition, Knowledge Centre, Start-up in Collaboration with Party (1).
- c) Party (1) will support Party (2) with Technical Expertise, Collaboration Practices and participation in Grant call meetings for external funding opportunities.
- d) The Parties shall jointly plan a Calendar of Events for holding Meetings, Seminars, Workshops and Short-term Courses to be conducted at the Campus of either of the Parties, depending upon the availability of the Participants and their mutual convenience.
- e) Both Parties or Party (2) shall apply for Research and Development Projects for funding from State Government/Central Government/any other Agency in various related Subjects and the terms and conditions applicable to such specific Projects will be decided on mutual agreement between the Parties.
- f) The Parties hereby agree that they are not bound exclusively by this Memorandum and shall be at liberty to enter into any separate Agreements or arrangements with any third Party without reference to the other Party.
- g) Any of the Conditions, Changes, Amendments, Waivers etc. shall only be in writing duly executed by both Parties.



A handwritten signature in dark ink, with a circular stamp partially visible behind it. The stamp contains the text 'CBIT' and 'HYD-75'.

h) This MoU and Amendment thereof are limited to the purpose of this MoU.

4. Coordination and Appointment of Nodal Officer

The Nodal Officers appointed by both the Parties for achieving the objectives of this MoU:

Name	Ms. P. Swathi
Designation	Project Officer, CIPS
Contact No.	9701249148
e-mail ID	pswathi@cips.org.in

Name	Dr. S. Saraswathi
Designation	Associate Professor, School of Management Studies, CBIT
Contact No.	9290482334
e-mail ID	saraswathi_sms@cbit.ac.in

Coordination meetings shall be held at regular intervals to discuss the implementation of this MoU.

5. Constitution of Joint Coordination Committee (JCC)

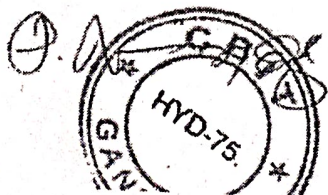
The establishment of a 'Joint Coordination Committee (JCC), with a view to provide strategic guidance and ensure execution of activities mentioned in this MoU has been constituted with the following Members:

<ul style="list-style-type: none">• Director, CIPS• Assistant Director, CIPS• Project Officer, CIPS	<ul style="list-style-type: none">• Advisor, CBIT• Chairperson, Development and Purchase and Member, Board of Management, CBIT• Principal, CBIT
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The meeting of the Joint Coordination Committee should be held once in every Six Months.

6. Financial Implication

The Party (2) shall Pay/ Transfer to Party (1), 15% of the Total Project Amount if any, received from State, Central Governments or from any other Agency to meet the Institutional Fee, Local Transportation Charges and other minimum requirements of Staff of CIPS i.e., Party (1). Such amount may be included in the Project Budget at the time of Proposal submission. Party



D. Swathi

(2) shall transfer to Party (1), 15% of the total Project Amount based on the release of the amount by the Granting Agency or Government. In case of preparatory works, the Party (2) shall bear the expenditure of other experts and CIPS personnel incurred towards Air Travel, Boarding & Lodging within India or abroad undertaken in pursuance of implementing this MoU and other related works. The experts and CIPS personnel shall undertake tours within India or abroad only after obtaining express approval from Party (2). In order to kick start the work, certain Joint Tours (CIPS + CBIT) are essential. Further, CIPS shall invite a few experts to interact with representatives of CIPS & CBIT only after prior approval of Party (2).

7. Intellectual Property Rights

The Material/ Data supplied by one Party to the other Party for Research would be kept confidential and neither the Data nor any Report based on such Data shall be Published without the consent of the concerned Party. However, the CIPS shall document the Innovations/best Practices, disseminate and replicate the same with Consent and Consultation with Party 2.

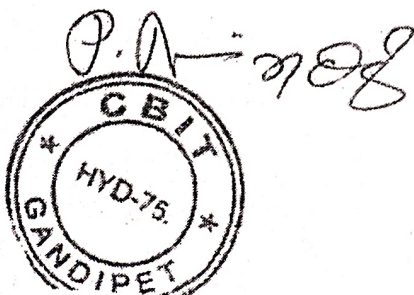
8. Validity

This MoU shall remain valid for a Period of three Years from the date of its signing unless terminated earlier by serving written Notice of at least 30 days in advance by either Party and may be renewed for another 3 years by mutual consent of the Parties at least 60 days prior to the expiry of this MoU.

9. Dispute and Settlement

The Parties shall make best efforts to resolve all differences and disputes arising in connection with the implementation of the MoU amicably. In Case, the differences are not resolved amicably, the matter shall be referred to a Steering Committee. Failure of the Steering Committee to resolve the differences could lead to termination of this MoU. The Steering Committee is constituted with equal number of Members from the Parties:

<ul style="list-style-type: none">• Assistant Director, CIPS• Manager, Finance and Administration, CIPS• Project Officer, CIPS• Project Assistant, CIPS	<ul style="list-style-type: none">• Principal, CBIT• Director, Incubation and Entrepreneurship, CBIT• Director, Research & Development, CBIT• Senior Accountant
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10.Termination

Both Parties will have the right to terminate this MoU with One Month Notice in writing without assigning any reason. However, the termination of this MoU shall not affect any activity already in Progress.

11.Miscellaneous

This MoU shall not be a legally binding Contract and under no circumstance, this MoU will subject either of the Parties to Breach of Contract, whether material or minor, or to any liability under National or International Laws or to any other applicable Law.

IN WITNESS THEREOF THE PARTIES HAVE DULY EXECUTED THESE PRESENTS THE DAY MONTH AND YEAR HERE UNTO WRITTEN ABOVE.

Party 1

On Behalf of Centre for Innovations in
Public Systems, (CIPS)


Assistant Director,

Centre for Innovations in Public
Systems (CIPS),
Hyderabad, Telangana.

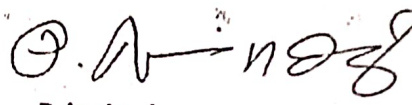
Date: 04 / Dec / 2019

Place: CBIT, Hyderabad



Party 2

On Behalf of Chaitanya Bharathi Institute
of Technology (CBIT)


Principal,

Chaitanya Bharathi Institute of
Technology (CBIT),
Hyderabad, Telangana.

Date: 04.12.2019

Place: CBIT, HYDERABAD

