## **CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (Autonomous)**



## **Chaitanya Bharathi P.O., Gandipet, Hyderabad - 500 075. T.S.**

 **(Affiliated to O.U, Approved by AICTE & Accredited by UGC - NAAC with 'A' Grade)**

## Ph. Nos. 040-24193280, Fax: 040 - 24193278

Affix your latest passport size photograph & get it attested by a Gazetted Officer with seal

## web site : www.cbit.ac.in

APPLICATION FOR RECRUITMENT TO

THE POST OF DIRECTOR : CBIT - SCHOOL OF MANAGEMENT

 STUDIES.

  **Application Fee details** :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **D.D. No.** | **Date**  | **Name of the Bank** | **Name of the Branch** | **Amount Rs.**  |
|  |  |  |  | 1000.00 |

1. Name in full with Surname :
2. Father’s / Husband Name :
3. Age and Date of Birth :

4. Place of Birth :

5. Postal Address for Communication :

 :

6. Mobile No. :

7. State whether you belong to SC / ST / BC :

8. Give particulars of all Examinations passed Degree / Diploma obtained (commencing with the

 Matriculation or equivalent Examination). **Where a Degree / Diploma has been obtained by Private** **appearances that should be specifically mentioned in Brackets in Column (2) of the Table**.

 **(Copies of Certificates to be enclosed).**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination or Degree** | **Name of the College and University** | **Year of passing** | **Class & Percentage**  | **Subjects taken for Specialization** |
|  |  |  |  |  |

9. Have you Published any Papers if so, give Particulars (if Space here is insufficient for this purpose,

 please give full Particulars on a Sheet of Paper and attach it to the Application inserting here a

 Reference to the Sheet) (attached) (To be filled in for Teaching Posts only).

10. Give in Chronological Order details of your Employment. **(Copies of Appointment Orders and Service Certificates to be enclosed).**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name & Address of Institution / Firm or Office** | **Designation** | **Scale of pay** | **From** | **To** | **Basic Pay last Drawn / Consolidated salary** | **Reasons for leaving the Post** |
|  |  |  |  |  |  |  |

11. Give below details of the experience gained during your Employment.

 a) Teaching

 (i) in College / University :

 (ii) to Post-graduate Classes :

 (iii) Guiding Research :

 b) Industrial Experience :

12. If selected and appointed please specify the time you require for joining duty :

13. Additional remarks if any (Applicant may mention here any special Qualifications or Experience not covered above) (Separate Sheet to be enclosed if necessary).

14. Details of Enclosures:

 (i) (ii)

 (iii) (iv)

 (v) (vi)

15. If any of your Relatives / Friends are working in the :

 Institute mention their Names with Relationship. :

16. Names of two Persons with their Address / Designation :

 to whom reference can be made about the Candidate. :

 i)

 ii)

Place :

Date : Signature of the Candidate

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DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the particulars furnished in this Application are true to the best of my knowledge.

Date : Signature of the Candidate

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**ONLY FOR CANDIDATES ALREADY WORKING IN ORGANIZATION / INSTITUTIONS**

(1) Forwarded to the Principal, CBIT, Gandipet, Hyderabad - 75.

(2) The Applicant is a Permanent / Temporary Employee and His / Her Conduct and Character are

 \_\_\_\_\_\_\_\_\_\_

(3) Certified that the above Particulars are correct as per our Records.

(4) The Organization / Institution has no objection to relieve Him / Her, if He / She is selected for the Post.

FULL SIGNATURE

DESIGNATION

 Date : (Office Seal)