



CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (Autonomous)
(8 U.G. & 3 P.G. Engg., Programmes Accredited by NBA & Accredited by UGC - NAAC -
with "A" Grade and NIRF Ranked Institute)
Chaitanya Bharathi P.O., Kokapet (V), Gandipet (M), Hyderabad - 500 075, Telangana State.

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Advt. No. 2 / TS / 2020

EMPLOYMENT APPLICATION FORM

Affix your latest
passport size
photograph & get
it attested by a
Gazetted Officer
with seal

APPLICATION FOR THE POST OF : _____

DEPARTMENT : _____

1. Name in full with Surname : _____

2. Father's / Husband Name : _____

3. Date of Birth & Age (in Christian era) : _____

4. Place of Birth : _____

5. Postal Address for Communication : _____

6. Email ID : _____

7. Mobile No. : _____

8. State whether you belong to OC/SC/ST/BC/PH: _____

(Attach a Certificate from the Authority prescribed under Government Rules)

9. Give particulars of all **Examinations passed Degree / Diploma obtained** (commencing with the Matriculation or equivalent Examination). Where a **Degree / Diploma** has been obtained by **Private appearances** that should be specifically mentioned in **Brackets** in **Column (2)** of the **Table**.

- (Copies of Certificates to be enclosed)

S. No.	Examination or Degree	Name of the College and University	Year of passing	Class & Percentage	Subjects taken for Specialization

10. **EMPLOYMENT DETAILS:**

a) **Teaching Experience:** _____ Yrs. (Give in reverse chronological order)

- (Copies of Appointment Orders and Service Certificates to be enclosed)

S. No.	Name & Address of the Organization	Designation	Scale of pay / Consolidated Salary Rs.	Duration of Employment			Basic Pay last Drawn / Consolidated salary	Reasons for leaving the Post
				From	To	Total (Yrs)		
1.								
2.								

Courses taught: _____

b) **Administrative Experience:** _____ Yrs. (Give in reverse chronological order)

- (Copies of Appointment Orders and Service Certificates to be enclosed)

S. No.	Organization	Designation	Duration of Employment		Pay Band / Grade Pay and Total Salary in Hand
			From	To	
1.					
2.					

c) **Industrial / Research Experience:** _____ Yrs. (Give in reverse chronological order)

- (Copies of Appointment Orders and Service Certificates to be enclosed)

S. No.	Employer	Position Held	Nature of Duties	Duration of Employment			Basic Pay last Drawn / Consolidated salary	Reasons for leaving the Post
				From	To	Total (Yrs)		
1.								
2.								

11. **THESIS (M.Tech. / Ph.D.) Supervision** (At all organization that you have worked with):

S. No.	Name	Title of Thesis	Year of Completion	Co-guides (if any)
1.				
2.				
3.				
4.				

12. **RESEARCH:**

a) **Paper Publication in Refereed Journal – list those published and accepted separately)**

- (List of Publication details to be enclosed)

Sl. No.	Name of Refereed Journal	National / International	Title of the Paper	Year of Publication
1.				
2.				

b) **Paper accepted, presented & published in Conference Proceeding (Scopus Id and H Index should be mentioned)**

- (List of Conference Proceeding details to be enclosed)

Sl. No.	Name of Refereed Journal	National / International	Title of the Paper	Year of Publication
1.				
2.				

c) **Books / Chapter Published:**

S. No.	Name of the Book	Name of the Publisher	ISBN No.	Year of Publication
1.				
2.				

d) **Details of Research Grants / Consultancy:**

S. No.	Name of the Granting Agency	Title	Sanctioned Amount Rs.	Sanctioned Date & Duration	Status
1.					
2.					

e) **Sponsored Projects:**

S. No.	Title of Project	Sponsoring Agency	Amount of grant	Period	PI or Co PI	Status
1.						
2.						

13. **Membership of Professional Bodies:** _____

14. Awards / Recognitions, if any : _____
(For more use separate sheet)

15. Other Information, if any : _____

16. Details of Enclosures:

- (i) _____ (ii) _____
- (iii) _____ (iv) _____
- (v) _____ (vi) _____

17. If any of your Relatives / Friends are working in the Institute mention their Names with Relationship. _____ :

18. Names of two Persons with their Address / Designation (Including Email ID & Mobile Number) to whom reference can be made about the Candidate _____ :

i) _____

ii) _____

19. If selected and appointed please specify the time you require for joining duty: _____

Place:

Date:

Signature of the Candidate

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the particulars furnished in this Application are true to the best of my knowledge.

Date:

Signature of the Candidate

ONLY FOR CANDIDATES ALREADY WORKING IN ORGANIZATION / INSTITUTIONS

- a. Forwarded to the Principal, CBIT, Gandipet, Hyderabad – 500 075.
- b. The Applicant is a Permanent / Temporary Employee and His / Her Conduct and Character are _____
- c. Certified that the above Particulars are correct as per our Records.
- d. The Organization / Institution has No Objection to relieve Him / Her, if He / She is selected for the Post.

Date:

**FULL SIGNATURE:
DESIGNATION:
(Office Seal)**