



CHAITYANYA BHARATHI INSTITUTE OF TECHNOLOGY

An Autonomous Institute | Affiliated to Osmania University
Kokapet Village, Gandipet Mandal, Hyderabad, Telangana-500075, www.cbti.ac.in



COMMITTED TO
RESEARCH,
INNOVATION AND
EDUCATION

47
years

DEPARTMENT OF MCA

| S.No | MCA Labs | Lab Incharge | Roles & Responsibilities |
|------|-------------|---|--|
| 1 | MCA Lab- I | Dr. M. Ramchander Asst. Professor, Dept. of MCA | <ol style="list-style-type: none"> 1. Schedule the lab timetables 2. Ensure the proper working of lab systems. In case of any system failure the matter is to be taken up with the system Engineer. 3. Maintain and update lab Stock Register 4. Periodical upgradation of the systems by submitting the indents. 5. Purchasing lab supplies 6. Handle documents related to purchase, bills, stock register etc and must ensure that all information and data collected in the lab is kept safe. |
| 2 | MCA Lab -II | Mr. P. Rambabu Asst. Professor, Dept. of MCA | <ol style="list-style-type: none"> 1. Schedule the lab timetables 2. Ensure the proper working of lab systems. In case of any system failure the matter is to be taken up with the system Engineer. 3. Maintain and update lab Stock Register 4. Periodical upgradation of the systems by submitting the indents. 5. Purchasing lab supplies 6. Handle documents related to purchase, bills, stock register etc and must ensure that all information and data collected in the lab is kept safe. |