

CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)
Chaitanya Bharathi P.O., Gandipet, Hyderabad - 75

Minutes of the meeting of the 4th Governing Body of Chaitanya Bharathi Institute of Technology, Hyderabad, held on 18.04.2015 at 10.30 am. at Chaitanya Bharathi Educational Society, Near Keshava Memorial High School lane, Narayanaguda, Hyderabad.

Members present:

1. Dr. V. Malakonda Reddy, President, CBIT
2. Sri D. Kamalakar Reddy, Member, CBIT
3. Sri. N. Subash, Member, Member, CBIT
4. Smt. D. Sandhyasree, Member, CBIT
5. Sri J. Pratap Reddy, Member, CBIT
6. Dr. P. Ravinder Reddy, Head, Department of Mech. Engg., CBIT
7. Dr. N.V. Koteswara Rao, Head, Department of ECE, CBIT
8. Prof. T. Srinivas Rao, Director, National Institute of Technology, Warangal.
9. Sri G. Sateesh Reddy, Distinguished Scientist & Director, RCI, DRDO, Hyderabad.
10. Sri. B. Ashok Reddy, President, CA, Cyinet Limited
11. Dr. Ehsan Ahmad Khan, Professor of Statistics, Jamia Hamdard, New Delhi
12. Sri A. Ravindra Babu, State Project Coordinator, TEQIP, Department of Technical Education, Government of Telangana, Hyderabad.
13. Prof. A. Venugopal Reddy, Professor, Dept. of CSE, O.U. Hyderabad
14. Dr. B. Chennakesava Rao, Principal, CBIT.

Special Invitees present:

1. Sri N.M. Choudhary, Member.

Leave of absence :

1. Vastushilpi Dr. B.N. Reddy, Member, CBIT
2. Sri VV Narayana, Member, CBIT
3. Sri Venkat Ramdev, Member. CBIT
4. Prof. U. B. Desai, Director, IIT, Hyderabad.

Dr. V. Malakonda Reddy, President, CBIT, occupied the chair and conducted the proceedings.

Item No. 1 : To confirm the Minutes of the 3rd meeting of the Governing Body (earlier named Board of Governors) held on 23.12.2014.

Minutes : Minutes of the meeting of 3rd Governing Body meeting held on 23.12.2014 are confirmed.

Item No 2 : To Report the action taken on the minutes of the 3rd Meeting of the Governing Body held on 23.12.2014.

Minutes : The action taken report was perused by the Members and the following suggestions are made in this regard.

Item No. 2 (a): Mr. B. Ashok Reddy suggested that faculty from outside and experts from industry may also be invited to give lectures on "Soft skills for employability". The suggestion was accepted by the members.

Item No. 2(e): With regards to paid leave for course work at IIT & NITs the approval given at the 3rd Governing Body meeting permitting to grant one or two semesters paid leave to faculty to encourage faculty for obtaining Ph.D. degrees from IIT or NIT shall be implemented immediately. The Principal explained that the scheme will be implemented from the beginning of next academic year. Prof. T. Srinivasa Rao suggested that the Institute should explore possibilities of entering into MoUs with NIT, Warangal / IITs for admitting faculty of the Institute for

perusing Ph.D. through their Institutes. The paid leave of one or two semesters can be granted for completing course work at those institutes.

Item No. 2(i): It is noted that AICTE granted permission for one additional section (with an intake of 60) in Information Technology for the academic year 2015-16.

Item No. 2(m): with respect to the regulations for conduct of the examinations, schedule of malpractice and maximum punishment that can be awarded, Dr. P. Ravinder Reddy suggested that in respect of Sl.No.1 malpractice under the prohibited items possession of mobile or any other electronic gadget shall be also added. Accordingly the malpractice under Sl.Nos.1 & 3 shall be revised as under:

Possession of the prohibited (written or printed) papers, books, notes, *mobiles or any other electronic gadget of similar nature* except scientific calculator during the examination period that which were not used.

Attempting to take help from any prohibited papers, notes, written or printed matter, *mobiles or any other electronic gadget of similar nature except scientific calculator*, writings on the walls, furniture and attempting to take help from or giving help to others regarding answer to any question or questions of the examination paper.

Item No 3 : To peruse the report on Academic and other important activities and events in the College since last meeting of the Governing Body.

Minutes : The Governing Body perused the report submitted to the meeting and expressed its satisfaction on the activities.

Item No 4 : To peruse the report about the important communications, policy decisions received from the Govt., AICTE etc.,

Minutes : The Governing Body went through the agenda notes submitted to the meeting. With respect to the UGC guidelines on adoption of *choice based credit system* the Board suggested that the matter may be studied in depth and be referred to the academic council for its decision.

Item No 5 : To consider the recommendation of Staff Selection Committee meetings held since last meeting of the Governing Body.

Minutes : The recommendations of the Staff Selection Committee submitted in the agenda notes are perused and approved.

Item No 6 : To ratify the staff appointments made since the last meeting of the Governing Body.

Minutes : The appointments made based on recommendations as submitted in the Agenda notes are perused and approved.

Item No. 7 : To peruse the report about the faculty available Department wise, details such as name of the faculty, designation, date of joining the college, experience in teaching and industry, date of birth, qualifications, permanent or temporary, salary, scale of pay, EPF etc.,

Minutes : While perusing the list of faculty available Department wise, Dr. P. Ravinder Reddy pointed out that Dr. K. Ganesh Babu was appointed as Director, R & D on contract basis in Civil Engineering Department while there is no such post existing under the Service Rules. After a detailed discussion it was decided to include this post under the teaching staff. Since the work on revising the Service Rules of CBIT is in progress, the post of Director, R & D may also be included in the amendments.

- Item No. 9** : To peruse the list of staff who left the institute since the last meeting of the Governing Body.
- Minutes** : The list of teaching staff who left the institute was noted by the members of the Governing Body.
- Item No. 10** : To consider note on Research activities and consultancy.
- Minutes** : The note submitted on the Research activities was perused and the Governing Body expressed its satisfaction on the same.
- Item No. 11** : To peruse the list of Equipment procured during this year 2014-15.
- Minutes** : The details of equipment procured for the period from 01.04.2014 to 31.03.2015 was noted by the members of the Governing Body.
- Item No. 12** : To note the information on Court cases if any with the Govt., AICTE etc.,
- Minutes** : The information on court cases submitted to the Governing Body was noted. However, we are challenging against Osmania University on common service charges payable to University.
- Item No. 13** : To review the information regarding Campus placements for the year 2014- 15.
- Minutes** : The Governing Body expressed its satisfaction over the improvement in the placement achieved during the year 2014-15 as compared to 2013-14.
- Item No.14** : To review the activities of TEQIP along with expenditure statement under various heads of TEQIP.
- Minutes** : The Governing Body went through the notes submitted on the activities undertaken under TEQIP – II project. The Governing Body suggested that as already approved at the earlier meeting, the project of Rs.4.00 crores shall be completed as early as possible with funds advanced by the Institute and the Institute shall make revised IDP proposal for additional funds under TEQIP- II itself to the extent of Rs.2.00 to Rs.3.00 crores. A note on justification for additional funds to the extent of Rs.2.25 crores which was perused by the members. The Governing Body gave its approval to make revised IDP proposal to NPIU accordingly.
- It is also resolved to ratify the payment of Rs.50,000/- each as part of salary to two (2) senior Professors viz., Dr. K. Ganesh Babu and Dr. K. Subba Rao, who teach P.G. Courses in Civil Engineering and ECE Departments respectively, out of the TEQIP funds of Rs.12.00 lakhs allotted and available. It should be noted that the above payments do not increase the present salaries of the above Professors.
- Item No.15** : To review Governance Developmental Plan (GDP).
- Minutes** : The draft Good Governance document for the institute tabled at the meeting was taken note of by the members. It was suggested by the President that the members may go through the document and submit their remarks for incorporating appropriate changes in the draft. Since the document is to be presented to the NPIU before the end of April 2015, the Principal requested the members to send their suggestions before 25th April 2015. The Board approved to submit the Good Governance document to NPIU after incorporating the suggestions received from the members.

Sd/-

Dr. V. MALAKONDA REDDY
PRESIDENT, CBIT