

**CHAITANYA BHARATHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)**  
**Chaitanya Bharathi P.O., Gandipet, Hyderabad - 75**

Extract of the minutes of the meeting of the 1<sup>st</sup> Governing Body of Chaitanya Bharathi Institute of Technology, Hyderabad, held on 22.12.2013 at 10.00 am. in Chaitanya Bharathi Educational Society, Near Keshava Memorial High School lane, Narayanaguda, Hyderabad

**MEMBERS PRESENT:**

1. Dr. V. Malakonda Reddy, President, CBIT
2. Sri D. Kamalakar Reddy, Member, CBIT
3. Sri. N. Subash, Member, Member, CBIT
4. Smt. D. Sandhyasree, Member, CBIT
5. Sri. B. C. Reddy, Member, CBIT
6. Sri J. Pratap Reddy, Member, CBIT
7. Dr. P. Ravinder Reddy, HoD, Mech, CBIT
8. Dr. NV. Koteswar Rao, HoD, ECE, CBIT
9. Prof. T. Srinivas Rao, Director, NIT (W)
10. Prof. U.B. Desai, Director, IIT, Hyderabad.
11. Sri UVSN Murthy, Joint Director, O/o. DTE, BRKR Bhavan, Hyderabad
12. Prof. A. Venugopal Reddy, Professor, Dept. of CSE, O.U.
13. Dr. B. Chennakesava Rao, Principal, CBIT

**Leave of absence including Special Invitees:**

1. Vastushilpi Dr. B.N. Reddy, Member, CBIT
2. Sri. V.V. Narayana, Member, CBIT
3. Sri Venkat Ramdev, Member. CBIT
4. Sri G. Sateesh Reddy, Outstanding Scientist & Director, RCI.
5. Sri. B. Ashok Reddy, Vice-President and Center Head, Infotech Enterprises Limited.
6. Dr. Y. Chinna Rao, Associate Professor, JNU, New Delhi.

**Special Invitees:**

7. Sri N.M. Choudary, Member
8. Sri P. Prabhaker Reddy, Member
9. Sri J. Shyam Sunder Reddy, Member
10. Sri D. Praveen Reddy, Member
11. Smt S. Uma Devi, Member
12. Sri P.Chakradhar Reddy, Member

**Minutes:**

<b>Item No. 1</b>	<b>:</b>	<b>Confirmation the minutes of 5<sup>th</sup> Board of Governors held on 07.06.2013.</b>
<b>Minutes</b>	<b>:</b>	The Minutes of the 5 <sup>th</sup> Meeting of Board of Governors held on 07.06.2013 are confirmed.
<b>Item No. 4</b>	<b>:</b>	<b>To review the activities of TEQIP along with expenditure statement under various heads of TEQIP.</b>
<b>Minutes</b>	<b>:</b>	The Governing Body reviewed the activities of TEQIP and expressed satisfaction on the activities. However, it was suggested that the necessary steps shall be taken to achieve the targets to the full extent under various heads before the closure of TEQIP – II i.e. by 31.12.2014.

	As regards any weaknesses / suggestions mentioned in NBA Committee / NAAC Committee report, the same may be looked into for necessary improvement, corrective action and implementation.
<b>Item No. 5</b>	<b>: To consider Revised Proposal for allocation of TEQIP Funds on various Heads including Procurement.</b>
<b>Minutes</b>	: The same is perused and approved.
<b>Item No. 6</b>	<b>: To consider provision for travel by flight to the faculty under TEQIP</b>
<b>Minutes</b>	: Travel by flight for attending to TEQIP approved programmes and activities is permitted for the faculty. However, the Principal & TEQIP Co-Ordinator shall approve the same case by case depending on the urgency and non-availability of other modes of transport and within the available financial resource under each head.
<b>Item No. 7</b>	<b>: To consider the appointment of Office Assistant / Computer operator for MIS under TEQIP.</b>
<b>Minutes</b>	: One more post of Office Assistant / Computer Operator is approved.
<b>Item No. 8</b>	<b>: To consider appointment of Adjunct Professor under TEQIP.</b>
<b>Minutes</b>	: Approval is accorded to appoint four (4) Adjunct Professors on a consolidated salary, which shall be decided by the Selection Committee based on time spent for the Institute.
<b>Item No. 9</b>	<b>: To arrange for a separate meeting on the Implementation of "Good Governance".</b>
<b>Minutes</b>	: It was agreed to hold a separate meeting on the matter. It was suggested that each of the key areas of the Good Governance shall be allotted between the Governing Body members for implementation and monitoring their performance as per Good Governance practice.
<b>Item No. 10</b>	<b>: To appoint new Finance Nodal Officer for TEQIP.</b>
<b>Minutes</b>	: Approval is accorded to appoint Mr. G. Rama Krishna as Finance Nodal Officer in place of Mr. B. Vishnu with effect from 01.10.2013.
<b>Item No. 11</b>	<b>: To consider objections raised by Statutory Auditor, under TEQIP.</b>
<b>Minutes</b>	: The objections raised by the Statutory Auditor in respect of the financial year 2012-13 and the reply submitted by the Institute were perused by the Members. The Principal is advised to pursue the matter and take appropriate action as per the final directions received from NPIU.
<b>Item No. 12</b>	<b>: To approve the Procurement Plans for software (Under TEQIP) and Micro plan for next six months</b>
<b>Minutes</b>	: The Procurement Plans for software (Under TEQIP) and Micro plan for next six months submitted to the Governing Body are approved.

